Hewitt

2005 Tax Authority File Enhancement

Regulatory Bulletin Guide – RB04-013

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Contents

S ECTION 1

General Information

Introduction

This Regulatory Bulletin Guide outlines the contents of the current Regulatory Bulletin (RB). The Regulatory Bulletin provides the necessary tax-related updates to meet Federal, state, and local tax reporting requirements and should be reviewed by Payroll, HR, and technical staff.

To benefit the most from this document, you should have a basic understanding of the tax processing concepts of Payroll Administration including Tax Specification Records, employee tax records, and the forms used to maintain these records.

☞ *Refer to the Introduction to Payroll, Payroll Organization Setup, and Payroll Employee Setup documentation for more information about these concepts.*

Important! DO NOT install this bulletin into your production environment until after the last pay run of the current year (2004).

Files to expect when executing the AutoInstall

The following update files associated with this Regulatory Bulletin are part of the AutoInstall:

TAXFILE
The US TAXFILE (90 TEST) is a complete replacement of all tax specifications.

RB04-013.DAT
The RB04-013.DAT is a file containing a one-time conversion Report Generator and its associated WL records and DD-SCR transaction. The Report Generator creates batch transactions that separate out Pennsylvania school district tax authorities for employees who have a combined municipal and school district tax authority.

RB04-013.DA2
The RB04-013.DA2 is a file containing two P4CALC overrides that add enhanced capacity for loading taxes and suppressing the IS/WAS on the audit trail.

Important! All updates associated with previous Regulatory Bulletins must be applied. All previous Regulatory Bulletins are available on CUBBS. Make sure your system is up-to-date.

Installation instructions (standard install)

Perform the following steps to install the Regulatory Bulletin, if you do not have employees set up with Pennsylvania local tax authorities:

1. **Click on the AutoInstall for this Regulatory Bulletin (Install_RB04-013.exe) and extract all the files for this update**

    All the files must be uploaded to your target host server before you can proceed with the install.

2. **Add the selected P4CALC/04CALC overrides in RB04013.DA2 to your P0PRGM overrides - Extract and compile the P4CALC/04CALC programs.**

    On some platforms, CBSVO must be re-linked when 04CALC is recompiled.

3. **Make sure that you inserted the appropriate batch transaction as the first record in your TAXFILE**

4. **Assign the TAXFILE as an input file**

    Assign the TAXFILE as an input file (P05T80 or P05T81) to a pay or maintenance run. To complete the tax update, execute JPAYMRG.

Installation Instructions (conversion for Pennsylvania locals)

The following steps only apply to clients who have employees set up with Pennsylvania local tax authorities. Perform the steps to split the Pennsylvania locals into separate municipal and school district tax authorities.

The Report Generator (9L9L) that performs this conversion loads approximately 2,600 WL transactions, which are also present in file RB04-013.DAT. For P4CALC to load these WL transactions, P4CALC must be compiled with an 'EXPAND AREAW 03000' transaction. The following is a sample of the loaded WL records:

```
         1    1    2    2    3    3    4    4    5    5    6    6    7    7    7
1...5....0....5....0....5....0....5....0....5....0....5....0....5....0....5...9
aabbccddddddeeeeeeeeeeeeeeeeeeffffffff
WLFD9L4PAEABE            4PA0111
```

aa = Card Code, bb=Data Type Table, cc=report generator, ddddddd=Municipal Tax Code, fffffff=School Tax Code

1. **Click on the AutoInstall for this Regulatory Bulletin (Install_RB04-013.exe) and extract all the files for this update**

    All the files must be uploaded to your target host server before you can proceed with the install.

2. **Add the selected P4CALC/04CALC overrides in RB04013.DA2 to your P0PRGM overrides - Extract and compile the P4CALC/04CALC programs.**

    On some platforms, CBSVO must be re-linked when 04CALC is recompiled.

3.   **Make sure that you inserted the appropriate batch transaction as the first record in your TAXFILE**

4.   **Perform a maintenance run**

Perform a maintenance run with file RB04-013.DAT assigned as either a P05T80 or P05T81 input to the P2EDIT step. The P05T80 output file from the P5PRNT step contains batch 'J' transactions for Pennsylvania school districts that must be added to the employee permanent master records.

5.   **Add the Tax Specification records (T1-SCR) for the Pennsylvania school districts needed**

Perform this step during or before the run that brings in the 'J' records. Using the Tax Filing Report (2T2T) from your most recent pay run, find all the current Pennsylvania tax authorities. Use the table provided in the Documentation Updates section of this document to find the existing city and add the T1-SCR for the new school district code. You can now perform a separate run to load the TAXFILE prior to bringing in the 'J' records.

6.   **Assign the TAXFILE as an input file**

Assign the TAXFILE as an input file (P05T80 or P05T81) to a pay or maintenance run. To complete the tax update, execute JPAYMRG.

7.   **Perform another maintenance run to load the J records from the conversion**

Assign the P05T80 output file as either P05T81 input to the P2EDIT step of a maintenance run.

References

The following sources of information have been used for this bulletin

- BNA—Bureau of National Affairs
- CCH—Commerce Clearing House
- Payroll Practicioner's State Tax Alert
- Payroll Tax Fax
- PPM State Tax Alert
- RIA—Research Institute of America
- Various state/local notices

SECTION 2

Tax Changes

Introduction

The current tax code structure for local taxing authorities maintained on the TAXFILE may combine municipality and school district rates into a single tax code. With the release of RB04-013, all combined municipality and school district rates will be separated into distinct tax codes. Additionally, the TAXFILE has been enhanced to include all tax codes. The following is a list of the changes:

- Updates to the TAXFILE
- TAXFILE loading enhancements
- Conversion to add municipal and school district tax authorities

Updates to the TAXFILE

With the release of this Regulatory Bulletin, the following updates have been made to the TAXFILE:

- Local tax authorities formally maintained in the Maintaining Payroll Tax Codes manual are now maintained on the TAXFILE.
- Created new tax codes and rates for each school district in Pennsylvania.

TAXFILE loading enhancements

With over 3,000 records being added to the TAXFILE in this one release, the audit trail will increase by several hundred pages. In response, new functionality has been added to P4CALC to perform the following:

- All tax authorities are now loaded to the master file without placing a 'Y' into the LOAD TAX BODY field of the T1 transaction. To accomplish this step, you now have the option of placing a 'Y' in position 27 of the H2 parameter transaction (P05RDR file for P4CALC step). **Note**: To load all tax authorities on the TAXFILE, you must expand the TAX AREA in P4CALC using a COBOL override parameter.
- P4CALC has been modified so that only company tax fields which are actually changing are printed in the IS/WAS section of the Payroll Audit Trail. To force the IS/WAS to print all company tax fields, even those which are not changing, you can specify a value of 'A' in position 28 of the H2 parameter transaction (P05RDR file for P4CALC step).

Conversion to add municipal and school district tax authorities

A new one-time Report Generator (9L9L) and WL transactions are included in this bulletin. The Report Generator adds Employee 'J' batch transactions for employees. The transactions add the Pennsylvania school district tax record for employees who have a municipal tax code for which a school district tax code was created. Once the Report Generator is run, it is not copied in the output P20 Payroll Master File.

SECTION 3

Documentation Updates

Introduction

Maintaining Payroll Tax Codes is a version-independent manual for maintaining taxes in the Payroll Administration. The latest version of the *Maintaining Payroll Tax Codes* manual can be downloaded from the Customer Resource Center (CRC).

The following changes have been made to *Maintaining Payroll Tax Codes* as a result of this bulletin:

Page Number	Update
58	New Pennsylvania municipalities table identifying the revised resident rate (school district rate removed).
143	New Pennsylvania school districts table identifying the new tax code and flat rate.
universal change	The fields in every .TAF column in each table are now 'checked' (√) to represent complete support for all tax codes. **NOTE**: because there is now complete support for all tax codes, the .TAF column will be permanently removed from the Maintaining Payroll Tax Codes manual in the next release.

Pennsylvania municipalities and school districts

The following table lists the Pennsylvania municipalities and their corresponding new school district codes:

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Abbott TWP	4PAABBT	4PA5328
Abbottstown Boro	4PAABBO	4PA0116
Abington TWP	4PAABIN	4PA3503
Abington TWP	4PAABI2	4PA4603
Adams TWP	4PAADAM	4PA1050
Adams TWP	4PAADA1	4PA1122
Adams TWP	4PAADA2	4PA5550
Adamsburg Boro	4PAADA4	4PA6538
Adamstown Boro	4PAADA5	4PA3613
Addison Boro	4PAADDI	4PA5684
Addison TWP	4PAADDT	4PA5684

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Akron Boro	4PAAKRN	4PA3626
Alba Boro	4PAALB1	4PA0866
Albany TWP	4PAALBA	4PA0640
Albany TWP	4PAALBR	4PA0890
Albion Boro	4PAALBO	4PA2585
Alburtis Boro	4PAALBU	4PA3923
Aldan Boro	4PAALDA	4PA2397
Aleppo TWP	4PAALE1	4PA0277
Aleppo TWP	4PAALE2	4PA3085
Alexandria Boro	4PAALEX	4PA3128
Aliquippa City	4PAALIQ	4PA0405
Allegany TWP	4PAALLT	4PA5313
Allegany TWP	4PAALL5	4PA5355
Allegheny TWP	4PAALLG	4PA0735
Allegheny TWP	4PAALTB	4PA1603
Allegheny TWP	4PAALL1	4PA1160
Allegheny TWP	4PAALL2	4PA5610
Allegheny TWP	4PAALL3	4PA6172
Allegheny TWP	4PAALL4	4PA6544
Allen TWP	4PAALLN	4PA4849
Allenport Boro	4PAALLB	4PA6315
Allentown City	4PAALLE	4PA3903
Allison TWP	4PAALLS	4PA1836
Alsace TWP	4PAALSA	4PA0665
Altoona City	4PAALTO	4PA0705
Ambler Boro	4PAAMBL	4PA4693
Ambridge Boro	4PAAMB1	4PA0407
Amity TWP	4PAAMIT	4PA0615
Amity TWP	4PAAMI1	4PA2597
Amwell TWP	4PAAMWE	4PA6380
Annin TWP	4PAANNI	4PA4263
Annville TWP	4PAANNV	4PA3803
Anthony TWP	4PAANTH	4PA4140

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Anthony TWP	4PAANT1	4PA4980
Antis TWP	4PAANTS	4PA0710
Antrim TWP	4PAANTR	4PA2830
Apolacon TWP	4PAAPOL	4PA5845
Apollo Boro	4PAAPPO	4PA0306
Applewold Boro	4PAAPPL	4PA0308
Ararat TWP	4PAARAR	4PA5865
Archbald Boro	4PAARCH	4PA3584
Arendtsville Boro	4PAAREN	4PA0185
Armagh Boro	4PAARMA	4PA3280
Armagh TWP	4PAARM1	4PA4446
Armenia TWP	4PAARME	4PA0866
Armstrong TWP	4PAARMS	4PA3237
Armstrong TWP	4PAARMT	4PA4161
Arnold City	4PAARNO	4PA6563
Arona Boro	4PAARON	4PA6589
Ashland Boro	4PAASHL	4PA5450
Ashland TWP	4PAASH2	4PA1665
Ashley Boro	4PAASH3	4PA4030
Ashville Boro	4PAASHV	4PA1160
Aspinwall Boro	4PAASPI	4PA0239
Aston TWP	4PAASTN	4PA2369
Asylum TWP	4PAASYL	4PA0865
Atglen Boro	4PAATGL	4PA1565
Athens Boro	4PAATH1	4PA0805
Athens TWP	4PAATH3	4PA0805
Athens TWP	4PAATH4	4PA2047
Atwood Boro	4PAATWO	4PA0308
Auburn Boro	4PAAUBU	4PA5408
Auburn TWP	4PAAUSQ	4PA5825
Austin Boro	4PAAIS1	4PA5303
Avalon Boro	4PAAVAL	4PA0268
Avis Boro	4PAAVIS	4PA4140

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Avoca Boro	4PAAVOC	4PA4066
Avondale Boro	4PAAVO2	4PA1505
Avonmore Boro	4PAAVON	4PA6544
Ayr TWP	4PAAYRT	4PA2913
Baden Boro	4PABAD1	4PA0407
Bald Eagle TWP	4PABAL1	4PA1836
Baldwin Boro	4PABAL3	4PA0211
Baldwin TWP	4PABAL4	4PA0211
Bally Boro	4PABALL	4PA0607
Bangor Boro	4PABANG	4PA4808
Banks TWP	4PABANK	4PA4033
Banks TWP	4PABANS	4PA3380
Barkeyville Boro	4PABARK	4PA6122
Barnesboro Boro	4PABARN	4PA1145
Barnett TWP	4PABATF	4PA2720
Barnett TWP	4PABATJ	4PA3308
Barr TWP	4PABARR	4PA1145
Barree TWP	4PABARE	4PA3128
Barrett TWP	4PABAR2	4PA4554
Barry TWP	4PABARY	4PA5478
Bart TWP	4PABART	4PA3670
Bastress TWP	4PABAST	4PA4140
Bath Boro	4PABATH	4PA4849
Beale TWP	4PABEAL	4PA3436
Beallsville Boro	4PABEAS	4PA6310
Bear Creek TWP	4PABECR	4PA4088
Bear Creek Village Boro	4PABRCR	4PA4088
Bear Lake Boro	4PABEAR	4PA6283
Beaver Boro	4PABEA2	4PA0412
Beaver TWP	4PABEA3	4PA1665
Beaver TWP	4PABEA4	4PA1912
Beaver TWP	4PABEA5	4PA2010
Beaver TWP	4PABEA6	4PA3308

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Beaver TWP	4PABEA7	4PA5550
Beaver Falls City	4PABEF1	4PA0415
Beaver Meadows Boro	4PABEME	4PA4033
Beavertown Boro	4PABEBS	4PA5550
Beccaria TWP	4PABECC	4PA1730
Bechtelsville Boro	4PABECH	4PA0607
Bedford Boro	4PABED1	4PA0510
Bedford TWP	4PABED2	4PA0510
Bedminster TWP	4PABEDM	4PA0981
Beech Creek Boro	4PABEE2	4PA1836
Beech Creek TWP	4PABEE3	4PA1836
Belfast TWP	4PABELF	4PA2975
Bell TWP	4PABEL2	4PA3273
Bell TWP	4PABETJ	4PA3380
Bell TWP	4PABEL3	4PA6544
Bell Acres Boro	4PABELA	4PA0277
Belle Vernon Boro	4PABEL8	4PA6506
Bellefonte Boro	4PABEL6	4PA1411
Bellevue Boro	4PABELL	4PA0268
Bellwood Boro	4PABE10	4PA0710
Ben Avon Boro	4PABENA	4PA0207
Ben Avon Heights Boro	4PABEN1	4PA0207
Bendersville Boro	4PABEND	4PA0185
Benezette TWP	4PABENE	4PA2480
Benner TWP	4PABENN	4PA1411
Benner TWP	4PABEN8	4PA1480
Bensalem TWP	4PABEM9	4PA0910
Benson Boro	4PABENS	4PA5618
Bentleyville Boro	4PABENY	4PA6309
Benton Boro	4PABEN6	4PA1910
Benton TWP	4PABEN3	4PA1910
Benton TWP	4PABEN5	4PA6650
Berlin Boro	4PABER1	4PA5610

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Berlin TWP	4PABER4	4PA6487
Bern TWP	4PABERT	4PA0675
Bernville Boro	4PABERN	4PA0680
Berrysburg Boro	4PABERY	4PA2290
Berwick Boro	4PABEW1	4PA1911
Berwick TWP	4PABEW2	4PA0116
Bessemer Boro	4PABESS	4PA3750
Bethany Boro	4PABET9	4PA6487
Bethel TWP	4PABETH	4PA0308
Bethel TWP	4PABET1	4PA0680
Bethel TWP	4PABETF	4PA2975
Bethel TWP	4PABET2	4PA3850
Bethel TWP	4PABETL	4PA2341
Bethel Park Boro	4PABEPM	4PA0212
Bethlehem City	4PABET7	4PA4810
Bethlehem TWP	4PABET8	4PA4810
Big Beaver Boro	4PABIOB	4PA0415
Big Run Boro	4PABIGR	4PA3380
Bigler TWP	4PABIGL	4PA1750
Biglerville Boro	4PABIGV	4PA0185
Bingham TWP	4PABING	4PA5355
Birdsboro Boro	4PABIRD	4PA0615
Birmingham Boro	4PABIRM	4PA0780
Birmingham TWP	4PABIRH	4PA1585
Black TWP	4PABLCK	4PA5663
Black Creek TWP	4PABLCR	4PA4033
Black Lick TWP	4PABLAI	4PA3211
Blacklick TWP	4PABLCA	4PA1106
Blain Boro	4PABLA3	4PA5080
Blaine TWP	4PABLA4	4PA6339
Blair TWP	4PABLA6	4PA0735
Blairsville Boro	4PABLA7	4PA3211
Blakely Boro	4PABLA9	4PA3584

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Blawnox Boro	4PABLWN	4PA0239
Bloom TWP	4PABLOO	4PA1720
Bloomfield Boro	4PABLO1	4PA5080
Bloomfield TWP	4PABLOT	4PA0560
Bloomfield TWP	4PABLO2	4PA2591
Blooming Grove TWP	4PABLOM	4PA6483
Blooming Valley Boro	4PABLMG	4PA2047
Bloomsburg Boro	4PABLMB	4PA1912
Bloss TWP	4PABLSS	4PA5970
Blossburg Boro	4PABLS1	4PA5970
Blythe TWP	4PABLYT	4PA5468
Boggs TWP	4PABOG2	4PA0308
Boggs TWP	4PABOGG	4PA1410
Boggs TWP	4PABOGT	4PA1770
Bolivar Boro	4PABOLI	4PA6549
Bonneauville Boro	4PABONN	4PA0116
Bonneauville Boro	4PABON2	4PA0152
Boswell Boro	4PABOS1	4PA5655
Bowmanstown Boro	4PABOWM	4PA1365
Boyertown Boro	4PABOY2	4PA0607
Brackenridge Boro	4PABRAB	4PA0247
Braddock Boro	4PABRA1	4PA0299
Braddock Hills Boro	4PABRAD	4PA0247
Bradford City	4PABRD1	4PA4208
Bradford TWP	4PABRD3	4PA1710
Bradford TWP	4PABRD4	4PA4208
Bradford Woods Boro	4PABRD6	4PA0267
Brady TWP	4PABRD8	4PA1075
Brady TWP	4PABRTW	4PA1036
Brady TWP	4PABRDC	4PA1720
Brady TWP	4PABRD9	4PA3125
Brady TWP	4PABR11	4PA4150
Bradys Bend TWP	4PABRBN	4PA1036

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Braintrim TWP	4PABRNI	4PA0890
Branch TWP	4PABRNC	4PA5447
Bratton TWP	4PABRTT	4PA4446
Brecknock TWP	4PABRCK	4PA0630
Brecknock TWP	4PABRC1	4PA3623
Brentwood Boro	4PABREN	4PA0214
Briar Creek Boro	4PABRI1	4PA1911
Briar Creek TWP	4PABRIA	4PA1911
Bridgeport Boro	4PABRG1	4PA4684
Bridgeton TWP	4PABRG2	4PA0980
Bridgeville Boro	4PABRG3	4PA0217
Bridgewater Boro	4PABRG5	4PA0412
Bridgewater TWP	4PABRID	4PA5845
Brighton TWP	4PABRG6	4PA0412
Brisbin Boro	4PABRSB	4PA1750
Bristol Boro	4PABRIS	4PA0913
Bristol TWP	4PABRIT	4PA0914
Broad Top TWP	4PABRT1	4PA0580
Broad Top City Boro	4PABRTO	4PA0580
Brockway Boro	4PABRK1	4PA3307
Brokenstraw TWP	4PABRST	4PA6283
Brookfield TWP	4PABRO1	4PA5960
Brookhaven Boro	4PABROK	4PA2369
Brooklyn TWP	4PABRO2	4PA5846
Brookville Boro	4PABROV	4PA3308
Brothersvalley TWP	4PABRVA	4PA5610
Brown TWP	4PABRWN	4PA4140
Brown TWP	4PABRW1	4PA4446
Brownstown Boro	4PABRW3	4PA1120
Brownsville Boro	4PABRW5	4PA2608
Brownsville TWP	4PABRW6	4PA2608
Bruin Boro	4PABRUI	4PA1036
Brush Creek TWP	4PABRUC	4PA2975

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Brush Valley TWP	4PABRU2	4PA3280
Bryn Athyn Boro	4PABRYA	4PA4605
Buck TWP	4PABUCK	4PA4088
Buckingham TWP	4PABUCH	4PA0921
Buckingham TWP	4PABUC1	4PA6487
Buffalo TWP	4PABUF1	4PA0330
Buffalo TWP	4PABUF2	4PA5040
Buffalo TWP	4PABUF3	4PA6050
Buffalo TWP	4PABUF4	4PA6339
Buffington TWP	4PABUF7	4PA3280
Bullskin TWP	4PABULL	4PA2613
Burgettstown Boro	4PABURG	4PA6312
Burlington Boro	4PABUR3	4PA0866
Burlington TWP	4PABURT	4PA0866
Burnham Boro	4PABURN	4PA4446
Burnside Boro	4PABUND	4PA3273
Burnside TWP	4PABUR5	4PA1410
Burnside TWP	4PABUNT	4PA1735
Burrell TWP	4PABUR9	4PA0308
Burrell TWP	4PABUR7	4PA3211
Bushkill TWP	4PABUSH	4PA4848
Butler City	4PABUTL	4PA1012
Butler TWP	4PABUT2	4PA0185
Butler TWP	4PABUT3	4PA1012
Butler TWP	4PABUT4	4PA4033
Butler TWP	4PABUT5	4PA5450
Cadogan TWP	4PACADO	4PA0308
Caernarvon TWP	4PACAER	4PA0681
Caernarvon TWP	4PACAE1	4PA3623
California Boro	4PACALI	4PA6315
Callensburg Boro	4PACALL	4PA1665
Callery Boro	4PACAL3	4PA1079
Callimont Boro	4PACALM	4PA5652

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Caln TWP	4PACALN	4PA1519
Cambria TWP	4PACAMB	4PA1113
Cambridge TWP	4PACAM3	4PA2047
Cambridge Springs Boro	4PACAM6	4PA2047
Camp Hill Boro	4PACAHI	4PA2110
Canaan TWP	4PACAAN	4PA6489
Canal TWP	4PACANA	4PA6122
Canoe TWP	4PACANE	4PA3252
Canoe TWP	4PACAN5	4PA3380
Canonsburg Boro	4PACAN1	4PA6317
Canton Boro	4PACAN4	4PA0810
Canton TWP	4PACAN8	4PA0810
Canton TWP	4PACAN6	4PA6380
Carbon TWP	4PACART	4PA0580
Carbondale City	4PACAR1	4PA3513
Carbondale TWP	4PACAR2	4PA3546
Carlisle Boro	4PACARL	4PA2111
Carmichaels Boro	4PACAR7	4PA3013
Carnegie Boro	4PACARA	4PA0216
Carroll TWP	4PACA10	4PA5080
Carroll TWP	4PACA11	4PA6370
Carroll TWP	4PACA12	4PA6746
Carroll Valley Boro	4PACA09	4PA0130
Carrolltown Boro	4PACAL4	4PA1112
Cascade TWP	4PACA16	4PA4151
Cass TWP	4PACASS	4PA3175
Cass TWP	4PACAST	4PA5447
Cassandra Boro	4PACAS1	4PA1163
Casselman Boro	4PACAS2	4PA5663
Cassville Boro	4PACAS3	4PA3175
Castanea TWP	4PACAS5	4PA1836
Castle Shannon Boro	4PACASH	4PA0212
Castle Shannon Boro	4PACAS4	4PA0250

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Catasauqua Boro	4PACATA	4PA3913
Catawissa Boro	4PACAT3	4PA1975
Catawissa TWP	4PACAT4	4PA1975
Catharine TWP	4PACATH	4PA0790
Cecil TWP	4PACECI	4PA6317
Center TWP	4PACEN2	4PA0419
Center TWP	4PACENT	4PA1012
Center TWP	4PACEN3	4PA3085
Center TWP	4PACEN4	4PA3233
Center TWP	4PACEN5	4PA5550
Centerport Boro	4PACE11	4PA0675
Centerville Boro	4PACE12	4PA6172
Centerville Boro	4PACE13	4PA6310
Central City Boro	4PACE19	4PA5672
Centralia Boro	4PACNTR	4PA4951
Centre TWP	4PACNT1	4PA0675
Centre TWP	4PACNTP	4PA5080
Centre Hall Boro	4PACNT2	4PA1470
Ceres TWP	4PACERE	4PA4260
Ceres TWP	4PACER2	4PA5375
Chadds Ford TWP	4PACHAD	4PA1585
Chalfant Boro	4PACHAL	4PA0299
Chalfont Boro	4PACHAT	4PA0921
Chambersburg Boro	4PACHAM	4PA2813
Chanceford TWP	4PACHAN	4PA6755
Chapman Boro	4PACHAP	4PA4849
Chapman TWP	4PACHA4	4PA1836
Chapman TWP	4PACHA5	4PA5571
Charleroi Boro	4PACHR1	4PA6318
Charleston TWP	4PACHRS	4PA5985
Charlestown TWP	4PACHAS	4PA1535
Chartiers TWP	4PACHA7	4PA6319
Chatham TWP	4PACHTP	4PA5960

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Cheltenham TWP	4PACHLT	4PA4613
Cherry TWP	4PACHRR	4PA1053
Cherry TWP	4PACHER	4PA5763
Cherry Grove TWP	4PACHR2	4PA6283
Cherry Ridge TWP	4PACHR6	4PA6487
Cherry Tree Boro	4PACHE9	4PA1735
Cherry Valley Boro	4PACHR3	4PA1053
Cherryhill TWP	4PACHR4	4PA3263
Cherrytree TWP	4PACHR5	4PA6172
Chest Springs Boro	4PACHE2	4PA1112
Chest TWP	4PACHE1	4PA1735
Chest Cambria	4PACHES	4PA1112
Chester City	4PACHE4	4PA2312
Chester TWP	4PACH07	4PA2312
Chester Heights Boro	4PAHCET	4PA2341
Chester Hill Boro	4PACHE5	4PA1770
Chestnuthill TWP	4PACHE7	4PA4552
Cheswick Boro	4PACHE8	4PA0206
Chicora Boro	4PACHIC	4PA1036
Chippewa TWP	4PACHIP	4PA0416
Choconut TWP	4PACHOC	4PA5845
Christiana Boro	4PACHST	4PA1565
Churchill Boro	4PACHU1	4PA0299
Clairton City	4PACLAI	4PA0219
Clara TWP	4PACLA7	4PA5375
Clarendon Boro	4PACLAR	4PA6283
Clarion Boro	4PACLA4	4PA1612
Clarion TWP	4PACLAT	4PA1617
Clark Boro	4PACLRK	4PA4357
Clarks Green Boro	4PACLGB	4PA3503
Clarks Summit Boro	4PACLSB	4PA3503
Clarksville Boro	4PACLVB	4PA3035
Clay TWP	4PACLAY	4PA1053

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Clay TWP	4PACLTH	4PA3175
Clay TWP	4PACLTL	4PA3626
Claysville Boro	4PACLA6	4PA6339
Clearfield Boro	4PACLR2	4PA1710
Clearfield TWP	4PACLR4	4PA1012
Clearfield TWP	4PACLR5	4PA1112
Cleona Boro	4PACLEO	4PA3803
Cleveland TWP	4PACLEV	4PA1975
Clifford TWP	4PACLI6	4PA5846
Clifton TWP	4PACLIF	4PA3565
Clifton Heights Boro	4PACLI7	4PA2394
Clinton TWP	4PACLI1	4PA1078
Clinton TWP	4PACLI2	4PA4150
Clinton TWP	4PACLI3	4PA6122
Clinton TWP	4PACLI4	4PA6650
Clinton TWP	4PACLT1	4PA5830
Clinton TWP	4PACLT2	4PA6489
Clintonville Boro	4PACLI5	4PA6122
Clover TWP	4PACLOV	4PA3308
Clymer Boro	4PACLYM	4PA3263
Clymer TWP	4PACLY2	4PA5960
Coal TWP	4PACOAL	4PA4965
Coal Center Boro	4PACOA1	4PA6315
Coaldale Boro	4PACOA2	4PA0580
Coaldale Boro	4PACOA3	4PA1366
Coalmont Boro	4PACOA5	4PA0580
Coalport Boro	4PACOA6	4PA1730
Coatesville City	4PACOA8	4PA1519
Cochranton Boro	4PACOCH	4PA2013
Codorus TWP	4PACODO	4PA6765
Cogan House TWP	4PACOGA	4PA5970
Cokeburg Boro	4PACOKE	4PA6309
Cold Spring TWP	4PACOLD	4PA3850

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Colebrook TWP	4PACOL2	4PA1836
Colebrookdale TWP	4PACOLE	4PA0607
Colerain TWP	4PACOL3	4PA0510
Colerain TWP	4PACOL4	4PA3670
College TWP	4PACOLL	4PA1480
Collegeville Boro	4PACOL6	4PA4661
Colley TWP	4PACOL7	4PA5763
Collier TWP	4PACOL8	4PA0217
Collingdale Boro	4PACOL9	4PA2384
Columbia Boro	4PACO10	4PA3615
Columbia TWP	4PACO16	4PA0688
Columbus TWP	4PACO15	4PA2514
Colwyn Boro	4PACOLW	4PA2397
Concord TWP	4PACONC	4PA1053
Concord TWP	4PACONT	4PA2514
Concord TWP	4PACOND	4PA2341
Conemaugh TWP	4PACON3	4PA1114
Conemaugh TWP	4PACON4	4PA3211
Conemaugh TWP	4PACONE	4PA5618
Conestoga TWP	4PACON9	4PA3652
Conewago TWP	4PACO13	4PA0116
Conewago TWP	4PACO14	4PA2240
Conewago TWP	4PACNWO	4PA6744
Conewango TWP	4PACON1	4PA6283
Confluence Boro	4PACO18	4PA5684
Conneaut TWP	4PACO23	4PA2010
Conneaut TWP	4PACO21	4PA2585
Conneaut Lake Boro	4PACO20	4PA2010
Conneautville Boro	4PACO26	4PA2010
Connellsville City	4PACONN	4PA2613
Connellsville TWP	4PACO28	4PA2613
Connoquenessing Boro	4PACO30	4PA1012
Connoquenessing Twp	4PACO32	4PA1012

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Conoy TWP	4PACONO	4PA3624
Conshohocken Boro	4PACONS	4PA4616
Conway Boro	4PACONW	4PA0428
Conyngham Boro	4PACONY	4PA4033
Conyngham TWP	4PACO35	4PA5450
Conyngham TWP	4PACOLU	4PA4026
Cook TWP	4PACOOK	4PA6549
Cooke TWP	4PACOO1	4PA2105
Coolbaugh TWP	4PACOOL	4PA4554
Coolspring TWP	4PACOO2	4PA4350
Cooper TWP	4PACOO4	4PA1790
Cooper TWP	4PACOO5	4PA4718
Coopersburg Boro	4PACOOP	4PA3957
Cooperstown Boro	4PACOO6	4PA6186
Coplay Boro	4PACOPL	4PA3978
Coraopolis Boro	4PACORB	4PA0221
Cornplanter TWP	4PACORP	4PA6162
Cornwall Boro	4PACOR2	4PA3813
Corry City	4PACOR4	4PA2514
Corsica Boro	4PACORS	4PA1617
Corydon TWP	4PACORY	4PA4208
Coudersport Boro	4PACOUB	4PA5313
Courtdale Boro	4PACOUR	4PA4093
Covington TWP	4PACOVI	4PA1710
Covington TWP	4PACOV1	4PA3565
Covington TWP	4PACOV2	4PA5970
Cowanshannock TWP	4PACOWA	4PA0308
Crafton Boro	4PACRAF	4PA0216
Cranberry TWP	4PACRA2	4PA1079
Cranberry TWP	4PACRA3	4PA6113
Cranesville Boro	4PACRA5	4PA2585
Crawford Boro	4PACRA7	4PA4140
Creekside TWP	4PACREK	4PA3252

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Crescent TWP	4PACRES	4PA0262
Cresson Boro	4PACRE1	4PA1160
Cresson TWP	4PACRE3	4PA1160
Cressona Boro	4PACRE5	4PA5408
Cromwell TWP	4PACROM	4PA3175
Cross Creek TWP	4PACROS	4PA6305
Cross Roads Boro	4PACROR	4PA6762
Croyle TWP	4PACROY	4PA1122
Cumberland TWP	4PACUMA	4PA0137
Cumberland TWP	4PACUMB	4PA3013
Cumberland Valley TWP	4PACUM4	4PA0510
Cummings TWP	4PACUM5	4PA4140
Cumru TWP	4PACUMR	4PA0630
Curtin TWP	4PACURT	4PA1836
Curwensville Boro	4PACUR3	4PA1718
Cussewago TWP	4PACUSS	4PA2047
Daisytown Boro	4PADAIS	4PA1114
Dale Boro	4PADALE	4PA1120
Dallas Boro	4PADALL	4PA4016
Dallas TWP	4PADAL2	4PA4016
Dallastown Boro	4PADAL4	4PA6716
Dalton Boro	4PADALT	4PA6650
Damascus TWP	4PADAMA	4PA6487
Danville Boro	4PADAN1	4PA4718
Darby Boro	4PADARB	4PA2397
Darby TWP	4PADARY	4PA2384
Darlington Boro	4PADARL	4PA0416
Darlington TWP	4PADAR2	4PA0416
Daugherty TWP	4PADAUG	4PA0456
Dauphin Boro	4PADAUP	4PA2214
Davidson TWP	4PADAVI	4PA5763
Dawson Boro	4PADAWS	4PA2613
Dayton Boro	4PADAYT	4PA0308

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Dean TWP	4PADEAN	4PA1160
Decatur TWP	4PADECA	4PA1770
Decatur TWP	4PADEC1	4PA4446
Deemston Boro	4PADEEM	4PA6310
Deer Creek TWP	4PADECR	4PA4313
Deer Lake Boro	4PADELB	4PA5408
Deerfield TWP	4PADEEF	4PA5960
Deerfield TWP	4PADEER	4PA6283
Delano TWP	4PADEL1	4PA5445
Delaware TWP	4PADEL3	4PA3436
Delaware TWP	4PADEL4	4PA4353
Delaware TWP	4PADEL5	4PA4980
Delaware TWP	4PADELA	4PA5220
Delaware Water Gap Boro	4PADEL9	4PA4560
Delmar TWP	4PADE10	4PA5985
Delmont Boro	4PADELM	4PA6526
Delmont Boro	4PADELG	4PA6532
Delta Boro	4PADELT	4PA6762
Dennison TWP	4PADENN	4PA4014
Denver Boro	4PADENV	4PA3613
Derry Boro	4PADERR	4PA6516
Derry TWP	4PADER7	4PA2217
Derry TWP	4PADER6	4PA4446
Derry TWP	4PADER3	4PA4718
Derry TWP	4PADER5	4PA6516
Dickinson TWP	4PADICK	4PA2111
Dickson City Boro	4PADIC1	4PA3555
Dillsburg Boro	4PADILL	4PA6746
Dimock TWP	4PADIMM	4PA5825
Dingman TWP	4PADING	4PA5220
District TWP	4PADIST	4PA0608
Donegal Boro	4PADONW	4PA6559
Donegal TWP	4PADONE	4PA1036

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Donegal TWP	4PADONT	4PA6339
Donegal TWP	4PADON2	4PA6559
Donora Boro	4PADON5	4PA6370
Dormont Boro	4PADORM	4PA0250
Dorrance TWP	4PADORR	4PA4014
Douglass TWP	4PADOU1	4PA0607
Douglass TWP	4PADOU2	4PA0607
Dover Boro	4PADOV1	4PA6718
Dover TWP	4PADOV2	4PA6718
Downingtown Boro	4PADOW2	4PA1520
Doylestown Boro	4PADOYL	4PA0921
Doylestown TWP	4PADYLN	4PA0921
Dravosburg Boro	4PADRAV	4PA0260
Dreher TWP	4PADRHR	4PA6483
Driftwood Boro	4PADRIF	4PA1227
Drumore TWP	4PADRUE	4PA3670
Dublin Boro	4PADUBL	4PA0981
Dublin TWP	4PADUBT	4PA2923
Dublin TWP	4PADUB1	4PA3175
Dubois City	4PADUBO	4PA1720
Duboistown Boro	4PADUB3	4PA4161
Dudley Boro	4PADUDL	4PA0580
Dunbar Boro	4PADUN1	4PA2613
Dunbar TWP	4PADUNB	4PA2613
Duncan TWP	4PADUNT	4PA5985
Duncannon Boro	4PADUN4	4PA5060
Duncansville Boro	4PADUNC	4PA0735
Dunkard TWP	4PADUNK	4PA3065
Dunlevy Boro	4PADUNL	4PA6318
Dunmore Boro	4PADUNM	4PA3522
Dunnstable TWP	4PADUNN	4PA1836
Dupont Boro	4PADUPO	4PA4066
Duquesne City	4PADUQU	4PA0225

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Durham TWP	4PADURT	4PA0980
Duryea Boro	4PADURY	4PA4066
Dushore Boro	4PADUSH	4PA5763
Dyberry TWP	4PADYBE	4PA6487
Eagles Mere Boro	4PAEAGL	4PA5763
Earl TWP	4PAEARL	4PA0607
Earl TWP	4PAERL1	4PA3623
East Allen TWP	4PAEALL	4PA4849
East Bangor Boro	4PAEABA	4PA4808
East Berlin Boro	4PAEABE	4PA0111
East Bethlehem TWP	4PAEAB1	4PA6310
East Bradford TWP	4PAEABR	4PA1590
East Brady Boro	4PAEABB	4PA1036
East Brandywine TWP	4PAEABN	4PA1520
East Brunswick TWP	4PAEAB3	4PA5408
East Buffalo TWP	4PAEABU	4PA6040
East Butler Boro	4PAEAB4	4PA4808
East Caln TWP	4PAEAC1	4PA1520
East Cameron TWP	4PAEAC2	4PA4965
East Carroll TWP	4PAEACE	4PA1112
East Chillisquaque TWP	4PAEACH	4PA4950
East Cocalico TWP	4PAEAC6	4PA3613
East Conemaugh Boro	4PAEACO	4PA1114
East Coventry TWP	4PAECOV	4PA1566
East Deer TWP	4PAEADT	4PA0222
East Donegal TWP	4PAEADL	4PA3622
East Drumore TWP	4PAEADR	4PA3670
East Earl TWP	4PAEAEA	4PA3623
East Fairfield TWP	4PAEAFA	4PA2013
East Fallowfield TWP	4PAEAF2	4PA1519
East Fallowfield TWP	4PAEAF3	4PA2010
East Finley TWP	4PAEAFI	4PA6339
East Fork TWP	4PAEFRK	4PA5303

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
East Franklin TWP	4PAEAFR	4PA0308
East Goshen TWP	4PAEAGO	4PA1590
East Greenville Boro	4PAEAGR	4PA4686
East Hanover TWP	4PAEAHT	4PA2240
East Hanover TWP	4PAEAH2	4PA3850
East Hempfield TWP	4PAEAHM	4PA3631
East Hopewell TWP	4PAEAHO	4PA6762
East Huntingdon TWP	4PAEAHU	4PA6575
East Keating TWP	4PAEKEA	4PA1836
East Lackawannock TWP	4PAEALA	4PA4350
East Lampeter TWP	4PAEAL3	4PA3617
East Lansdowne Boro	4PAELAN	4PA2397
East Mahoning TWP	4PAEAM1	4PA3252
East Manchester TWP	4PAEAMA	4PA6744
East Marlborough TWP	4PAEMAR	4PA1540
East Marlborough TWP	4PAEMRT	4PA1585
East Mckeesport Boro	4PAEAMC	4PA0228
East Mead TWP	4PAEAME	4PA2047
East Nantmeal TWP	4PAEANA	4PA1566
East Norriton TWP	4PAEANO	4PA4656
East Norwegian TWP	4PAEAN1	4PA5468
East Nottingham TWP	4PAEAN3	4PA1567
East Penn TWP	4PAEAP1	4PA1355
East Pennsboro TWP	4PAEAP4	4PA2125
East Petersburg Boro	4PAEAP5	4PA3631
East Pikeland TWP	4PAEAP6	4PA1572
East Pittsburgh Boro	4PAEAP7	4PA0299
East Prospect Boro	4PAEA10	4PA6722
East Providence TWP	4PAEA11	4PA0530
East Rochester Boro	4PAEARO	4PA0469
East Rockhill TWP	4PAEARK	4PA0981
East Side Boro	4PAEAST	4PA1390
East St Clair TWP	4PAEASC	4PA0515

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
East Stroudsburg Boro	4PAEAS1	4PA4520
East Taylor TWP	4PAEATA	4PA1114
East Union TWP	4PAEAUN	4PA4033
East Vandergrift Boro	4PAEAVA	4PA6544
East Vincent TWP	4PAEAVI	4PA1566
East Washington Boro	4PAEAWA	4PA6388
East Wheatfield TWP	4PAEAWH	4PA3280
East Whiteland TWP	4PAEAWI	4PA1535
Easton City	4PAEASN	4PA4833
Easttown TWP	4PAETWN	4PA1578
Eastvale Boro	4PAEAVL	4PA0415
Eaton TWP	4PAEATW	4PA6675
Eau Claire Boro	4PAEAUC	4PA1053
Ebensburg Boro	4PAEBEN	4PA1113
Economy Boro	4PAECON	4PA0407
Eddystone Boro	4PAEDDY	4PA2377
Eden TWP	4PAEDEN	4PA3670
Edgewood Boro	4PAEDGE	4PA0299
Edgeworth Boro	4PAEDG3	4PA0277
Edgmont TWP	4PAEDGT	4PA2379
Edinboro Boro	4PAEDIN	4PA2539
Edwardsville Boro	4PAEDWA	4PA4093
Ehrenfeld Boro	4PAEHRE	4PA1122
Elco Boro	4PAELCO	4PA6315
Elder TWP	4PAELDE	4PA1112
Elderton Boro	4PAELD2	4PA0308
Eldred Boro	4PAELDR	4PA4260
Eldred TWP	4PAELD3	4PA3308
Eldred TWP	4PAELD4	4PA4151
Eldred TWP	4PAELD5	4PA4260
Eldred TWP	4PAELD6	4PA4552
Eldred TWP	4PAELD7	4PA5478
Eldred TWP	4PAELD8	4PA6283

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Elgin Boro	4PAEL12	4PA2514
Elizabeth Boro	4PAELZB	4PA0231
Elizabeth TWP	4PAELZ2	4PA0231
Elizabeth TWP	4PAELZ3	4PA3690
Elizabethtown Boro	4PAELZ9	4PA3624
Elizabethville Boro	4PAEL10	4PA2290
Elk TWP	4PAELCH	4PA1567
Elk TWP	4PAELKE	4PA1665
Elk TWP	4PAEL1E	4PA6283
Elk TWP	4PAELK1	4PA5328
Elk Creek TWP	4PAELKC	4PA2585
Elk Lick TWP	4PAELLI	4PA5670
Elkland Boro	4PAELK3	4PA5960
Elkland TWP	4PAELK2	4PA5763
Ellport Boro	4PAELLP	4PA3720
Ellsworth Boro	4PAELLS	4PA6309
Ellwood City Boro	4PAELWC	4PA3720
Ellwood City Boro	4PAELLW	4PA3720
Elmhurst TWP	4PAELMH	4PA3565
Elverson Boro	4PAELVE	4PA0681
Emlenton Boro	4PAELME	4PA1603
Emmaus Boro	4PAEMMA	4PA3923
Emporium Boro	4PAEMPO	4PA1227
Emsworth Boro	4PAEMSW	4PA0207
Enon Valley Boro	4PAENON	4PA0416
Ephrata Boro	4PAEPHB	4PA3626
Ephrata TWP	4PAEPH2	4PA3626
Erie City	4PAERIE	4PA2526
Ernest Boro	4PAERNE	4PA3252
Etna Boro	4PAETNA	4PA0283
Eulalia TWP	4PAEUAL	4PA5313
Evans City Boro	4PAEVAN	4PA1079
Everett Boro	4PAEVEB	4PA0530

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Everson Boro	4PAEVE2	4PA6575
Exeter Boro	4PAEXE3	4PA4092
Exeter TWP	4PAEXET	4PA0620
Exeter TWP	4PAEXE1	4PA4092
Exeter TWP	4PAEXE2	4PA4092
Export Boro	4PAEXPO	4PA6526
Factoryville Boro	4PAFACT	4PA6650
Fairchance Boro	4PAFAIR	4PA2603
Fairfield Boro	4PAFRF1	4PA0130
Fairfield TWP	4PAFRFT	4PA2013
Fairfield TWP	4PAFRF2	4PA4151
Fairfield TWP	4PAFRF3	4PA6549
Fairhope TWP	4PAFAIH	4PA5610
Fairmount TWP	4PAFRMT	4PA4060
Fairview Boro	4PAFAIB	4PA1036
Fairview Boro	4PAFVW1	4PA2533
Fairview TWP	4PAFAI1	4PA1036
Fairview TWP	4PAFAI2	4PA4014
Fairview TWP	4PAFAI3	4PA4339
Fairview TWP	4PAFAI4	4PA2190
Fairview TWP	4PAFVW2	4PA2533
Fallowfield TWP	4PAFALL	4PA6318
Falls TWP	4PAFAL1	4PA6675
Falls TWP	4PAFAL5	4PA0982
Falls Creek Boro	4PAFAL6	4PA1720
Falls Creek Boro	4PAFAL2	4PA1720
Fallston Boro	4PAFAL4	4PA0456
Fannett TWP	4PAFAN2	4PA2820
Farmington TWP	4PAFAR1	4PA5960
Farmington TWP	4PAFAR2	4PA6283
Farmington TWP	4PAFARM	4PA1675
Farrell City	4PAFAR3	4PA4325
Fawn TWP	4PAFAWN	4PA0247

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Fawn TWP	4PAFAW1	4PA6762
Fawn Grove Boro	4PAFAW2	4PA6762
Fayette TWP	4PAFAY1	4PA3436
Fayette City Boro	4PAFAY2	4PA6506
Fell TWP	4PAFEL1	4PA3513
Felton Boro	4PAFELT	4PA6755
Ferguson TWP	4PAFERG	4PA1480
Ferguson TWP	4PAFER1	4PA1718
Fermanagh TWP	4PAFERM	4PA3436
Ferndale Boro	4PAFER3	4PA1120
Findlay TWP	4PAFINT	4PA0294
Findley TWP	4PAFIN2	4PA4350
Finleyville Boro	4PAFIN4	4PA6370
Fishing Creek TWP	4PAFISH	4PA1910
Fleetwood Boro	4PAFLE1	4PA0625
Flemington Boro	4PAFLEM	4PA1836
Folcroft Boro	4PAFOLC	4PA2384
Ford City Boro	4PAFORD	4PA0308
Ford Cliff Boro	4PAFOR4	4PA0308
Forest City Boro	4PAFOR5	4PA5830
Forest Hills Boro	4PAFOR8	4PA0299
Forest Lake TWP	4PAFORS	4PA5845
Forks TWP	4PAFO10	4PA4833
Forks TWP	4PAFO11	4PA5763
Forkston TWP	4PAFOTN	4PA6675
Forksville Boro	4PAFO14	4PA5763
Forty Fort Boro	4PAFOFO	4PA4093
Forward TWP	4PAFRWD	4PA0231
Forward Twp	4PAFRW1	4PA1079
Foster TWP	4PAFOST	4PA4033
Foster TWP	4PAFOS1	4PA4208
Foster TWP	4PAFOSC	4PA5447
Fountain Hill Boro	4PAFOHI	4PA4810

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Fox TWP	4PAFOX	4PA2480
Fox TWP	4PAFO1	4PA5763
Fox Chapel Boro	4PAFOX1	4PA0239
Foxburg Boro	4PAFOXB	4PA1603
Frackville Boro	4PAFRAC	4PA5450
Frailey TWP	4PAFRAI	4PA5460
Franconia TWP	4PAFRA	4PA4671
Frankfort Springs Boro	4PAFRA2	4PA0474
Franklin Boro	4PAFRA3	4PA1114
Franklin City	4PAFRA4	4PA6122
Franklin TWP	4PAFRA6	4PA0458
Franklin TWP	4PAFRA7	4PA0865
Franklin TWP	4PAFRAN	4PA1075
Franklin TWP	4PAFRA8	4PA1355
Franklin TWP	4PAFRA9	4PA1975
Franklin TWP	4PAFR10	4PA2539
Franklin TWP	4PAFR11	4PA2680
Franklin TWP	4PAFR12	4PA3014
Franklin TWP	4PAFRAT	4PA0780
Franklin TWP	4PAFR13	4PA4016
Franklin TWP	4PAFR14	4PA4120
Franklin TWP	4PAFR15	4PA5550
Franklin TWP	4PAFR16	4PA6746
Franklin TWP	4PAFRN1	4PA1505
Franklin TWP	4PAFRN2	4PA5845
Franklin TWP	4PAFRAD	4PA0137
Franklin Park Boro	4PAFRAP	4PA0267
Franklintown Boro	4PAFR17	4PA6746
Frankstown TWP	4PAFRAS	4PA0735
Frazer TWP	4PAFR28	4PA0222
Fredonia Boro	4PAFRED	4PA4353
Freeburg Boro	4PAFRE2	4PA5571
Freedom Boro	4PAFRE5	4PA0428

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Freedom TWP	4PAFRE1	4PA0137
Freedom TWP	4PAFRE7	4PA0775
Freehold TWP	4PAFREH	4PA6283
Freeland Boro	4PAFREL	4PA4033
Freemansburg Boro	4PAFREM	4PA4810
Freeport Boro	4PAFRE8	4PA0330
Freeport TWP	4PAFRE0	4PA3085
French Creek TWP	4PAFRCR	4PA2013
Frenchcreek TWP	4PAFRC2	4PA6122
Friendsville Boro	4PAFRIE	4PA5845
Fulton TWP	4PAFULT	4PA3670
Gaines TWP	4PAGAIN	4PA5328
Galeton Boro	4PAGALP	4PA5328
Gallagher TWP	4PAGALL	4PA1836
Gallitzin Boro	4PAGAL2	4PA1160
Gallitzin TWP	4PAGAL4	4PA1160
Gamble TWP	4PAGAMB	4PA4151
Garrett Boro	4PAGARR	4PA5652
Gaskill TWP	4PAGASK	4PA3380
Geistown Boro	4PAGEIS	4PA1125
Genesee TWP	4PAGENE	4PA5355
Georges TWP	4PAGEOR	4PA2603
Georgetown Boro	4PAGEO1	4PA0474
German TWP	4PAGERM	4PA2603
German TWP	4PAGERT	4PA2680
Germany TWP	4PAGER2	4PA0152
Gettysburg Boro	4PAGETB	4PA0137
Gibson TWP	4PAGIBS	4PA1227
Gibson TWP	4PAGIBT	4PA5846
Gilberton Boro	4PAGILB	4PA5445
Gilmore TWP	4PAGILM	4PA3085
Gilpin TWP	4PAGILP	4PA0345
Girard Boro	4PAGIR1	4PA2540

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Girard TWP	4PAGIR3	4PA1710
Girard TWP	4PAGIRA	4PA2540
Girardville Boro	4PAGIR5	4PA5450
Glade TWP	4PAGLAD	4PA6283
Glasgow Boro	4PAGLSG	4PA0493
Glassport Boro	4PAGLAS	4PA0286
Glen Campbell Boro	4PAGLEC	4PA3273
Glen Hope Boro	4PAGLEN	4PA1750
Glen Rock Boro	4PAGLE1	4PA6765
Glenburn TWP	4PAGLE2	4PA3503
Glendon Boro	4PAGLE4	4PA4886
Glenfield Boro	4PAGLE5	4PA0277
Glenolden Boro	4PAGLNB	4PA2351
Goldsboro Boro	4PAGOLD	4PA2190
Gordon Boro	4PAGORD	4PA5450
Goshen TWP	4PAGOSH	4PA1710
Graham TWP	4PAGRAH	4PA1790
Grampian Boro	4PAGRAM	4PA1718
Grant TWP	4PAGRAN	4PA3252
Granville TWP	4PAGRA2	4PA0866
Granville TWP	4PAGRA4	4PA4446
Gratz Boro	4PAGRA3	4PA2290
Gray TWP	4PAGRAY	4PA3085
Great Bend Boro	4PAGBN1	4PA5810
Great Bend TWP	4PAGBN2	4PA5810
Green TWP	4PAGREF	4PA2720
Green TWP	4PAGRE1	4PA3273
Green Hills Boro	4PAGREH	4PA6339
Green Lane Boro	4PAGRLN	4PA4686
Green Tree Boro	4PAGRTR	4PA0250
Greencastle Boro	4PAGRCS	4PA2830
Greene TWP	4PAGRE2	4PA0474
Greene TWP	4PAGRE3	4PA1836

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Greene TWP	4PAGRE4	4PA2597
Greene TWP	4PAGRE5	4PA2813
Greene TWP	4PAGRGR	4PA3065
Greene TWP	4PAGRE6	4PA4336
Greene TWP	4PAGREE	4PA6483
Greenfield TWP	4PAGRFL	4PA0715
Greenfield TWP	4PAGRF1	4PA2597
Greenfield TWP	4PAGRF2	4PA3546
Greensboro Boro	4PAGRNB	4PA3065
Greensburg City	4PAGR10	4PA6532
Greensburg City	4PAGRNC	4PA6538
Greenville Boro	4PAGRV1	4PA4328
Greenville TWP	4PAGRV2	4PA5652
Greenwich TWP	4PAGRNW	4PA0640
Greenwood TWP	4PAGRW2	4PA1718
Greenwood TWP	4PAGRW8	4PA1950
Greenwood TWP	4PAGRW3	4PA2010
Greenwood TWP	4PAGRW4	4PA5030
Greenwood TWP	4PAGRW5	4PA5030
Gregg TWP	4PAGRGG	4PA1470
Gregg TWP	4PAGRG1	4PA4980
Grove TWP	4PAGRO3	4PA1227
Grove City Boro	4PAGROV	4PA4329
Grugan TWP	4PAGRUG	4PA1836
Guilford TWP	4PAGUIL	4PA2813
Guilford TWP	4PAGULF	4PA2890
Gulich TWP	4PAGULI	4PA1750
Haines TWP	4PAHAIN	4PA1470
Halfmoon TWP	4PAHALF	4PA1480
Halifax Boro	4PAHAL1	4PA2225
Halifax TWP	4PAHAL2	4PA2225
Hallam Boro	4PAHALL	4PA6722
Hallstead Boro	4PAHALS	4PA5810

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Hamburg Boro	4PAHAM1	4PA0635
Hamilton TWP	4PAHAM2	4PA0111
Hamilton TWP	4PAHAMF	4PA2813
Hamilton TWP	4PAHAM3	4PA4223
Hamilton TWP	4PAHAM4	4PA4560
Hamilton TWP	4PAHAM5	4PA5970
Hamilton TWP	4PAHAMN	4PA0116
Hamiltonban TWP	4PAHAM7	4PA0130
Hamlin TWP	4PAHAM8	4PA4275
Hampden TWP	4PAHAM9	4PA2116
Hampton TWP	4PAHAMP	4PA0246
Hanover Boro	4PAHAN1	4PA6728
Hanover TWP	4PAHAN4	4PA0474
Hanover TWP	4PAHAN5	4PA3913
Hanover TWP	4PAHAN6	4PA4030
Hanover TWP	4PAHAN7	4PA4810
Hanover TWP	4PAHAN8	4PA6312
Harborcreek TWP	4PAHACR	4PA2543
Harford TWP	4PAHARD	4PA5846
Harmar TWP	4PAHAR1	4PA0206
Harmony Boro	4PAHAR3	4PA1079
Harmony TWP	4PAHARM	4PA0407
Harmony TWP	4PAHARF	4PA2720
Harmony TWP	4PAHRMY	4PA5865
Harris TWP	4PAHAR8	4PA1480
Harrisburg City	4PAHARR	4PA2227
Harrison TWP	4PAHARS	4PA0247
Harrison TWP	4PAHA11	4PA0510
Harrison TWP	4PAHAPO	4PA5355
Harrisville Boro	4PAHA12	4PA1075
Hartleton Boro	4PAHART	4PA6050
Hartley TWP	4PAHA16	4PA6050
Harveys Lake Boro	4PAHALA	4PA4039

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Hastings Boro	4PAHAST	4PA1112
Hatboro Boro	4PAHAT	4PA4636
Hatfield Boro	4PAHATF	4PA4657
Hatfield TWP	4PAHTFD	4PA4657
Haverford TWP	4PAHAVE	4PA2345
Hawley Boro	4PAHAWL	4PA6483
Hawthorn Boro	4PAHAWT	4PA1680
Haycock TWP	4PAHAYC	4PA0984
Hayfield TWP	4PAHAFL	4PA2047
Haysville Boro	4PAHASV	4PA0277
Hazle TWP	4PAHAZ3	4PA4033
Hazleton City	4PAHAZ1	4PA4033
Heath TWP	4PAHEAT	4PA3308
Hebron TWP	4PAHEBR	4PA5313
Hector TWP	4PAHCTR	4PA5328
Hector TWP	4PAHECT	4PA5355
Hegins TWP	4PAHEGI	4PA5478
Heidelberg Boro	4PAHEID	4PA0217
Heidelberg TWP	4PAHEI2	4PA0611
Heidelberg TWP	4PAHEI3	4PA3823
Heidelberg TWP	4PAHEI4	4PA3946
Heidelberg TWP	4PAHEI5	4PA6767
Hellam TWP	4PAHEL1	4PA6722
Hellertown Boro	4PAHEL2	4PA4860
Hemlock TWP	4PAHEML	4PA1912
Hempfield TWP	4PAHEM4	4PA4328
Hempfield TWP	4PAHEMP	4PA6538
Henderson TWP	4PAHEND	4PA3125
Henderson TWP	4PAHEN1	4PA3380
Henry Clay TWP	4PAHENR	4PA2680
Hepburn TWP	4PAHEPB	4PA4172
Hereford TWP	4PAHERE	4PA4686
Hermitage City	4PAHERM	4PA4333

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Herndon Boro	4PAHERN	4PA4935
Herrick TWP	4PAHERR	4PA0890
Herrick TWP	4PAHER3	4PA5830
Hickory TWP	4PAHICF	4PA2720
Hickory TWP	4PAHIC1	4PA3740
Highland TWP	4PAHIGA	4PA0137
Highland TWP	4PAHIGH	4PA1565
Highland TWP	4PAHIG1	4PA1612
Highland TWP	4PAHIG2	4PA4223
Highspire Boro	4PAHISP	4PA2280
Hillsgrove TWP	4PAHIL1	4PA5763
Hilltown TWP	4PAHIL2	4PA0981
Hollenback TWP	4PAHOL1	4PA1911
Hollidaysburg Boro	4PAHOLL	4PA0735
Homer TWP	4PAHOMR	4PA5313
Homer City Boro	4PAHOCI	4PA3233
Homestead Boro	4PAHOME	4PA0288
Homewood Boro	4PAHOM2	4PA0415
Honesdale Boro	4PAHONB	4PA6487
Honey Brook Boro	4PAHONE	4PA0681
Honey Brook TWP	4PAHON1	4PA0681
Hookstown Boro	4PAHOOK	4PA0474
Hooversville Boro	4PAHOOV	4PA5655
Hop Bottom Boro	4PAHOP	4PA5846
Hopewell Boro	4PAHOBB	4PA0560
Hopewell TWP	4PAHOTB	4PA0441
Hopewell TWP	4PAHOPE	4PA0560
Hopewell TWP	4PAHOP2	4PA2180
Hopewell TWP	4PAHOP5	4PA0580
Hopewell TWP	4PAHOP3	4PA6305
Hopewell TWP	4PAHOP4	4PA6762
Horsham TWP	4PAHORS	4PA4636
Horton TWP	4PAHORT	4PA2460

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Horton TWP	4PAHOTN	4PA3307
Houston Boro	4PAHOUS	4PA6319
Houtzdale Boro	4PAHOUT	4PA1750
Hovey TWP	4PAHOVE	4PA1603
Howard Boro	4PAHOWA	4PA1410
Howard TWP	4PAHOW1	4PA1410
Howe TWP	4PAHOWE	4PA5040
Howe TWP	4PAHOW2	4PA2720
Hubley TWP	4PAHUB1	4PA5478
Hughestown Boro	4PAHUGH	4PA4066
Hughesville Boro	4PAHUG1	4PA4120
Hulmeville Boro	4PAHULM	4PA0975
Hummelstown Boro	4PAHUMM	4PA2240
Hunker Boro	4PAHUNK	4PA6538
Hunlock TWP	4PAHUNL	4PA4060
Huntingdon Boro	4PAHUN1	4PA3125
Huntington TWP	4PAHUN2	4PA0111
Huntington TWP	4PAHUN3	4PA4060
Huston TWP	4PAHUST	4PA0775
Huston TWP	4PAHUS1	4PA1410
Huston TWP	4PAHUS3	4PA1720
Hyde Park Boro	4PAHYD1	4PA6544
Hydetown Boro	4PAHYDE	4PA6172
Hyndman Boro	4PAHYND	4PA0510
Independence TWP	4PAINDE	4PA0441
Independence TWP	4PAIND1	4PA6305
Indian Lake Boro	4PAIND4	4PA5674
Indiana Boro	4PAIND5	4PA3237
Indiana TWP	4PAINDA	4PA0239
Industry Boro	4PAINDY	4PA0493
Ingram Boro	4PAINGR	4PA0263
Irvona Boro	4PAIRVO	4PA1730
Irwin Boro	4PAIRWI	4PA6565

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Irwin TWP	4PAIRW1	4PA6122
Ivyland Boro	4PAIVY	4PA0920
Jackson TWP	4PAJAC1	4PA1079
Jackson TWP	4PAJACK	4PA1113
Jackson TWP	4PAJAC2	4PA1910
Jackson TWP	4PAJAC3	4PA2225
Jackson TWP	4PAJAGR	4PA3085
Jackson TWP	4PAJAC4	4PA3125
Jackson TWP	4PAJAC5	4PA3823
Jackson TWP	4PAJAC6	4PA4039
Jackson TWP	4PAJAC7	4PA5970
Jackson TWP	4PAJAC8	4PA4339
Jackson TWP	4PAJAC9	4PA4554
Jackson TWP	4PAJA10	4PA4935
Jackson TWP	4PAJA11	4PA5080
Jackson TWP	4PAJA12	4PA5571
Jackson TWP	4PAJA13	4PA5960
Jackson TWP	4PAJA14	4PA6186
Jackson TWP	4PAJA25	4PA6767
Jackson TWP	4PAJACN	4PA5810
Jackson Center Boro	4PAJA22	4PA4339
Jacobus Boro	4PAJACO	4PA6716
Jamestown Boro	4PAJAM1	4PA4336
Jay TWP	4PAJAY	4PA2480
Jeannette City	4PAJEAN	4PA6541
Jeddo Boro	4PAJEDD	4PA4033
Jefferson Boro	4PAJEF1	4PA3035
Jefferson Boro	4PAJEFY	4PA6767
Jefferson TWP	4PAJEFB	4PA0680
Jefferson TWP	4PAJEBU	4PA1078
Jefferson TWP	4PAJEF4	4PA2290
Jefferson TWP	4PAJEF5	4PA2629
Jefferson TWP	4PAJEF6	4PA3035

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Jefferson TWP	4PAJEF7	4PA3565
Jefferson TWP	4PAJEF8	4PA4350
Jefferson TWP	4PAJEF9	4PA5677
Jefferson TWP	4PAJE10	4PA6312
Jefferson Hills Boro	4PAJEFF	4PA0289
Jenkins TWP	4PAJENK	4PA4066
Jenkintown Boro	4PAJEKN	4PA4638
Jenks TWP	4PAJEN1	4PA2720
Jenner TWP	4PAJEN3	4PA5655
Jennerstown Boro	4PAJEN5	4PA5655
Jermyn Boro	4PAJERM	4PA3546
Jersey Shore Boro	4PAJER2	4PA4140
Jessup Boro	4PAJESS	4PA3584
Jessup TWP	4PAJEST	4PA5845
Jim Thorpe Boro	4PAJIT1	4PA1350
Johnsonburg Boro	4PAJOH3	4PA2435
Johnstown City	4PAJOHN	4PA1125
Jones TWP	4PAJONE	4PA2435
Jones TWP	4PAJONS	4PA4223
Jonestown Boro	4PAJON1	4PA3850
Jordan TWP	4PAJORD	4PA1750
Jordan TWP	4PAJOR1	4PA4120
Jordan TWP	4PAJOR2	4PA4935
Juniata TWP	4PAJUN1	4PA0515
Juniata TWP	4PAJUNI	4PA0735
Juniata TWP	4PAJUN2	4PA3125
Juniata TWP	4PAJUN3	4PA5040
Juniata Terrace Boro	4PAJUN5	4PA4446
Kane Boro	4PAKANB	4PA4223
Karns City Boro	4PAKAR1	4PA1036
Karthaus TWP	4PAKART	4PA1790
Keating TWP	4PAKEAT	4PA4275
Keating TWP	4PAKEA1	4PA5303

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Kelly TWP	4PAKELL	4PA6040
Kenhorst Boro	4PAKENH	4PA0630
Kennedy TWP	4PAKENN	4PA0263
Kennett Square	4PAKEN1	4PA1540
Kennett TWP	4PAKENT	4PA1540
Kidder TWP	4PAKIDD	4PA1350
Kidder TWP	4PAKIDR	4PA1390
Kilbuck TWP	4PAKILL	4PA0207
Kimmel TWP	4PAKIMM	4PA0715
King TWP	4PAKING	4PA0515
Kingsley TWP	4PAKINT	4PA2720
Kingston Boro	4PAKIN2	4PA4093
Kingston TWP	4PAKIN1	4PA4016
Kiskiminetas TWP	4PAKIS1	4PA0306
Kistler Boro	4PAKIST	4PA3160
Kittanning Boro	4PAKIBA	4PA0308
Kittanning TWP	4PAKITA	4PA0308
Kline TWP	4PAKLIN	4PA4033
Knox Boro	4PAKNOX	4PA1665
Knox TWP	4PAKNOC	4PA1675
Knox TWP	4PAKNO1	4PA1710
Knox TWP	4PAKNO2	4PA3308
Knoxville Boro	4PAKNO3	4PA5960
Koppel Boro	4PAKOPP	4PA0415
Kulpmont Boro	4PAKULP	4PA4951
Kutztown Boro	4PAKUT1	4PA0640
Laceyville Boro	4PALACB	4PA0890
Lack TWP	4PALACK	4PA3436
Lackawannock TWP	4PALAC1	4PA4375
Lackawaxen TWP	4PALACW	4PA6483
Lafayette TWP	4PALAFA	4PA4208
Laflin Boro	4PALAF2	4PA4088
Lake TWP	4PALAK1	4PA4039

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Lake TWP	4PALAK2	4PA4339
Lake TWP	4PALAK3	4PA6489
Lake City Boro	4PALAKE	4PA2540
Lamar TWP	4PALAMA	4PA1836
Lancaster City	4PALAN2	4PA3640
Lancaster TWP	4PALANB	4PA1079
Lancaster TWP	4PALAN3	4PA3640
Landingville Boro	4PALAN6	4PA5473
Landisburg Boro	4PALAN7	4PA5080
Lanesboro Boro	4PALANE	4PA5865
Langhorne Boro	4PALANG	4PA0975
Langhorne Manor Boro	4PALAMB	4PA0975
Lansdale Boro	4PALNSD	4PA4657
Lansdowne Boro	4PALANS	4PA2397
Lansford Boro	4PALAN8	4PA1366
Laplume TWP	4PALAPL	4PA6650
Laporte Boro	4PALAPO	4PA5763
Laporte TWP	4PALAP1	4PA5763
Larimer TWP	4PALRMR	4PA5652
Larksville Boro	4PALARK	4PA4093
Lathrop TWP	4PALATH	4PA5846
Latimore TWP	4PALAT1	4PA0111
Latrobe Boro	4PALATR	4PA6531
Laurel Mountain Boro	4PALAMT	4PA6549
Laurel Run Boro	4PALAU3	4PA4088
Laureldale Boro	4PALAU6	4PA0655
Lausanne TWP	4PALAUS	4PA1390
Lawrence TWP	4PALAW1	4PA1710
Lawrence TWP	4PALAW2	4PA5960
Lawrence Park TWP	4PALAWR	4PA2565
Lawrenceville Boro	4PALAWS	4PA5960
Le Boeuf Boro	4PALEBO	4PA2535
Leacock Boro	4PALEAC	4PA3653

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Lebanon City	4PALEBA	4PA3846
Lebanon TWP	4PALEBT	4PA6487
Leechburg Boro	4PALEE1	4PA0345
Leesport Boro	4PALEES	4PA0675
Leet TWP	4PALEET	4PA0277
Leetsdale Boro	4PALETS	4PA0277
Lehigh TWP	4PALEHI	4PA1390
Lehigh TWP	4PALEH2	4PA4849
Lehigh TWP	4PALEH3	4PA3565
Lehighton Boro	4PALEH7	4PA1355
Lehman TWP	4PALEH8	4PA4039
Lehman TWP	4PALEH9	4PA4520
Leidy TWP	4PALEID	4PA1836
Lemon TWP	4PALEMO	4PA6675
Lemoyne Boro	4PALEM1	4PA2190
Lenhartsville Boro	4PALENH	4PA0640
Lenox TWP	4PALENX	4PA5846
Leraysville Boro	4PALERA	4PA0830
Leroy TWP	4PALERO	4PA0810
Letterkenny TWP	4PALETT	4PA2813
Lewis TWP	4PALEWI	4PA4172
Lewis TWP	4PALEW1	4PA4980
Lewis TWP	4PALEW2	4PA6050
Lewis Run Boro	4PALEW5	4PA4208
Lewisberry Boro	4PALEW7	4PA2190
Lewisburg Boro	4PALEWB	4PA6040
Lewistown Boro	4PALE12	4PA4446
Liberty Boro	4PALIBE	4PA0286
Liberty Boro	4PALIB1	4PA5970
Liberty TWP	4PALIBA	4PA0130
Liberty TWP	4PALIB4	4PA0580
Liberty TWP	4PALIB5	4PA1836
Liberty TWP	4PALIB6	4PA4263

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Liberty TWP	4PALIB7	4PA4329
Liberty TWP	4PALIB8	4PA4718
Liberty TWP	4PALIB9	4PA5970
Liberty TWP	4PALIBY	4PA5845
Licking TWP	4PALICK	4PA1665
Licking Creek TWP	4PALICT	4PA2913
Ligonier Boro	4PALIGO	4PA6549
Ligonier TWP	4PALIG1	4PA6549
Lilly Boro	4PALILL	4PA1160
Limerick TWP	4PALIME	4PA4673
Limestone TWP	4PALIM9	4PA1617
Limestone TWP	4PALIM1	4PA4140
Limestone TWP	4PALIM3	4PA4980
Limestone TWP	4PALIMT	4PA6050
Limestone TWP	4PALIM4	4PA6283
Lincoln Boro	4PALINC	4PA0286
Lincoln TWP	4PALIN2	4PA3125
Lincoln TWP	4PALIN3	4PA5677
Lincoln TWP	4PALIN4	4PA0515
Linesville Boro	4PALINE	4PA2010
Litchfield TWP	4PALITC	4PA0860
Lititz Boro	4PALITZ	4PA3690
Little Beaver TWP	4PALI13	4PA3750
Little Britain TWP	4PALIBR	4PA3670
Little Mahanoy TWP	4PALIMA	4PA4935
Little Meadows Boro	4PALMEA	4PA5845
Littlestown Boro	4PALIT2	4PA0152
Liverpool Boro	4PALIVE	4PA5030
Liverpool TWP	4PALIV1	4PA5030
Lock Haven City	4PALOCK	4PA1836
Locust TWP	4PALOCU	4PA1975
Logan TWP	4PALOGA	4PA0705
Logan TWP	4PALOG1	4PA1836

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Logan TWP	4PALOG2	4PA3128
Loganton Boro	4PALOG5	4PA1836
Loganville Boro	4PALOG6	4PA6716
London Britain TWP	4PALBRT	4PA1505
London Grove TWP	4PALGRO	4PA1505
Londonderry TWP	4PALON2	4PA0510
Londonderry TWP	4PALOND	4PA1565
Londonderry TWP	4PALON1	4PA2240
Long Branch Boro	4PALOBR	4PA6315
Longswamp TWP	4PALOSW	4PA0608
Lorain Boro	4PALORA	4PA1120
Loretto Boro	4PALOR1	4PA1160
Lower Allen TWP	4PALOWA	4PA2190
Lower Alsace TWP	4PALOAL	4PA0605
Lower Augusta TWP	4PALOAU	4PA4935
Lower Burrell City	4PALOB1	4PA6507
Lower Chanceford TWP	4PALOCH	4PA6755
Lower Chichester TWP	4PALOCI	4PA2313
Lower Frankford TWP	4PALOFR	4PA2105
Lower Frederick TWP	4PALOF2	4PA4661
Lower Gwynedd TWP	4PALGWY	4PA4693
Lower Heidelberg TWP	4PALOHE	4PA0691
Lower Macungie TWP	4PALOMA	4PA3923
Lower Mahanoy TWP	4PALOM2	4PA4935
Lower Makefield TWP	4PALMAK	4PA0982
Lower Merion TWP	4PALMER	4PA4645
Lower Mifflin TWP	4PALOMC	4PA2105
Lower Milford TWP	4PALOMI	4PA3957
Lower Moreland TWP	4PALMOR	4PA4646
Lower Mt Bethel TWP	4PALOMT	4PA4833
Lower Mt Bethel TWP	4PALMTB	4PA4808
Lower Nazareth TWP	4PALONA	4PA4848
Lower Oxford TWP	4PALOOX	4PA1567

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Lower Paxton TWP	4PALOPA	4PA2214
Lower Pottsgrove TWP	4PALOPO	4PA4663
Lower Providence TWP	4PALOPR	4PA4653
Lower Salford TWP	4PALOSA	4PA4671
Lower Saucon TWP	4PALOS1	4PA4860
Lower Southampton TWP	4PALSTH	4PA0975
Lower Swatara TWP	4PALOSD	4PA2260
Lower Towamensing TWP	4PALOTO	4PA1365
Lower Turkeyfoot TWP	4PALOTU	4PA5684
Lower Tyrone TWP	4PALOTY	4PA2629
Lower Windsor TWP	4PALOWI	4PA6722
Lower Yoder TWP	4PALOYO	4PA1125
Lowhill TWP	4PALOWH	4PA3946
Loyalhanna TWP	4PALOY2	4PA3211
Loyalsock TWP	4PALOY4	4PA4142
Lumber TWP	4PALMRC	4PA1718
Lumber City Boro	4PALUMB	4PA1227
Lurgan TWP	4PALURG	4PA2813
Luzerne Boro	4PALUZE	4PA4093
Luzerne TWP	4PALUZ1	4PA2608
Lycoming TWP	4PALYCO	4PA4172
Lykens Boro	4PALYKE	4PA2290
Lykens TWP	4PALYK1	4PA2290
Lynn TWP	4PALYNN	4PA3946
Lyons Boro	4PALYON	4PA0640
Macungie Boro	4PAMACU	4PA3923
Madison Boro	4PAMAD1	4PA6589
Madison TWP	4PAMADA	4PA1680
Madison TWP	4PAMADI	4PA1690
Madison TWP	4PAMAD5	4PA1950
Madison TWP	4PAMAD3	4PA3565
Mahaffey Boro	4PAMAHA	4PA3273
Mahanoy TWP	4PAMAH2	4PA5445

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Mahanoy City Boro	4PAMAH3	4PA5445
Mahoning TWP	4PAMAH5	4PA1680
Mahoning TWP	4PAMAH6	4PA1355
Mahoning TWP	4PAMAH7	4PA3750
Mahoning TWP	4PAMAH8	4PA4718
Mahoning TWP	4PAMAHO	4PA3770
Maidencreek TWP	4PAMAID	4PA0625
Main TWP	4PAMAIN	4PA1912
Malvern Boro	4PAMALV	4PA1535
Manchester Boro	4PAMANB	4PA6744
Manchester TWP	4PAMANC	4PA6713
Manchester TWP	4PAMAN9	4PA6487
Manheim Boro	4PAMANH	4PA3644
Manheim TWP	4PAMANT	4PA3645
Manheim TWP	4PAMAN1	4PA6764
Mann TWP	4PAMAN4	4PA0530
Manns Choice Boro	4PAMANN	4PA0510
Manor Boro	4PAMAN5	4PA6538
Manor TWP	4PAMANR	4PA0308
Manor TWP	4PAMAN6	4PA3652
Manorville Boro	4PAMAN8	4PA0308
Mansfield Boro	4PAMANS	4PA5970
Mapleton Boro	4PAMAPL	4PA3160
Marcus Hook Boro	4PAMARH	4PA2313
Marianna Boro	4PAMARI	4PA6310
Marietta Boro	4PAMAR2	4PA3622
Marion TWP	4PAMAR4	4PA0458
Marion TWP	4PAMAR5	4PA0611
Marion TWP	4PAMAR6	4PA1053
Marion TWP	4PAMAR7	4PA1411
Marion Center Boro	4PAMARC	4PA3252
Marion Heights Boro	4PAMART	4PA4951
Marklesburg Boro	4PAMARB	4PA3125

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Markleysburg Boro	4PAMAR9	4PA2680
Marlborough TWP	4PAMA10	4PA4686
Marple TWP	4PAMARP	4PA2355
Mars Boro	4PAMA13	4PA1050
Marshall TWP	4PAMA15	4PA0267
Martic TWP	4PAMA18	4PA3652
Martinsburg Boro	4PAMA20	4PA0775
Marysville Boro	4PAMA21	4PA5060
Masontown Boro	4PAMASO	4PA2603
Matamoras Boro	4PAMATA	4PA5220
Maxatawny TWP	4PAMAXA	4PA0640
Mayberry TWP	4PAMAYB	4PA4718
Mayfield Boro	4PAMAYF	4PA3546
McAdoo Boro	4PAMCAD	4PA4033
McCalmont TWP	4PAMOC1	4PA3380
McCandless TWP	4PAMOCA	4PA0267
McClure Boro	4PAMCCL	4PA5550
McConnellsburg Boro	4PAMCCO	4PA2913
McDonald Boro	4PAMCD2	4PA6324
McDonald Boro	4PAMCD1	4PA6324
McEwensville Boro	4PAMCEW	4PA4980
McHenry TWP	4PAMCHE	4PA4140
McIntyre TWP	4PAMCIN	4PA0810
McKean Boro	4PAMCK3	4PA2539
McKean TWP	4PAMCK1	4PA2539
McKees Rocks Boro	4PAMCK5	4PA0289
McKeesport City	4PAMCKE	4PA0260
McNett TWP	4PAMCNE	4PA0810
McSherrystown Boro	4PAMCSH	4PA0116
McVeytown Boro	4PAMCVE	4PA4446
Mead TWP	4PAMEAD	4PA6283
Meadville City	4PAMEA1	4PA2013
Mechanicsburg Boro	4PAMEC1	4PA2165

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Mechanicsville Boro	4PAMEC3	4PA5461
Media Boro	4PAMEDA	4PA2379
Mehoopany TWP	4PAMEHO	4PA6675
Menallen TWP	4PAMEN1	4PA0185
Menallen TWP	4PAMENA	4PA2640
Menallen TWP	4PAMEN2	4PA2680
Menno TWP	4PAMEN3	4PA4446
Mercer Boro	4PAMER1	4PA4350
Mercer TWP	4PAMER3	4PA1075
Mercersburg Boro	4PAMER5	4PA2860
Meshoppen Boro	4PAMESB	4PA5825
Meshoppen TWP	4PAMEST	4PA5825
Metal TWP	4PAMETA	4PA2820
Meyersdale Boro	4PAMEY2	4PA5652
Middle Paxton TWP	4PAMIPA	4PA2214
Middle Smithfield TWP	4PAMISM	4PA4520
Middle Taylor TWP	4PAMITA	4PA1120
Middleburg Boro	4PAMID2	4PA5550
Middlebury TWP	4PAMID5	4PA5985
Middlecreek TWP	4PAMID6	4PA5550
Middlecreek TWP	4PAMID7	4PA5663
Middleport Boro	4PAMID9	4PA5468
Middlesex TWP	4PAMI11	4PA1050
Middlesex TWP	4PAMI12	4PA2116
Middletown Boro	4PAMI26	4PA2260
Middletown TWP	4PAMDTN	4PA5825
Middletown TWP	4PAMI27	4PA0975
Middletown TWP	4PAMI28	4PA2379
Midland Boro	4PAMIDL	4PA0453
Midway Boro	4PAMI14	4PA6324
Mifflin Boro	4PAMIFF	4PA3436
Mifflin TWP	4PAMIFT	4PA1915
Mifflin TWP	4PAMIF2	4PA2290

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Mifflin TWP	4PAMIF3	4PA4140
Mifflinburg Boro	4PAMIF7	4PA6050
Mifflintown Boro	4PAMIF9	4PA3436
Miles TWP	4PAMIL1	4PA1470
Milesburg Boro	4PAMIL2	4PA1410
Milford Boro	4PAMLF3	4PA5220
Milford TWP	4PAMLFD	4PA0984
Milford TWP	4PAMLF1	4PA3436
Milford TWP	4PAMLF2	4PA5663
Milford TWP	4PAMLF4	4PA5220
Mill Creek Boro	4PAMICR	4PA3125
Mill Creek TWP	4PAMIC2	4PA4120
Mill Creek TWP	4PAMIL5	4PA4339
Mill Hall Boro	4PAMIHA	4PA1836
Mill Village Boro	4PAMIVI	4PA2535
Millbourne Boro	4PAMLLB	4PA2394
Millcreek TWP	4PAMIC5	4PA1617
Millcreek TWP	4PAMILL	4PA2576
Millcreek TWP	4PAMIL4	4PA3823
Miller TWP	4PAMIL7	4PA3125
Miller TWP	4PAMIL8	4PA5040
Millersburg Boro	4PAMI15	4PA2261
Millerstown Boro	4PAMI16	4PA5030
Millersville Boro	4PAMI17	4PA3652
Millheim Boro	4PAMI19	4PA1470
Millstone TWP	4PAMLST	4PA2720
Millvale Boro	4PAMI20	4PA0283
Millville Boro	4PAMI25	4PA1950
Milton Boro	4PAMI23	4PA4950
Mineral TWP	4PAMIN1	4PA6122
Minersville Boro	4PAMINE	4PA5447
Modena Boro	4PAMODE	4PA1519
Mohnton Boro	4PAMOHN	4PA0630

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Monaca Boro	4PAMONA	4PA0454
Monaghan TWP	4PAMON2	4PA6746
Monessen City	4PAMON3	4PA6558
Monongahela City	4PAMON8	4PA6370
Monongahela Twp	4PAMOGH	4PA3065
Monroe Boro	4PAMONB	4PA0865
Monroe TWP	4PAMOBT	4PA0530
Monroe TWP	4PAMO11	4PA0865
Monroe TWP	4PAMO12	4PA1680
Monroe TWP	4PAMO13	4PA2116
Monroe TWP	4PAMO14	4PA3436
Monroe TWP	4PAMO15	4PA5571
Monroe TWP	4PAMO16	4PA6675
Monroe TWP	4PAMONE	4PA1612
Monroeville Boro	4PAMONR	4PA0241
Mont Alto Boro	4PAMOAL	4PA2890
Montgomery Boro	4PAMO21	4PA4150
Montgomery TWP	4PAMO28	4PA2860
Montgomery TWP	4PAMO22	4PA3273
Montgomery TWP	4PAMONG	4PA4657
Montour TWP	4PAMO23	4PA1912
Montoursville Boro	4PAMO26	4PA4151
Montrose Boro	4PAMNTR	4PA5845
Moon TWP	4PAMOON	4PA0262
Moore TWP	4PAMOOR	4PA4849
Moosic Boro	4PAMOOS	4PA3570
Moreland TWP	4PAMORT	4PA4120
Morgan TWP	4PAMORG	4PA3035
Morris TWP	4PAMOR1	4PA3085
Morris TWP	4PAMORR	4PA1790
Morris TWP	4PAMOR2	4PA3128
Morris TWP	4PAMOR4	4PA5970
Morris TWP	4PAMOR5	4PA6339

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Morrisville Boro	4PAMORS	4PA0972
Morton Boro	4PAMORN	4PA2385
Moscow Boro	4PAMOSC	4PA3565
Mount Pocono Boro	4PAMTPO	4PA4554
Mount Union Boro	4PAMTU1	4PA3160
Mountville Boro	4PAMOUN	4PA3631
Mt Carbon Boro	4PAMTCA	4PA5461
Mt Carmel Boro	4PAMTC2	4PA4951
Mt Carmel TWP	4PAMTC3	4PA4951
Mt Gretna Boro	4PAMTGR	4PA3813
Mt Holly Springs Boro	4PAMTHS	4PA2111
Mt Jewett Boro	4PAMTJE	4PA4223
Mt Joy Boro	4PAMTJO	4PA3622
Mt Joy TWP	4PAMTJ1	4PA0137
Mt Joy TWP	4PAMTJ2	4PA3622
Mt Joy TWP	4PAMTJ3	4PA0152
Mt Joy TWP	4PAMTJ4	4PA3624
Mt Lebanon TWP	4PAMTLB	4PA0264
Mt Oliver Boro	4PAMTOL	4PA0274
Mt Penn Boro	4PAMTPE	4PA0605
Mt Pleasant Boro	4PAMTP3	4PA6559
Mt Pleasant TWP	4PAMTPL	4PA0152
Mt Pleasant TWP	4PAMT11	4PA1915
Mt Pleasant TWP	4PAMTP6	4PA6324
Mt Pleasant TWP	4PAMTP9	4PA5830
Mt Pleasant TWP	4PAMTP7	4PA6449
Mt Pleasant TWP	4PAMTPT	4PA0116
Mt Wolf Boro	4PAMTWO	4PA6744
Muddycreek TWP	4PAMUDD	4PA1075
Muhlenberg TWP	4PAMUHL	4PA0655
Muncy Boro	4PAMUN1	4PA4153
Muncy TWP	4PAMUN4	4PA4153
Muncy Creek TWP	4PAMUN3	4PA4153

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Munhall Boro	4PAMUN5	4PA0288
Munster TWP	4PAMUNS	4PA1160
Murrysville Boro	4PAMURR	4PA6526
Myerstown Boro	4PAMYER	4PA3823
Nanticoke City	4PANANT	4PA4026
Nanty Glo Boro	4PANAGL	4PA1106
Napier TWP	4PANAPT	4PA0515
Narberth Boro	4PANARB	4PA4645
Nazareth Boro	4PANAZA	4PA4848
Nelson TWP	4PANELS	4PA5960
Nescopeck Boro	4PANESC	4PA1911
Nescopeck TWP	4PANES1	4PA1911
Neshannock TWP	4PANESH	4PA3752
Nesquehoning Boro	4PANESQ	4PA1366
Nether Providence TWP	4PANETH	4PA2396
Neville TWP	4PANEVI	4PA0221
New Albany Boro	4PANALB	4PA0890
New Alexandria Boro	4PANALE	4PA6516
New Baltimore Boro	4PANBAL	4PA5610
New Beaver Boro	4PANBEA	4PA3750
New Berlin Boro	4PANBER	4PA6050
New Bethlehem Boro	4PANBE3	4PA1680
New Brighton Boro	4PANEBR	4PA0456
New Britain Boro	4PANBRB	4PA0921
New Britain TWP	4PANBRT	4PA0921
New Britain TWP	4PANBRI	4PA4657
New Buffalo Boro	4PANBUF	4PA5060
New Castle City	4PANCAS	4PA3753
New Castle TWP	4PANCAT	4PA5468
New Centerville Boro	4PANCEN	4PA5663
New Columbus Boro	4PANCOL	4PA4060
New Cumberland Boro	4PANCUM	4PA2190
New Eagle Boro	4PANEAG	4PA6370

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
New Florence Boro	4PANFLO	4PA6549
New Freedom Boro	4PANFRE	4PA6765
New Galilee Boro	4PANGAL	4PA0415
New Garden TWP	4PANGAR	4PA1540
New Hanover TWP	4PANHAN	4PA0607
New Holland Boro	4PANHOL	4PA3623
New Hope Boro	4PANHOP	4PA0976
New Kensington City	4PANEKS	4PA6563
New Lebanon Boro	4PANLEB	4PA4339
New London TWP	4PANLON	4PA1505
New Milford Boro	4PANMF1	4PA5810
New Milford TWP	4PANMF2	4PA5810
New Morgan Boro	4PANMRG	4PA0681
New Oxford Boro	4PANOXF	4PA0116
New Paris Boro	4PANPAR	4PA0515
New Philadelphia Boro	4PANPHI	4PA5468
New Ringgold Boro	4PANRIN	4PA5408
New Salem Boro	4PANSAL	4PA6767
New Sewickley TWP	4PANSEW	4PA0428
New Stanton Boro	4PANEST	4PA6538
New Vernon TWP	4PANVER	4PA4339
New Washington Boro	4PANEWS	4PA3273
New Wilmington Boro	4PANWIL	4PA3780
Newberry TWP	4PANEWB	4PA2190
Newberry TWP	4PANBRY	4PA6744
Newburg Boro	4PANEW1	4PA3273
Newburg Boro	4PANEWC	4PA2180
Newell Boro	4PANEWE	4PA2629
Newlin TWP	4PANEWL	4PA1585
Newport Boro	4PANEWP	4PA5040
Newport TWP	4PANEW4	4PA4026
Newry Boro	4PANEW5	4PA0735
Newton TWP	4PANEW6	4PA3503

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Newton Hamilton Boro	4PANEHA	4PA3160
Newtown Boro	4PANWTB	4PA0923
Newtown TWP	4PANWTT	4PA0923
Newtown TWP	4PANEWT	4PA2355
Newville Boro	4PANEWV	4PA2105
Nicholson Boro	4PANICB	4PA6650
Nicholson TWP	4PANICH	4PA2603
Nicholson TWP	4PANICT	4PA6650
Nippenose TWP	4PANIPP	4PA4140
Nockamixon TWP	4PANOCK	4PA0980
Norristown Boro	4PANOR1	4PA4656
North Abington TWP	4PANOAB	4PA3503
North Annville TWP	4PANOAN	4PA3803
North Apollo Boro	4PANOAP	4PA0306
North Beaver TWP	4PANOBE	4PA3750
North Belle Vernon Boro	4PANOBV	4PA6506
North Bethlehem TWP	4PANOB4	4PA6309
North Braddock Boro	4PANOBR	4PA0299
North Branch TWP	4PANBRA	4PA6675
North Buffalo TWP	4PANOB8	4PA0308
North Catasauqua Boro	4PANOCA	4PA3913
North Centre TWP	4PANOCE	4PA1915
North Charleroi Boro	4PANOCH	4PA6318
North Codorus TWP	4PANOCT	4PA6767
North Cornwall TWP	4PANOCO	4PA3813
North Coventry TWP	4PANCOV	4PA1566
North East Boro	4PANOEA	4PA2583
North East TWP	4PANOET	4PA2583
North Fayette TWP	4PANOFA	4PA0294
North Franklin TWP	4PANOF2	4PA6380
North Heidelberg TWP	4PANOHE	4PA0611
North Hopewell TWP	4PANOHO	4PA6755
North Huntingdon TWP	4PANOHU	4PA6565

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
North Irwin Boro	4PANOIR	4PA6565
North Lebanon TWP	4PANOLE	4PA3813
North Londonderry TWP	4PANOLO	4PA3853
North Mahoning TWP	4PANOMH	4PA3380
North Manheim TWP	4PANOMA	4PA5408
North Middleton TWP	4PANOMI	4PA2111
North Newton TWP	4PANONE	4PA2105
North Sewickley TWP	4PANOSE	4PA0458
North Shenango TWP	4PANOS1	4PA2010
North Strabane TWP	4PANOS2	4PA6317
North Towanda TWP	4PANOTO	4PA0865
North Union TWP	4PANOUN	4PA2640
North Union TWP	4PANOUS	4PA4033
North Versailles TWP	4PANOVE	4PA0228
North Wales Boro	4PANOWA	4PA4657
North Whitehall TWP	4PANOWH	4PA3951
North Woodbury TWP	4PANOWO	4PA0775
North York Boro	4PANOYO	4PA6713
Northampton Boro	4PANOR3	4PA4849
Northampton TWP	4PANORB	4PA0923
Northampton TWP	4PANORS	4PA5610
Northeast Madison TWP	4PANEMA	4PA5080
Northern Cambria Boro	4PANCAM	4PA1145
Northmoreland TWP	4PANOMO	4PA6675
Northumberland Boro	4PANOUM	4PA4966
Norwegian TWP	4PANORW	4PA5461
Norwich TWP	4PANOWT	4PA4275
Norwood Boro	4PANORD	4PA2351
Nottingham TWP	4PANOTT	4PA6370
Noxen TWP	4PANOXE	4PA4039
Noyes TWP	4PANOYE	4PA1836
Nuangola Boro	4PANUAN	4PA4014
Oakdale Boro	4PAOAKD	4PA0294

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Oakland Boro	4PAOAK1	4PA5865
Oakland TWP	4PAOAKL	4PA1012
Oakland TWP	4PAOAKT	4PA6162
Oakland TWP	4PAOAK2	4PA5865
Oakmont Boro	4PAOAKM	4PA0282
Ogle TWP	4PAOOLE	4PA5691
Ohara TWP	4PAOHAR	4PA0239
Ohio TWP	4PAOHIO	4PA0207
Ohiopyle Boro	4PAOHI1	4PA2682
Ohioville Boro	4PAOHI2	4PA0493
Oil City City	4PAOILC	4PA6162
Oil Creek TWP	4PAOICR	4PA6172
Oilcreek TWP	4PAOIC1	4PA6172
Oklahoma Boro	4PAOKLA	4PA6544
Old Forge Boro	4PAOLFO	4PA3566
Old Lycoming TWP	4PAOLLY	4PA4172
Oley TWP	4PAOLEY	4PA0665
Oliver TWP	4PAOLIT	4PA3380
Oliver TWP	4PAOLT1	4PA4446
Oliver TWP	4PAOLI2	4PA5040
Olyphant Boro	4PAOLYP	4PA3555
Oneida TWP	4PAONEI	4PA3125
Ontelaunee TWP	4PAONTE	4PA0675
Orange TWP	4PAORAN	4PA1915
Orangeville Boro	4PAORA2	4PA1915
Orbisonia Boro	4PAORBI	4PA3175
Oregon TWP	4PAOREG	4PA6487
Orrstown Boro	4PAORRS	4PA2180
Orwell TWP	4PAORWE	4PA0830
Orwigsburg Boro	4PAORWI	4PA5408
Osborne Boro	4PAOSBO	4PA0277
Osceola Boro	4PAOSCE	4PA1770
Osceola TWP	4PAOSC1	4PA5960

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Oswayo Boro	4PAOSW1	4PA5375
Oswayo TWP	4PAOSW2	4PA5375
Otter Creek TWP	4PAOTCR	4PA4313
Otto TWP	4PAOTTO	4PA4260
Overfield TWP	4PAOVER	4PA6675
Overton TWP	4PAOVE1	4PA0890
Oxford Boro	4PAOXFO	4PA1567
Oxford TWP	4PAOXF1	4PA0116
Packer TWP	4PAPACK	4PA1390
Paint Boro	4PAPAIN	4PA5691
Paint TWP	4PAPAI1	4PA1612
Paint TWP	4PAPAI2	4PA5618
Paint TWP	4PAPANT	4PA5691
Palmer TWP	4PAPALR	4PA4833
Palmerton Boro	4PAPAL3	4PA1365
Palmyra Boro	4PAPALM	4PA3853
Palmyra TWP	4PAPALP	4PA6483
Palmyra TWP	4PAPALT	4PA6483
Palo Alto Boro	4PAPALO	4PA5461
Paradise TWP	4PAPARA	4PA3653
Paradise TWP	4PAPAR1	4PA4554
Paradise TWP	4PAPAR2	4PA6767
Parker TWP	4PAPAR5	4PA1036
Parker City City	4PAPARC	4PA1603
Parkesburg Boro	4PAPAR9	4PA1565
Parks TWP	4PAPA11	4PA6544
Parkside Boro	4PAPA12	4PA2369
Parryville Boro	4PAPARR	4PA1355
Patterson TWP	4PAPAHT	4PA0416
Patterson Heights Boro	4PAPATT	4PA0416
Patton Boro	4PAPAT2	4PA1112
Patton TWP	4PAPAT4	4PA1480
Paupack TWP	4PAPAUP	4PA6483

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Pavia TWP	4PAPAVI	4PA0515
Paxtang Boro	4PAPAXT	4PA2214
Peach Bottom TWP	4PAPEAC	4PA6762
Pen Argyl Boro	4PAPENA	4PA4856
Penbrook Boro	4PAPENB	4PA2214
Penn Boro	4PAPE12	4PA6571
Penn TWP	4PAPEN2	4PA0680
Penn TWP	4PAPEN3	4PA1078
Penn TWP	4PAPEN4	4PA1470
Penn TWP	4PAPENC	4PA1505
Penn TWP	4PAPEN5	4PA1718
Penn TWP	4PAPEN6	4PA2105
Penn TWP	4PAPEN7	4PA3125
Penn TWP	4PAPEN8	4PA3644
Penn TWP	4PAPEN9	4PA4120
Penn TWP	4PAPE10	4PA5060
Penn TWP	4PAPE11	4PA5571
Penn TWP	4PAPENN	4PA6571
Penn TWP	4PAPE13	4PA6764
Penn Forest TWP	4PAPEFO	4PA1350
Penn Hills TWP	4PAPEH3	4PA0273
Penn Lake Park Boro	4PAPELP	4PA4014
Penndel Boro	4PAPEND	4PA0975
Pennsburg Boro	4PAPENS	4PA4686
Pennsbury TWP	4PAPENT	4PA1585
Pennsbury Village Boro	4PAPEVI	4PA0263
Pequea TWP	4PAPEQU	4PA3652
Perkasie Boro	4PAPER1	4PA0981
Perkiomen TWP	4PAPER2	4PA4661
Perry TWP	4PAPE25	4PA1036
Perry TWP	4PAPER4	4PA0635
Perry TWP	4PAPERC	4PA1603
Perry TWP	4PAPER5	4PA2629

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Perry TWP	4PAPER6	4PA3014
Perry TWP	4PAPERT	4PA3380
Perry TWP	4PAPERL	4PA3720
Perry TWP	4PAPE19	4PA4313
Perry TWP	4PAPER8	4PA5550
Perryopolis Boro	4PAPE21	4PA2629
Peters TWP	4PAPETE	4PA2860
Peters TWP	4PAPETW	4PA6365
Petersburg Boro	4PAPET1	4PA3128
Petrolia Boro	4PAPETR	4PA1036
Philadelphia City	4PAPHIL	4PA5150
Philipsburg Boro	4PAPHBG	4PA1770
Phoenixville Boro	4PAPHOE	4PA1572
Piatt TWP	4PAPIAT	4PA4140
Picture Rocks Boro	4PAPIRO	4PA4120
Pike TWP	4PAPIK4	4PA0665
Pike TWP	4PAPIKE	4PA0830
Pike TWP	4PAPIK5	4PA5328
Pike TWP	4PAPIK6	4PA1718
Pillow Boro	4PAPILL	4PA2290
Pine TWP	4PAPINE	4PA0210
Pine TWP	4PAPIN0	4PA0308
Pine TWP	4PAPIN1	4PA1710
Pine TWP	4PAPIN2	4PA1950
Pine TWP	4PAPIN3	4PA2010
Pine TWP	4PAPIN4	4PA3263
Pine TWP	4PAPIN5	4PA5985
Pine TWP	4PAPIN6	4PA4329
Pine Creek TWP	4PAPICR	4PA1836
Pine Creek TWP	4PAPCR1	4PA4140
Pine Creek TWP	4PAPCR2	4PA3308
Pine Grove Boro	4PAPI01	4PA5460
Pine Grove TWP	4PAPIG2	4PA5460

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Pine Grove TWP	4PAPIG4	4PA6283
Pinegrove TWP	4PAPIG6	4PA6113
Piney TWP	4PAPIN8	4PA2010
Pitcairn Boro	4PAPITC	4PA0241
Pittsburgh City	4PAPITT	4PA0211
Pittsburgh City	4PAPIT5	4PA0274
Pittsfield TWP	4PAPITS	4PA6283
Pittston City	4PAPIT1	4PA4066
Pittston TWP	4PAPIT2	4PA4066
Plain Grove TWP	4PAPLGR	4PA3780
Plainfield TWP	4PAPLFL	4PA4856
Plains TWP	4PAPLAI	4PA4088
Platea Boro	4PAPLAT	4PA2585
Pleasant TWP	4PAPLEA	4PA6283
Pleasant Hills Boro	4PAPLH1	4PA0295
Pleasant Hills Boro	4PAPLES	4PA0211
Pleasant Valley TWP	4PAPLV1	4PA4263
Pleasantville Boro	4PAPLV3	4PA0515
Pleasantville Boro	4PAPLV2	4PA6172
Plum Boro	4PAPLMB	4PA0275
Plum TWP	4PAPLU3	4PA2047
Plumcreek TWP	4PAPLU4	4PA0308
Plumstead TWP	4PAPLUM	4PA0921
Plumville Boro	4PAPLU5	4PA3252
Plunketts Creek TWP	4PAPLCR	4PA4151
Plymouth Boro	4PAPLYM	4PA4093
Plymouth TWP	4PAPLY1	4PA4026
Plymouth TWP	4PAPLY5	4PA4616
Pocono TWP	4PAPOC1	4PA4554
Pocopson TWP	4PAPOCO	4PA1585
Point TWP	4PAPOIN	4PA4966
Point Marion Boro	4PAPOMA	4PA2603
Polk Boro	4PAPOLK	4PA6122

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Polk TWP	4PAPOL1	4PA3307
Polk TWP	4PAPOL2	4PA4552
Port Allegany Boro	4PAPOAL	4PA4263
Port Carbon Boro	4PAPOCA	4PA5461
Port Clinton Boro	4PAPOCL	4PA5473
Port Matilda Boro	4PAPOMT	4PA1410
Port Royal Boro	4PAPORA	4PA3436
Port Vue Boro	4PAPOVU	4PA0286
Portage Boro	4PAPOR1	4PA1163
Portage TWP	4PAPOR3	4PA1163
Portage TWP	4PAPOR4	4PA1227
Portage TWP	4PAPOR5	4PA5303
Porter TWP	4PAPRTR	4PA1680
Porter TWP	4PAPRT1	4PA1836
Porter TWP	4PAPRT2	4PA3128
Porter TWP	4PAPRTJ	4PA3380
Porter TWP	4PAPRT3	4PA4140
Porter TWP	4PAPRT7	4PA4520
Porter TWP	4PAPRT4	4PA5488
Portersville Boro	4PAPRT6	4PA1075
Portland Boro	4PAPRTL	4PA4808
Potter TWP	4PAPTTT	4PA0419
Potter TWP	4PAPTTR	4PA1470
Pottstown Boro	4PAPOT5	4PA4664
Pottsville City	4PAPOTT	4PA5461
President TWP	4PAPRES	4PA2720
Preston TWP	4PAPRET	4PA6487
Price TWP	4PAPRIC	4PA4520
Pringle Boro	4PAPRIN	4PA4093
Prompton Boro	4PAPROM	4PA6487
Prospect Boro	4PAPROS	4PA1075
Prospect Park Boro	4PAPROP	4PA2351
Providence TWP	4PAPROV	4PA3670

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Pulaski TWP	4PAPULA	4PA0456
Pulaski TWP	4PAPUL1	4PA3780
Punxsutawney Boro	4PAPUN1	4PA3380
Putnam TWP	4PAPUTN	4PA5970
Pymatuning TWP	4PAPYMA	4PA4353
Quakertown Boro	4PAQUAK	4PA0984
Quarryville Boro	4PAQUAR	4PA3670
Quemahoning TWP	4PAQUEM	4PA5655
Quincy TWP	4PAQUI1	4PA2890
Raccoon TWP	4PARACC	4PA0441
Radnor TWP	4PARADN	4PA2376
Railroad Boro	4PARAIL	4PA6765
Rainsburg Boro	4PARAIN	4PA0510
Ralpho TWP	4PARAL1	4PA1975
Ramey Boro	4PARAME	4PA1750
Randolph TWP	4PARAN1	4PA2047
Rankin Boro	4PARANK	4PA0299
Ransom TWP	4PARAN3	4PA3503
Rapho TWP	4PARAPH	4PA3644
Rayburn TWP	4PARAYB	4PA0308
Rayne TWP	4PARAYN	4PA3252
Reade TWP	4PAREDT	4PA1730
Reading City	4PAREAD	4PA0670
Reading TWP	4PAREA1	4PA0111
Red Hill Boro	4PAREHI	4PA4686
Red Lion Boro	4PAREL1	4PA6755
Redbank TWP	4PARED1	4PA1680
Redbank TWP	4PARED3	4PA1680
Redstone TWP	4PAREDS	4PA2608
Reed TWP	4PAREED	4PA5060
Reilly TWP	4PAREIL	4PA5447
Renovo Boro	4PARENO	4PA1836
Reserve TWP	4PARESE	4PA0283

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Reynoldsville Boro	4PAREY1	4PA1720
Rice TWP	4PARICE	4PA4014
Rices Landing Boro	4PARILA	4PA3035
Richhill TWP	4PARIHI	4PA3038
Richland Boro	4PARICH	4PA3823
Richland TWP	4PARIC3	4PA0210
Richland TWP	4PARIC4	4PA0984
Richland TWP	4PARICL	4PA1165
Richland TWP	4PARICA	4PA1603
Richland TWP	4PARIVN	4PA1603
Richlandtown Boro	4PARIC7	4PA0984
Richmond TWP	4PARIC8	4PA0625
Richmond TWP	4PARIC9	4PA2047
Richmond TWP	4PARI10	4PA5970
Ridgebury TWP	4PARIDG	4PA0805
Ridgway Boro	4PARID2	4PA2460
Ridgway TWP	4PARID4	4PA2435
Ridgway TWP	4PARIDS	4PA2460
Ridley TWP	4PARIDP	4PA2377
Ridley Park Boro	4PARIDL	4PA2377
Riegelsville Boro	4PARIEB	4PA0980
Riegelsville Boro	4PARIEG	4PA4833
Rimersburg Boro	4PARIME	4PA1690
Ringgold TWP	4PARING	4PA3380
Ringtown Boro	4PARIN1	4PA5450
Riverside Boro	4PARIV1	4PA4718
Roaring Brook TWP	4PAROBR	4PA3565
Roaring Creek TWP	4PAROCR	4PA1975
Roaring Spring Boro	4PAROSP	4PA0775
Robeson TWP	4PAROB1	4PA0681
Robesonia Boro	4PAROBE	4PA0611
Robinson TWP	4PAROBI	4PA0263
Robinson TWP	4PAROB3	4PA6324

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Rochester Boro	4PAROC1	4PA0469
Rochester TWP	4PAROC2	4PA0469
Rockdale TWP	4PAROCK	4PA2047
Rockefeller TWP	4PAROCN	4PA4966
Rockhill Boro	4PAROHI	4PA3175
Rockland TWP	4PAROC5	4PA0608
Rockland TWP	4PAROC6	4PA6113
Rockledge Boro	4PARCLD	4PA4603
Rockwood TWP	4PAROC9	4PA5663
Rome Boro	4PAROME	4PA0830
Rome TWP	4PAROM2	4PA0830
Rome TWP	4PAROM3	4PA6172
Roscoe Boro	4PAROSC	4PA6315
Rose TWP	4PAROSE	4PA3308
Rose Valley Boro	4PAROSV	4PA2396
Roseto Boro	4PAROS2	4PA4808
Roseville Boro	4PAROSB	4PA5970
Ross TWP	4PAROSS	4PA0269
Ross TWP	4PAROS4	4PA4039
Ross TWP	4PAROS5	4PA4552
Rosslyn Farms Boro	4PAROSF	4PA0216
Rostraver TWP	4PAROST	4PA6506
Roulette TWP	4PAROUL	4PA4263
Rouseville Boro	4PAROUS	4PA6162
Royalton Boro	4PAROYL	4PA2260
Royersford Boro	4PAROYE	4PA4673
Rural Valley Boro	4PARURL	4PA0308
Ruscombmanor TWP	4PARUSC	4PA0665
Rush TWP	4PARUSH	4PA1770
Rush TWP	4PARUS6	4PA5488
Rush TWP	4PARUS2	4PA4718
Rush TWP	4PARUS3	4PA5476
Rush TWP	4PARUS7	4PA5825

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Rush TWP	4PARUS8	4PA5445
Rutland TWP	4PARUTL	4PA5970
Rutledge Boro	4PARUTD	4PA2396
Ryan TWP	4PARYAN	4PA5445
Rye TWP	4PARYE1	4PA5060
S.N.P.J. Boro	4PASNPJ	4PA3750
Sadsbury TWP	4PASADS	4PA1519
Sadsbury TWP	4PASAD1	4PA2010
Sadsbury TWP	4PASAD2	4PA1565
Saegertown Boro	4PASAEG	4PA2047
Salem TWP	4PASALE	4PA1665
Salem TWP	4PASAL1	4PA1911
Salem TWP	4PASAL2	4PA4313
Salem TWP	4PASAL3	4PA6532
Salem TWP	4PASALM	4PA6489
Salford TWP	4PASALF	4PA4671
Salisbury Boro	4PASALB	4PA5670
Salisbury TWP	4PASAL5	4PA3653
Salisbury TWP	4PASALT	4PA3956
Salladasburg Boro	4PASAL8	4PA4140
Saltillo Boro	4PASA12	4PA3175
Saltlick TWP	4PASA10	4PA2613
Saltsburg Boro	4PASA11	4PA3211
Sandy TWP	4PASAND	4PA1720
Sandy Creek TWP	4PASAN1	4PA4313
Sandy Lake Boro	4PASAN3	4PA4339
Sandy Lake TWP	4PASAN4	4PA4339
Sandycreek TWP	4PASAN5	4PA6122
Sankertown Boro	4PASAN6	4PA1160
Saville TWP	4PASAVI	4PA5080
Saxonburg Boro	4PASAXO	4PA1078
Saxton Boro	4PASAXT	4PA0580
Sayre Boro	4PASAY1	4PA0860

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Scalp Level Boro	4PASCAL	4PA5691
Schellsburg Boro	4PASCHE	4PA0515
Schuylkill TWP	4PASCA2	4PA1572
Schuylkill TWP	4PASCH2	4PA5473
Schuylkill Haven Boro	4PASCHU	4PA5476
Schwenksville Boro	4PASCHW	4PA4661
Scott TWP	4PASCOT	4PA0217
Scott TWP	4PASCO1	4PA1915
Scott TWP	4PASCO2	4PA3546
Scott TWP	4PASCO3	4PA3740
Scott TWP	4PASCTW	4PA6487
Scottdale Boro	4PASCO7	4PA6575
Scranton City	4PASCRA	4PA3574
Scrubgrass TWP	4PASCRU	4PA1603
Selinsgrove Boro	4PASEL2	4PA5571
Sellersville Boro	4PASELL	4PA0981
Sergeant TWP	4PASERG	4PA4275
Seven Fields Boro	4PASEVN	4PA1079
Seven Springs Boro	4PASESS	4PA5663
Seven Valleys Boro	4PASEVA	4PA6767
Seward Boro	4PASEWA	4PA6549
Sewickley Boro	4PASEW2	4PA0277
Sewickley TWP	4PASEW4	4PA6589
Sewickley Heights Boro	4PASEHI	4PA0277
Sewickley Hills Boro	4PASEH2	4PA5571
Shade TWP	4PASHAD	4PA5672
Shade Gap Boro	4PASHA2	4PA3175
Shaler TWP	4PASHAL	4PA0283
Shamokin City	4PASHA4	4PA4965
Shamokin TWP	4PASHA7	4PA4965
Shamokin Dam Boro	4PASHA5	4PA5571
Shanksville Boro	4PASHA8	4PA5674
Sharon City	4PASHAR	4PA4356

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Sharon TWP	4PASHRN	4PA5375
Sharon Hill Boro	4PASHRH	4PA2384
Sharpsburg Boro	4PASH14	4PA0239
Sharpsville Boro	4PASH17	4PA4357
Sheakleyville Boro	4PASHEA	4PA4313
Sheffield TWP	4PASHEF	4PA6283
Shelocta Boro	4PASHEL	4PA3237
Shenandoah Boro	4PASHEN	4PA5472
Shenango TWP	4PASHE4	4PA3762
Shenango TWP	4PASHE7	4PA4375
Sheshequin TWP	4PASHES	4PA0805
Shickshinny Boro	4PASHIC	4PA4060
Shillington Boro	4PASHIL	4PA0630
Shinglehouse Boro	4PASHNG	4PA5375
Shippen TWP	4PASHIP	4PA1227
Shippen TWP	4PASHI1	4PA5985
Shippensburg Boro	4PASHI3	4PA2180
Shippensburg TWP	4PASH20	4PA2180
Shippenville Boro	4PASHI7	4PA1665
Shippingport Boro	4PASHI8	4PA0474
Shiremanstown Boro	4PASHIR	4PA2165
Shirley TWP	4PASH10	4PA3160
Shirleysburg Boro	4PASH11	4PA3160
Shoemakersville Boro	4PASHOE	4PA0635
Shohola TWP	4PASHOH	4PA5220
Shrewsbury Boro	4PASHR1	4PA6765
Shrewsbury TWP	4PASHR6	4PA4120
Shrewsbury TWP	4PASHR2	4PA5763
Shrewsbury TWP	4PASHR3	4PA6765
Silver Lake TWP	4PASLVL	4PA5845
Silver Spring TWP	4PASILV	4PA2116
Silverdale Boro	4PASIL1	4PA0981
Sinking Spring Boro	4PASINK	4PA0691

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Skippack TWP	4PASKIP	4PA4661
Slatington Boro	4PASLAT	4PA3945
Sligo Boro	4PASLIG	4PA1690
Slippery Rock Boro	4PASLR1	4PA1075
Slippery Rock TWP	4PASLR2	4PA1075
Slippery Rock TWP	4PASLR3	4PA3740
Slocum TWP	4PASLOC	4PA4014
Smethport Boro	4PASMEB	4PA4275
Smicksburg Boro	4PASMIC	4PA0308
Smith TWP	4PASMIT	4PA6312
Smithfield Boro	4PASMFL	4PA2603
Smithfield TWP	4PASMF1	4PA0805
Smithfield TWP	4PASMF2	4PA3125
Smithfield TWP	4PASMF3	4PA4520
Smithton Boro	4PASMI2	4PA6589
Snake Spring TWP	4PASNAK	4PA0510
Snow Shoe Boro	4PASNOW	4PA1410
Snow Shoe TWP	4PASNO4	4PA1410
Snyder TWP	4PASNYD	4PA0780
Snyder TWP	4PASNY1	4PA3307
Snydertown Boro	4PASNY2	4PA4966
Solebury TWP	4PASOLB	4PA0976
Somerset Boro	4PASOME	4PA5677
Somerset TWP	4PASOM1	4PA5677
Somerset TWP	4PASOM2	4PA6309
Souderton Boro	4PASOND	4PA4671
South Abington TWP	4PASOAB	4PA3503
South Annville TWP	4PASOAN	4PA3803
South Beaver TWP	4PASOBE	4PA0416
South Bend TWP	4PASOB5	4PA0308
South Bethlehem Boro	4PASOB3	4PA1680
South Buffalo TWP	4PASOB4	4PA0330
South Canaan TWP	4PASCAA	4PA6489

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
South Centre TWP	4PASOCE	4PA1915
South Coatesville Boro	4PASOC1	4PA1519
South Connellsville Boro	4PASOC2	4PA2613
South Coventry TWP	4PASCOV	4PA1566
South Creek TWP	4PASCRE	4PA0866
South Fayette TWP	4PASOFA	4PA0287
South Fork Boro	4PASOFK	4PA1122
South Franklin TWP	4PASFRA	4PA6339
South Greensburg Boro	4PASOG1	4PA6532
South Hanover TWP	4PASOH1	4PA2240
South Heidelberg TWP	4PASOHE	4PA0611
South Heights Boro	4PASOHT	4PA0407
South Huntingdon TWP	4PASOH4	4PA6589
South Lebanon TWP	4PASOL1	4PA3831
South Londonderry TWP	4PASOLO	4PA3853
South Mahoning TWP	4PASOMH	4PA3252
South Manheim TWP	4PASOMA	4PA5473
South Middleton TWP	4PASOM3	4PA2183
South New Castle Boro	4PASONE	4PA3762
South Newton TWP	4PASON1	4PA2105
South Park TWP	4PASOP1	4PA0285
South Philipsburg Boro	4PASOPH	4PA1770
South Pymatuning TWP	4PASOPY	4PA4357
South Renovo Boro	4PASORE	4PA1836
South Shenango TWP	4PASOSH	4PA4336
South Strabane TWP	4PASOS2	4PA6380
South Union TWP	4PASOUN	4PA2640
South Versailles TWP	4PASOVE	4PA0260
South Waverly Boro	4PASOWA	4PA0860
South Whitehall TWP	4PASOWH	4PA3951
South Williamsport Boro	4PASWIL	4PA4161
South Woodbury TWP	4PASOWD	4PA0560
Southampton TWP	4PASOUH	4PA0530

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Southampton TWP	4PASOUT	4PA2180
Southampton TWP	4PASOU1	4PA2180
Southampton TWP	4PASOU3	4PA5652
Southmont Boro	4PASOU4	4PA1185
Southwest TWP	4PASWES	4PA6172
Southwest Greensburg Boro	4PASOGR	4PA6532
Southwest Madison TWP	4PASWMA	4PA5080
Spangler Boro	4PASPAN	4PA1145
Sparta TWP	4PASPA2	4PA2514
Spartansburg Boro	4PASPAR	4PA2514
Speers Boro	4PASPEE	4PA6318
Spring TWP	4PASPTP	4PA0691
Spring TWP	4PASPR1	4PA1411
Spring TWP	4PASPR2	4PA2010
Spring TWP	4PASPR3	4PA5080
Spring TWP	4PASPR4	4PA5550
Spring Brook TWP	4PASPR6	4PA3565
Spring City Boro	4PASPRC	4PA4673
Spring Creek TWP	4PASPCR	4PA2460
Spring Creek TWP	4PASPC4	4PA2514
Spring Garden TWP	4PASPGA	4PA6794
Spring Grove Boro	4PASPGY	4PA6767
Springboro Boro	4PASPRB	4PA2010
Springdale Boro	4PASPGD	4PA0206
Springdale TWP	4PASPG1	4PA0206
Springettsbury TWP	4PASPRI	4PA6713
Springettsbury TWP	4PASPRG	4PA6794
Springfield TWP	4PASPFI	4PA0980
Springfield TWP	4PASPF1	4PA2585
Springfield TWP	4PASPF2	4PA2613
Springfield TWP	4PASPF3	4PA3175
Springfield TWP	4PASPF5	4PA4329
Springfield TWP	4PASPFT	4PA6716

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Springfield TWP	4PASFLD	4PA2385
Springfield TWP	4PASFLM	4PA4672
Springhill TWP	4PASPHI	4PA2603
Springhill TWP	4PASPH1	4PA3085
Springville TWP	4PASPRV	4PA5825
Spruce Creek TWP	4PASPC5	4PA3128
Spruce Hill TWP	4PASPH3	4PA3436
St Clair Boro	4PASTCL	4PA5468
St Clair TWP	4PASTC3	4PA6549
St Clairsville Boro	4PASTCH	4PA0515
St Lawrence Boro	4PASTLA	4PA0620
St Marys City	4PASTMB	4PA2480
St Petersburg Boro	4PASTPE	4PA1603
St Thomas TWP	4PASTTO	4PA2860
Standing Stone TWP	4PASTON	4PA0865
Starrucca Boro	4PASTAR	4PA5865
State College Boro	4PASTCM	4PA1480
Steelton Boro	4PASTEE	4PA2280
Sterling TWP	4PASTER	4PA6489
Steuben TWP	4PASTEU	4PA2047
Stevens TWP	4PASVNS	4PA0890
Stewardson TWP	4PASTEW	4PA1836
Stewart TWP	4PASTE3	4PA2680
Stewartstown Boro	4PASTE4	4PA6762
Stillwater Boro	4PASTWA	4PA1910
Stockdale Boro	4PASTOC	4PA6318
Stockertown Boro	4PASTO1	4PA4848
Stoneboro Boro	4PASTO2	4PA4339
Stonycreek TWP	4PASTOT	4PA1125
Stonycreek TWP	4PASTO3	4PA5674
Stowe TWP	4PASTOW	4PA0289
Stoystown Boro	4PASTOY	4PA5655
Straban TWP	4PASTRB	4PA0116

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Straban TWP	4PASTBN	4PA0137
Strasburg Boro	4PASTR	4PA3636
Strasburg TWP	4PASTRT	4PA3636
Strattanville Boro	4PASTO8	4PA1617
Strausstown Boro	4PASTRA	4PA0635
Stroud TWP	4PASTRO	4PA4560
Stroudsburg Boro	4PASTR3	4PA4560
Sugar Grove Boro	4PASUG3	4PA6283
Sugar Grove TWP	4PASUGR	4PA4328
Sugar Grove TWP	4PASUG1	4PA6283
Sugar Notch Boro	4PASUNO	4PA4030
Sugarcreek Boro	4PASUGC	4PA6186
Sugarcreek TWP	4PASUG4	4PA1036
Sugarloaf TWP	4PASULO	4PA1910
Sugarloaf TWP	4PASUL1	4PA4033
Sullivan TWP	4PASULL	4PA5970
Summerhill Boro	4PASUHI	4PA1122
Summerhill TWP	4PASUMT	4PA1122
Summerhill TWP	4PASUH2	4PA2010
Summerville Boro	4PASUMM	4PA3308
Summit TWP	4PASUM3	4PA1012
Summit TWP	4PASUM4	4PA2010
Summit TWP	4PASUM5	4PA2535
Summit TWP	4PASUM0	4PA5313
Summit TWP	4PASUM6	4PA5652
Summit Hill Boro	4PASU10	4PA1366
Sunbury City	4PASUNB	4PA4966
Susquehanna TWP	4PASUS1	4PA1145
Susquehanna TWP	4PASUS2	4PA2283
Susquehanna TWP	4PASUS3	4PA3436
Susquehanna TWP	4PASUS4	4PA4161
Susquehanna Depot Boro	4PASUQ	4PA5865
Sutersville Boro	4PASUTE	4PA6589

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Swarthmore Boro	4PASWAR	4PA2396
Swatara TWP	4PASWAT	4PA2214
Swatara TWP	4PASWA1	4PA3850
Sweden TWP	4PASWED	4PA5313
Swissvale Boro	4PASWI1	4PA0299
Swoyersville Boro	4PASWOY	4PA4093
Sykesville Boro	4PASYKE	4PA1720
Sylvania Boro	4PASYL1	4PA0866
Sylvania TWP	4PASYL2	4PA5303
Tamaqua Boro	4PATAMA	4PA5476
Tarentum Boro	4PATARE	4PA0247
Tatamy Boro	4PATATA	4PA4848
Taylor Boro	4PATAYL	4PA3570
Taylor TWP	4PATAY2	4PA0775
Taylor TWP	4PATAY3	4PA0780
Taylor TWP	4PATAY5	4PA2923
Taylor TWP	4PATAY4	4PA3753
Telford Boro	4PATELF	4PA4671
Telford Boro	4PATLFD	4PA4671
Tell TWP	4PATELL	4PA3175
Terre Hill Boro	4PATERR	4PA3623
Terry TWP	4PATER2	4PA0890
Texas TWP	4PATEX1	4PA6483
Texas TWP	4PATEX2	4PA6487
Thompson Boro	4PATHM1	4PA5865
Thompson TWP	4PATHOT	4PA2975
Thompson TWP	4PATHM2	4PA5865
Thompsontown Boro	4PATHOM	4PA3436
Thornburg Boro	4PATHOR	4PA0263
Thornbury TWP	4PATHO3	4PA1590
Thornbury TWP	4PATHO4	4PA1590
Thornhurst TWP	4PATHRN	4PA3565
Three Springs Boro	4PATHRE	4PA3175

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Throop Boro	4PATHRO	4PA3555
Tidioute Boro	4PATHR2	4PA6283
Tilden TWP	4PATILD	4PA0635
Timblin Boro	4PATIM	4PA3380
Tinicum TWP	4PATIN1	4PA0980
Tinicum TWP	4PATIN2	4PA2351
Tioga Boro	4PATIOG	4PA5960
Tioga TWP	4PATIO1	4PA5960
Tionesta Boro	4PATIOS	4PA2720
Tionesta TWP	4PATION	4PA2720
Titusville City	4PATITU	4PA6172
Toboyne TWP	4PATOBO	4PA2820
Toboyne TWP	4PATBYN	4PA5080
Toby TWP	4PATOBY	4PA1690
Tobyhanna TWP	4PATOBM	4PA4554
Todd TWP	4PATODF	4PA2913
Todd TWP	4PATOD1	4PA0580
Topton Boro	4PATOPT	4PA0608
Towamencin TWP	4PATOWN	4PA4657
Towamensing TWP	4PATOWA	4PA1365
Towanda Boro	4PATOW5	4PA0865
Towanda TWP	4PATOW4	4PA0865
Tower City Boro	4PATOCI	4PA5488
Townville Boro	4PATOW7	4PA2047
Trafford Boro	4PATRAF	4PA6571
Trainer Boro	4PATRAN	4PA2313
Trappe Boro	4PATRAP	4PA4661
Tredyffrin TWP	4PATRED	4PA1578
Tremont Boro	4PATREM	4PA5460
Tremont TWP	4PATRE1	4PA5460
Triumph TWP	4PATRIU	4PA6283
Troutville Boro	4PATROU	4PA1720
Troy Boro	4PATRO1	4PA0866

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Troy TWP	4PATRO4	4PA0866
Troy TWP	4PATRO2	4PA2047
Trumbauersville Boro	4PATRUM	4PA0984
Tullytown Boro	4PATULL	4PA0982
Tulpehocken TWP	4PATUL1	4PA0680
Tunkhannock Boro	4PATUN1	4PA6675
Tunkhannock TWP	4PATUN2	4PA6675
Tunkhannock TWP	4PATUN3	4PA4554
Tunnelhill Boro	4PATUNN	4PA1160
Tunnelhill	4PATNHL	4PA1160
Turbett TWP	4PATURB	4PA3436
Turbot TWP	4PATUR1	4PA4950
Turbotville Boro	4PATUR2	4PA4980
Turtle Creek Boro	4PATUC1	4PA0299
Tuscarora TWP	4PATUS1	4PA0890
Tuscarora TWP	4PATUS2	4PA3436
Tuscarora TWP	4PATUS3	4PA5030
Twilight Boro	4PATWIL	4PA6318
Tyrone Boro	4PATYRB	4PA0780
Tyrone TWP	4PATYR5	4PA0185
Tyrone TWP	4PATYR2	4PA0705
Tyrone TWP	4PATYR3	4PA5080
Tyrone TWP	4PATYR6	4PA0116
Tyrone TWP	4PATYR4	4PA0780
Ulster TWP	4PAULST	4PA0805
Ulysses Boro	4PAULSY	4PA5355
Ulysses TWP	4PAULY2	4PA5355
Union TWP	4PAUNI2	4PA0152
Union TWP	4PAUNI3	4PA0615
Union TWP	4PAUNI5	4PA1410
Union TWP	4PAUNI6	4PA1720
Union TWP	4PAUNI7	4PA2013
Union TWP	4PAUNI8	4PA2591

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Union TWP	4PAUN30	4PA2975
Union TWP	4PAUNI9	4PA3160
Union TWP	4PAUN20	4PA1617
Union TWP	4PAUN10	4PA3770
Union TWP	4PAUN11	4PA3850
Union TWP	4PAUN12	4PA4060
Union TWP	4PAUN1M	4PA4446
Union TWP	4PAUN14	4PA5450
Union TWP	4PAUN21	4PA5571
Union TWP	4PAUN15	4PA0810
Union TWP	4PAUN16	4PA6040
Union TWP	4PAUNIN	4PA6370
Union TWP	4PAUNUN	4PA6050
Union City Boro	4PAUNC1	4PA2591
Uniondale Boro	4PAUNDA	4PA5830
Uniontown City	4PAUNIO	4PA2680
Unionville Boro	4PAUN26	4PA1410
Unity TWP	4PAUNIT	4PA6531
Upland Boro	4PAUPLA	4PA2312
Upper Allen TWP	4PAUPAL	4PA2165
Upper Augusta TWP	4PAUPAU	4PA4966
Upper Bern TWP	4PAUPB1	4PA0635
Upper Burrell TWP	4PAUPBU	4PA6507
Upper Chichester TWP	4PAUPCC	4PA2313
Upper Darby TWP	4PAUDAR	4PA2394
Upper Dublin TWP	4PAUDUB	4PA4683
Upper Fairfield TWP	4PAUPFA	4PA4151
Upper Frankford TWP	4PAUPFR	4PA2105
Upper Frederick TWP	4PAUPF2	4PA0607
Upper Gwynedd TWP	4PAUGWY	4PA4657
Upper Hanover TWP	4PAUPHA	4PA4686
Upper Leacock TWP	4PAUPLE	4PA3617
Upper Macungie TWP	4PAUPMC	4PA3951

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Upper Mahanoy TWP	4PAUPMA	4PA4935
Upper Mahantango TWP	4PAUPM1	4PA5478
Upper Makefield TWP	4PAUMFT	4PA0923
Upper Merion TWP	4PAUMER	4PA4684
Upper Mifflin TWP	4PAUPMI	4PA2105
Upper Milford TWP	4PAUPM3	4PA3923
Upper Moreland TWP	4PAUPMO	4PA4685
Upper Mt Bethel TWP	4PAUPMT	4PA4808
Upper Nazareth TWP	4PAUPN1	4PA4848
Upper Oxford TWP	4PAUPPO	4PA1567
Upper Paxton TWP	4PAUPPA	4PA2261
Upper Pottsgrove TWP	4PAUPPG	4PA4663
Upper Providence TWP	4PAUPPR	4PA4673
Upper Providence TWP	4PAUPRO	4PA2379
Upper Salford TWP	4PAUPS1	4PA4671
Upper Saucon TWP	4PAUPSA	4PA3957
Upper Southampton TWP	4PAUPSO	4PA0920
Upper St Clair TWP	4PAUSTC	4PA0292
Upper Tulpehocken TWP	4PAUPTU	4PA0635
Upper Turkeyfoot TWP	4PAUPT1	4PA5663
Upper Tyrone TWP	4PAUPTY	4PA6575
Upper Uwchlan TWP	4PAUPUW	4PA1520
Upper Yoder TWP	4PAUPYO	4PA1185
Ursina Boro	4PAURSI	4PA5684
Utica Boro	4PAUTIC	4PA6122
Uwchlan TWP	4PAUWCH	4PA1520
Valencia Boro	4PAVALE	4PA1050
Valley TWP	4PAVAL4	4PA0308
Valley TWP	4PAVAL2	4PA1519
Valley TWP	4PAVAL3	4PA4718
Valley-Hi Boro	4PAVAHI	4PA2975
Vanderbilt Boro	4PAVAND	4PA2613
Vandergrift Boro	4PAVANG	4PA6544

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Vandling Boro	4PAVAN4	4PA5830
Vanport TWP	4PAVAN6	4PA0412
Venango Boro	4PAVENA	4PA2047
Venango TWP	4PAVEN2	4PA1053
Venango TWP	4PAVEN3	4PA2047
Venango TWP	4PAVEN4	4PA2597
Vernon TWP	4PAVERN	4PA2013
Verona Boro	4PAVERO	4PA0282
Versailles Boro	4PAVER2	4PA0260
Victory TWP	4PAVICT	4PA6122
Vintondale Boro	4PAVINT	4PA1106
Volant Boro	4PAVOLA	4PA3780
Walker TWP	4PAWALK	4PA1411
Walker TWP	4PAWAL1	4PA3125
Walker TWP	4PAWAL2	4PA3436
Walker TWP	4PAWAL3	4PA5476
Wall Boro	4PAWALL	4PA0228
Wallace TWP	4PAWLL1	4PA1520
Wallaceton Boro	4PAWLL2	4PA1770
Walnutport Boro	4PAWALN	4PA3945
Wampum Boro	4PAWAMP	4PA3720
Wampum Boro	4PAWAM2	4PA3750
Ward TWP	4PAWARD	4PA5970
Warminster TWP	4PAWAR	4PA0920
Warren City	4PAWARR	4PA6283
Warren TWP	4PAWARB	4PA0830
Warren TWP	4PAWARF	4PA2860
Warrington TWP	4PAWAR4	4PA0921
Warrington TWP	4PAWAR5	4PA6746
Warrior Run Boro	4PAWARU	4PA4030
Warriors Mark TWP	4PAWARM	4PA0780
Warsaw TWP	4PAWARS	4PA3308
Warwick TWP	4PAWAR1	4PA0921

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Warwick TWP	4PAWAR2	4PA1566
Warwick TWP	4PAWARW	4PA3690
Washington City	4PAWAS2	4PA6388
Washington TWP	4PAWAST	4PA0308
Washington TWP	4PAWAS5	4PA0607
Washington TWP	4PAWAS6	4PA1053
Washington TWP	4PAWAS7	4PA1160
Washington TWP	4PAWASC	4PA1675
Washington TWP	4PAWAS8	4PA2290
Washington TWP	4PAWAS9	4PA2539
Washington TWP	4PAWA10	4PA6506
Washington TWP	4PAWA11	4PA2890
Washington TWP	4PAWA34	4PA3014
Washington TWP	4PAWASI	4PA3252
Washington TWP	4PAWA13	4PA3307
Washington TWP	4PAWA14	4PA3014
Washington TWP	4PAWASH	4PA3945
Washington TWP	4PAWA15	4PA4150
Washington TWP	4PAWA16	4PA4808
Washington TWP	4PAWA17	4PA4935
Washington TWP	4PAWA19	4PA5460
Washington TWP	4PAWA20	4PA5571
Washington TWP	4PAWA21	4PA6544
Washington TWP	4PAWA22	4PA6675
Washington TWP	4PAWA23	4PA6718
Washingtonville Boro	4PAWA33	4PA4718
Waterford Boro	4PAWATE	4PA2535
Waterford TWP	4PAWAT1	4PA2535
Watson TWP	4PAWATW	4PA6283
Watson TWP	4PAWATS	4PA4140
Watsontown Boro	4PAWAT3	4PA4980
Watts TWP	4PAWATT	4PA5060
Wattsburg Boro	4PAWAT7	4PA2597

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Waymart Boro	4PAWAYM	4PA6489
Wayne TWP	4PAWAT9	4PA0308
Wayne TWP	4PAWAY1	4PA1836
Wayne TWP	4PAWAY2	4PA2013
Wayne TWP	4PAWAY3	4PA2225
Wayne TWP	4PAWAY4	4PA2514
Wayne TWP	4PAWAY6	4PA3720
Wayne TWP	4PAWAY7	4PA3160
Wayne TWP	4PAWAY8	4PA5408
Wayne TWP	4PAWAY9	4PA3014
Waynesboro Boro	4PAWA12	4PA2890
Waynesburg Boro	4PAWYBO	4PA3014
Weatherly Boro	4PAWEA1	4PA1390
Weisenberg TWP	4PAWEIS	4PA3946
Weissport Boro	4PAWEI1	4PA1355
Wellersburg Boro	4PAWEL2	4PA5652
Wells TWP	4PAWLLS	4PA0866
Wells TWP	4PAWEL1	4PA2923
Wellsboro Boro	4PAWEL3	4PA5985
Wellsville Boro	4PAWELL	4PA6746
Wernersville Boro	4PAWERN	4PA0611
Wesleyville Boro	4PAWESL	4PA2565
West TWP	4PAWEST	4PA3128
West Abington TWP	4PAWEAB	4PA6650
West Alexander Boro	4PAWEAL	4PA6339
West Beaver TWP	4PAWEBV	4PA5550
West Bethlehem TWP	4PAWEB3	4PA6310
West Bradford TWP	4PAWEBR	4PA1520
West Branch TWP	4PAWEBT	4PA5328
West Brandywine TWP	4PAWEB7	4PA1519
West Brownsville Boro	4PAWEB8	4PA2608
West Brownsville Boro	4PAWEBB	4PA6315
West Brunswick TWP	4PAWEB9	4PA5408

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
West Buffalo TWP	4PAWEBU	4PA6050
West Burlington TWP	4PAWE11	4PA0866
West Caln TWP	4PAWECA	4PA1519
West Cameron TWP	4PAWEC1	4PA4935
West Carroll TWP	4PAWEC3	4PA1112
West Chester Boro	4PAWECH	4PA1590
West Chillisquaque TWP	4PAWEC6	4PA4950
West Cocalico TWP	4PAWECO	4PA3613
West Conshohocken Boro	4PAWEC8	4PA4685
West Cornwall TWP	4PAWEC9	4PA3813
West Deer TWP	4PAWEDE	4PA0222
West Donegal TWP	4PAWEDO	4PA3624
West Earl TWP	4PAWEAR	4PA3617
West Easton Boro	4PAWEEA	4PA4886
West Elizabeth Boro	4PAWEEL	4PA0295
West Fairview Boro	4PAWEFA	4PA2125
West Fallowfield TWP	4PAWEF1	4PA1565
West Fallowfield TWP	4PAWEF2	4PA2010
West Finley TWP	4PAWEFI	4PA6339
West Franklin TWP	4PAWEFR	4PA0308
West Goshen TWP	4PAWEGO	4PA1590
West Grove Boro	4PAWEG1	4PA1505
West Hanover TWP	4PAWEHA	4PA2214
West Hazleton Boro	4PAWEH1	4PA4033
West Hemlock TWP	4PAWEH2	4PA4718
West Hempfield TWP	4PAWEH3	4PA3631
West Homestead Boro	4PAWEHO	4PA0288
West Keating TWP	4PAWKEA	4PA1790
West Kittanning Boro	4PAWEKT	4PA0308
West Lampeter TWP	4PAWEL0	4PA3636
West Lawn Boro	4PAWLAW	4PA0691
West Lebanon TWP	4PAWELB	4PA3846
West Leechburg Boro	4PAWELC	4PA0345

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
West Liberty Boro	4PAWELI	4PA1075
West Mahanoy TWP	4PAWEMA	4PA5472
West Mahoning TWP	4PAWEMH	4PA0308
West Manchester TWP	4PAWEM2	4PA6785
West Manheim TWP	4PAWEM3	4PA6764
West Marlborough TWP	4PAWMAR	4PA1585
West Mayfield Boro	4PAWEM4	4PA0416
West Mead TWP	4PAWEME	4PA2013
West Middlesex Boro	4PAWEM9	4PA4375
West Middletown Boro	4PAWEMD	4PA6305
West Mifflin Boro	4PAWEMF	4PA0296
West Nantmeal TWP	4PAWENA	4PA0681
West Newton Boro	4PAWENE	4PA6589
West Norriton TWP	4PAWENO	4PA4656
West Nottingham TWP	4PAWENT	4PA1567
West Penn TWP	4PAWEPE	4PA5476
West Pennsboro TWP	4PAWEP1	4PA2105
West Perry TWP	4PAWEP3	4PA5550
West Pike Run TWP	4PAWEPI	4PA6315
West Pikeland TWP	4PAWEP6	4PA1520
West Pittston Boro	4PAWEP8	4PA4092
West Pottsgrove TWP	4PAWEPO	4PA4663
West Providence TWP	4PAWEPR	4PA0530
West Reading Boro	4PAWREA	4PA0693
West Rockhill TWP	4PAWERO	4PA0981
West Sadsbury TWP	4PAWESA	4PA1565
West Salem TWP	4PAWES1	4PA4353
West Shenango TWP	4PAWESH	4PA4336
West St Clair TWP	4PAWSTC	4PA0515
West Sunbury Boro	4PAWESU	4PA1053
West Taylor TWP	4PAWETA	4PA1125
West View Boro	4PAWEVI	4PA0269
West Vincent TWP	4PAWEVN	4PA1566

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
West Wheatfield TWP	4PAWEWH	4PA3280
West Whiteland TWP	4PAWEW1	4PA1590
West Wyoming Boro	4PAWEWY	4PA4092
West York Boro	4PAWEYO	4PA6785
Westfall TWP	4PAWFAL	4PA5220
Westfield Boro	4PAWES3	4PA5960
Westfield TWP	4PAWES4	4PA5960
Westmont Boro	4PAWES5	4PA1185
Westover Boro	4PAWESO	4PA1735
Westtown TWP	4PAWES9	4PA1590
Wetmore TWP	4PAWETM	4PA4223
Wharton TWP	4PAWHAR	4PA2680
Wharton TWP	4PAWHA1	4PA5303
Wheatfield TWP	4PAWHE1	4PA5060
Wheatland Boro	4PAWHE2	4PA4325
Whitaker Boro	4PAWHI1	4PA0296
White TWP	4PAWHIT	4PA0415
White TWP	4PAWHI2	4PA1730
White TWP	4PAWHI3	4PA3237
White Deer TWP	4PAWHI5	4PA4950
White Haven Boro	4PAWPHA	4PA4014
White Oak Boro	4PAWHOA	4PA0260
Whitehall Boro	4PAWHI6	4PA0211
Whitehall TWP	4PAWHIE	4PA3978
Whiteley TWP	4PAWHI9	4PA3014
Whitemarsh TWP	4PAWHMH	4PA4616
Whitpain TWP	4PAWH11	4PA4693
Wiconisco TWP	4PAWICN	4PA5488
Wilkes Barre City	4PAWIL2	4PA4088
Wilkes Barre TWP	4PAWIL3	4PA4088
Wilkins TWP	4PAWIL6	4PA0299
Wilkinsburg Boro	4PAWILK	4PA0298
Williams TWP	4PAWILL	4PA5488

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Williams TWP	4PAWIL9	4PA4886
Williamsburg Boro	4PAWI12	4PA0790
Williamsport City	4PAWI15	4PA4172
Williamstown Boro	4PAWI16	4PA5488
Willistown TWP	4PAWI39	4PA1535
Wilmerding Boro	4PAWI17	4PA0228
Wilmington TWP	4PAWI20	4PA3780
Wilmington TWP	4PAWI21	4PA3780
Wilmore Boro	4PAWI25	4PA1122
Wilmot TWP	4PAWI26	4PA0890
Wilson Boro	4PAWI28	4PA4886
Wind Gap Boro	4PAWIND	4PA4856
Windber Boro	4PAWIN3	4PA5691
Windham TWP	4PAWIN4	4PA0830
Windham TWP	4PAWIN6	4PA0890
Windham TWP	4PAWNDM	4PA6675
Windsor Boro	4PAWIN8	4PA6755
Windsor TWP	4PAWIN9	4PA0635
Windsor TWP	4PAWI35	4PA6755
Winfield TWP	4PAWINF	4PA1078
Winslow TWP	4PAWI36	4PA1720
Winterstown Boro	4PAWINT	4PA6755
Wolf TWP	4PAWOLF	4PA4120
Wolf Creek TWP	4PAWOCR	4PA4329
Womelsdorf Boro	4PAWOMB	4PA0611
Wood TWP	4PAWOOD	4PA0580
Woodbury Boro	4PAWOO1	4PA0560
Woodbury TWP	4PAWOO2	4PA0560
Woodbury TWP	4PAWOO7	4PA0790
Woodcock Boro	4PAWOO4	4PA2047
Woodcock TWP	4PAWOO6	4PA2047
Woodward TWP	4PAWOWA	4PA1750
Woodward TWP	4PAWOW1	4PA1836

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Woodward TWP	4PAWOW3	4PA4172
Worcester TWP	4PAWORC	4PA4653
Wormleysburg Boro	4PAWORM	4PA2190
Worth TWP	4PAWORT	4PA1075
Worth TWP	4PAWOR1	4PA1410
Worth TWP	4PAWOR2	4PA4339
Worthington Boro	4PAWOR4	4PA0308
Worthville Boro	4PAWORB	4PA3380
Wright TWP	4PAWRIG	4PA4014
Wrightstown TWP	4PAWRIT	4PA0923
Wrightsville Boro	4PAWRI1	4PA6722
Wyalusing Boro	4PAWYA1	4PA0890
Wyalusing TWP	4PAWYA3	4PA0890
Wyoming Boro	4PAWYO3	4PA4092
Wyomissing Boro	4PAWYOM	4PA0693
Wyomissing Boro	4PAWYMB	4PA0691
Wyomissing Hills Boro	4PAWYO6	4PA0693
Wysox TWP	4PAWYSO	4PA0865
Yardley Boro	4PAYARD	4PA0982
Yatesville Boro	4PAYATE	4PA4066
Yeadon Boro	4PAYEAD	4PA2397
Yoe Boro	4PAYOE	4PA6716
York City	4PAYORK	4PA6790
York TWP	4PAYOR3	4PA6716
York Haven Boro	4PAYOHA	4PA6744
York Springs Boro	4PAYOSP	4PA0111
Yorkana Boro	4PAYOR4	4PA6722
Young TWP	4PAYOU1	4PA0306
Young TWP	4PAYOU2	4PA3380
Young TWP	4PAYOU7	4PA3211
Youngstown Boro	4PAYOU4	4PA6531
Youngsville Boro	4PAYOU5	4PA6283
Youngwood Boro	4PAYOU6	4PA6538

Pennsylvania municipality	Municipal Tax Codes	New School District Codes
Zelienople Boro	4PAZELT	4PA1079
Zerbe TWP	4PAZERB	4PA4935

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2005 Unemployment/Disability Insurance Calculation Enhancement

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eCYBORG®

A Hewitt Solution

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Contents

S ECTION 1

General Information

Introduction

The purpose of this document is to describe the contents of this Regulatory Update Bulletin (RB). This bulletin provides the eCyborg updates necessary to more clearly report wages and taxes. Payroll, HR, and technical staff should review this bulletin.

Important! Implementation of this RB is absolutely critical to the calculation of UI taxes. This RB must be tested, implemented, and in production prior to the first pay run of 2005, or you risk miscalculation of unemployment reciprocity, which could result in under reporting penalties. This RB cannot be implemented after the first pay run of 2005.

Implementing this regulatory bulletin will involve a much larger testing effort than that required by the normal tax update regulatory bulletins. Future RBs will be based upon the premise that this RB has been installed. If it is not, then future bulletins may give you unpredictable results and limit our ability to properly support you.

Bulletin Contents

Overview

The following sections provide an overview of the updates delivered in this bulletin.

System fields that have been modified

The following fields have been redefined to more clearly report wages and taxes:

- FLD 121, which previously reported YTD uncutoff (total) UI wages, now reports YTD cutoff (taxable) UI wages
- FLD 123, which previously reported current, MTD, and YTD OT Premium, now reports uncutoff (gross) current, MTD, QTD, and YTD UI wages
- FLD 118, which previously reported UI Total Wages for state tax authorities, now reports current, MTD, QTD, and YTD Resident Wages
- OT Premium amounts have been removed from the employee's tax segment and are now stored in a new employee segment
- Fields 117 through 124 now display for all tax types (with the exception of 101, 103, 104, and 105) on the following forms:
    - Taxes To-Date Inquiry (JT-SCR)
    - Tax Adjustment (KD-SCR)
    - Tax Adjustment - Alternate (KG-SCR)
    - Employee Profile (PROFIL)

Overtime premium storage modifications

Overtime premium amounts, previously accumulated in Field 123 and stored on the employee's tax segment, are now accumulated and stored on a new employee segment (L7D). A new Overtime Premium form (OP-SCR) allows you to override an incorrect overtime premium amount for an employee.

Existing forms that have been modified

The following forms have been modified:

- Organization Options (AF-SCR)
- Taxes To-Date Inquiry (JT-SCR)
- Tax Adjustment (KD-SCR)
- Tax Adjustment - Alternate (KG-SCR)
- Employee Profile (PROFIL)

Existing report generators that have been modified

The following report generators have been modified:

- Active Employees on the 12th of the month (2B2B)
- Control Headers (0103)
- Master File (0202)
- Tax Filing Report - All Frequencies (9091)
- Tax Filing Report - Paid Frequencies Only (2T2T)
- Tax Filing Report - Paid Frequencies Only (9090)
- Workers Compensation (7W7W)

Files to expect when executing the AutoInstall for 5.1.x

The following update files associated with this Regulatory Bulletin are part of the AutoInstall program:

RB04017.04

MAINTI .04 Control parameter for FILE01 changes.

RB04017.05

MAINTI .05 FILE01 records.

RB04017.DAT

P2EDIT/P4CALC/O4CALC overrides.

RB04017.DA2

RPT29 Field Number Table changes and changes to the following report generators:

0103   Control Headers Report

0202   Master File Print

2B2B   Flag employees active on the 12th of the month

2T2T   Tax Filing Report

7W7W   Worker's Comp Report

9090   Tax Filing Report

9091   Tax Filing Report

RB04-017.sql
Sample SQL Command file to alter the database

Note: *All updates associated with this regulatory bulletin must be applied. All previous regulatory bulletins are available on CUBBS. Make sure your system is up-to-date.*

Files to expect when executing the AutoInstall for 3.2.1 and 5.0.x

The following update files associated with this Regulatory Bulletin are part of the AutoInstall program:

RB04017.04
MAINTI .04 Control parameter for FILE01 changes.

RB04017.05
MAINTI .05 FILE01 records.

RB04017.DAT
P2EDIT/P4CALC/O4CALC overrides.

RB04017.DA2
RPT29 Field Number Table changes and changes to the following report generators:

0103	Control Headers Report
0202	Master File Print
2B2B	Flag employees active on the 12th of the month
2T2T	Tax Filing Report
7W7W	Worker's Comp Report
9090	Tax Filing Report
9091	Tax Filing Report

Note: *All updates associated with this regulatory bulletin must be applied. All previous regulatory bulletins are available on CUBBS. Make sure your system is up-to-date.*

S E C T I O N 2

Installation Procedures

Introduction

> **Important!** To test your installation, you must perform a parallel pay run and compare reports for a sampling of employees. As part of the testing process, you will need to identify sample employees to compare. Please read the Testing section of this document BEFORE you perform the installation procedures below.

Installation procedures

Run the AutoInstall

1. **Click on the Autoinstall for this RB (Install_RB04017.exe) and extract all the files for this update**
    The files must be uploaded to your target host server before you can proceed with the install.

2. **Continue with the appropriate instructions below to install the Regulatory Bulletin**
    Be sure to follow the instructions relevant to the version of Solution Series you are updating.

Install for Indexed Solution Series

These instructions are only applicable to indexed Solution Series.

1. **Apply the program updates by executing JMAINTI script with RB04017.05 and RB04017.04 as inputs to the MAINTI process**
    Assign FILE05 to RB04017.05. Assign FILE04 to RB04017.04 in the script. Review FILE03 for any errors. If there are any MAINTI or reload errors, contact Customer Support.

2. **Reload the CSL changes by executing JRELOAD**

3. **Update your existing override file for the COBOL Payroll Programs P2EDIT, P4CALC, and O4CALC**
    a. Compare your existing (P0PRGM) override file to the overrides in RB04017.DAT file.
    b. Determine which of your overrides are still valid.
    c. Insert into the RB04017.DAT file any needed overrides (Client Modifications, Expands, etc.).
    d. Back up your existing override file.
    e. Replace your existing override file with the updated RB04017.DAT file.
    f. Extract and recompile P2EDIT, P4CALC and O4CALC. Note: On some platforms CBSVO must be re-linked when O4CALC is compiled.

4. **Update the P20 Master file by loading the RB04017.DA2 file on a maintenance run. The RB04017.DA2 file contains the fully extracted report generators changed by this Bulletin.**
    a. If you do not use one of the Tax Filing Reports updated by the Bulletin you may optionally remove that generator from this file (e.g. Review your Payroll Audit Trail). If you are not using the 9091 Tax Filing Report you can either load it—and still not use it—or you can remove it from the RB04017.DA2 file and not load it.
    b. Note that the change to System Generator RPT29 will not take effect on the initial run. System Generators always take effect on the next, or subsequent run.
    c. Perform the maintenance run.

Install for Relational Solution Series (Version 3.2.1 and 5.0.x)

These instructions are only applicable to relational Solution Series 3.2.1 and 5.0.x.

The following steps detail how to implement an RB affecting the data dictionary. This includes adding, changing, or deleting tables and fields, data types, data length, or data precision.

1. **Use a test environment**
    Use a test environment to allow testing of any changes prior to implementing them in production.

2. **Backup the database**
    Backup the relational database, FILE01 (if applicable, FILE01.IDX), and run a PAYXTR ALL. Ensure that the PAYXTR ALL run is performed after a payroll so no multi-master records exist.

3. **Pull, Compile and link non-relational CBSVB**
    See the installation guide for procedures and information

4. **Execute JMAINTI**
    Apply the program updates by executing JMAINTI script with RB04017.05 and RB04017.04 as inputs to the MAINTI process. Assign FILE05 to RB04017.05 and assign FILE04 to RB04017.04 in the script. Check FILE03 file for errors.

5. **Execute JRELOAD**
    Reload all CSL changes.

6. **Export data**
    Export all F1 and FTM data, using JEXPORT (original script should be available).

7. **Execute the CASE tool (JCRTPGMS)**
    Review the log and output file for errors. Do not continue if there are errors.

8. **Drop the database**
    Drop the database as specified in your installation guide.

9. **Compile and link RDBPGM1**
   For UNIX, AS400 and OS390, pre-compile, compile and link RDBPGM1 (JCOMPRDB1 or JCMPRDB1).

10. **Recreate the database**
    Recreate the Cyborg database (JCRTCYB).

11. **Pre-compile, compile and link**
    Precompile, compile, and link RDBPGMA through RDBPGMG (JSQLCOMP/JCMPSUBR).

12. **Compile and link**
    Compile and link RDBPGMH (JCOMPRDBH or JCMPRDBH).

13. **Update your existing override file for the COBOL Payroll Programs P2EDIT, P4CALC, and O4CALC**
    a. Compare your existing (P0PRGM) override file to the overrides in RB04017.DAT file.
    b. Determine which of your overrides are still valid.
    c. Insert into the RB04017.DAT file any needed overrides (Client Modifications, Expands, etc.).
    d. Back up your existing override file.
    e. Replace your existing override file with the updated RB04017DAT file.
    f. Extract and recompile P2EDIT and P4CALC. Note: On some platforms CBSVO must be re-linked when O4CALC is compiled.
    g. Extract and compile a relational 04CALC, for Windows, UNIX, OS400, run JXO4CALR, for z/OS, run JXO4CALC

14. **Extract relational CBSV programs using non-relational CBSVB:**
    ▪ For Windows and UNIX, execute JPULCVR to extract all relational CBSV programs, execute JCMPCVR to recompile all relational CBSV programs
    ▪ For OS400, execute JCBSVBR to extract and compile only a relational CBSVB.
    ▪ For z/OS, execute JCBSVB to extract and compile only a relational CBSVB

15. **Execute PAYMRG 171 (JPAYMRG)**

16. **Compile CBSV remaining relational programs for OS400 and z/OS**
    ▪ For OS400, execute JCBSVOR, JCBSVOTR, and JCBSVBTR
    ▪ For z/OS, execute JCBSVO, JCBSVOT, and JCBSVBT

17. **Execute POPF01 (JPOPF01)**

18. **Update the P20 Master file by loading the RB04017.DA2 file on a maintenance run. The RB04017.DA2 file contains the fully extracted report generators changed by this Bulletin.**
    a. If you do not use one of the Tax Filing Reports updated by Bulletin you may optionally remove that generator from this file (e.g. Review your Payroll Audit Trail.). If you are

not using the 9091 Tax Filing Report you can either load it—and still not use it—or you can remove it from the RB04017.DA2 file and not load it.

b. Note that the change to System Generator RPT29 will not take effect on the initial run. System Generators always take effect on the next, or subsequent, run.

c. Perform the maintenance run.

Using the RB04017.DA2 file, extract RPT29 and other changed report generators. Load these on a maintenance run making sure that you add the correct machine parameter card for your platform to the RB04017.DA2 file.

Note: *The change to RPT29 will not take place until the subsequent run.*

At this point, your programs, database and data dictionary on FILE01 are all in sync.

Install for Relational Solution Series (Version 5.1 and above)

These instructions are only applicable to relational Solution Series 5.1 and above.

The following steps detail how to implement an RB affecting the data dictionary. This includes adding, changing, or deleting tables and fields, data types, data length, or data precision.

1.   Use a test environment to allow testing of these changes prior to implementing them in production

2.   In order to provide a backup:
a. Backup your relational database using associated RDBMS process
b. Backup FILE01

Run jbackem to create a sequential FILE10.

Run a system utility to store it on tape or disk.

c. Run a PAYXTR ALL.

Insure this has been done AFTER a payroll so no multi-master records exist.

3.   Apply the program updates by executing the JMAINTI script with RB04017.05 and RB04017.04 as inputs to the MAINTI process
Assign FILE05 to RB04017.05 and assign FILE04 to RB04017.04 in the script. Check FILE03 file for errors. Do not reload changes, either by having RELOAD in FILE04 or by executing JRELOAD after the MAINTI is performed.

4.   Export all F1 and FTM data; using JEXPORT (original script should be available)

5.   Rename all current RDBPGM source programs and scripts (RDBPGM1, RDBPGM1A, RDBPGM1B, RDBPGMA, RDBPGMB, etc.)

6.   Execute JCRTPGMS, using same parameters that created existing database
Review the log and output file for errors. Do not continue if there are errors.

7. **Compare the newly created RDBPGM1 program/script with the one which was backed up in step #6**

   For Win2k, compare RDBPGM1B.SQL. For z/OS, compare RDBPGM1.SQL.

   For UNIX, compare RDBPGM1.pco. For OS400, compare RDBPGM1.cob.

   The only changes should be for the PAY_PROCESS_OPT and EMP_OVERTIME_PREM tables/fields introduced in FILE05 in step #3. If there are more differences, stop here and investigate.

8. **Update the included SQL Command file (RB04-017.sql) based on your RDBMS SYNTAX and execute the SQL command file to drop and create the PAY_PROCESS_OPT and EMP_OVERTIME_PREM Tables.**

```
DROP TABLE PAY_PROCESS_OPT

DROP VIEW DCAF_VIEW

CREATE TABLE PAY_PROCESS_OPT
   (
   CONTROL_1           CHAR(002) NOT NULL,
   CONTROL_2           CHAR(004) NOT NULL,
   BANK_CODE           CHAR(002),
   CYBRES_01           CHAR(008),
   FLSA_METHOD_CODE    CHAR(001),
   PAY_RECONCILIATION  CHAR(001),
   DEF_UNEMPLOY_CODE   CHAR(001),
   RETAIN_HISTORY_CD   CHAR(001),
   PRINT_TAX_CODE      CHAR(001),
   DEDUCTIONS_COSTED   CHAR(001),
   OVERTIME_SHIFT_CD   CHAR(001),
   CO_CATEGORY_CD      CHAR(002),
   PAY_RAISE_SPLIT_CD  CHAR(001),
   DEF_PAY_FREQ_CODE   CHAR(001),
   CLEAR_ALL_FREQ_CD   CHAR(001),
   REPORT_FREQ_CODE    CHAR(001),
   DROP_LABOR          DECIMAL(02,0) NULL,
   DROP_HISTORY        DECIMAL(02,0) NULL,
   COUNTRY_CODE        CHAR(001),
```

```
            NO_PAY_WARNING_CD      CHAR(001),
            CLEAR_THEN_ADJUST      CHAR(001),
            ROUTING_NUMBER         CHAR(009),
            CHECK_OPT01            CHAR(001),
            CHECK_OPT02            CHAR(001),
            CHECK_OPT03            CHAR(001),
            CHECK_OPT04            CHAR(001),
            CHECK_OPT05            CHAR(001),
            CHECK_OPT06            CHAR(001),
            CHECK_OPT07            CHAR(001),
            CHECK_OPT08            CHAR(001),
            CHECK_OPT09            CHAR(001),
            CHECK_OPT10            CHAR(001),
            CHECK_OPT11            CHAR(001),
            FRICK_TAPE             CHAR(001),
            TAX_MC_OVERRIDE        CHAR(001),
            CYBRES_02              CHAR(009),
            UI_CALC_OVERRIDE       CHAR(001),
            CYBRES_03              CHAR(013),
            BUILD_QPE              CHAR(001),
            BUILD_QID              CHAR(001),
            AF_LOC_CURR_CDE        CHAR(003),
            MAG_BAR_IND            CHAR(001),
             CONSTRAINT DCAF_IDX
             PRIMARY KEY (CONTROL_1, CONTROL_2)
            )

    CREATE VIEW DCAF_VIEW
        AS SELECT
        CONTROL_1,CONTROL_2,BANK_CODE,CYBRES_01,
        FLSA_METHOD_CODE,PAY_RECONCILIATION,DEF_UNEMPLOY_CODE,
        RETAIN_HISTORY_CD,PRINT_TAX_CODE,DEDUCTIONS_COSTED,
        OVERTIME_SHIFT_CD,CO_CATEGORY_CD,PAY_RAISE_SPLIT_CD,
        DEF_PAY_FREQ_CODE,CLEAR_ALL_FREQ_CD,REPORT_FREQ_CODE,
        DROP_LABOR,DROP_HISTORY,COUNTRY_CODE,
        NO_PAY_WARNING_CD,CLEAR_THEN_ADJUST,ROUTING_NUMBER,
        CHECK_OPT01,CHECK_OPT02,CHECK_OPT03,CHECK_OPT04,
        CHECK_OPT05,CHECK_OPT06,CHECK_OPT07,CHECK_OPT08,
        CHECK_OPT09,CHECK_OPT10,CHECK_OPT11,FRICK_TAPE,
        TAX_MC_OVERRIDE,CYBRES_02,UI_CALC_OVERRIDE,
```

```
CYBRES_03,BUILD_QPE,BUILD_QID,AF_LOC_CURR_CDE,
  MAG_BAR_IND
  FROM PAY_PROCESS_OPT

CREATE TABLE EMP_OVERTIME_PREM
 (
  CONTROL_1          CHAR(002) NOT NULL,
  CONTROL_2          CHAR(004) NOT NULL,
  EMPLOYEE_NUMBER        CHAR(010) NOT NULL,
  L7D_OVRTPREM_ST_ID     CHAR(002) NOT NULL,
  L7D_LAST_MOD_DT      DATETIME    NULL,
  L7D_OVRTPREM_CURR    DECIMAL(09,2) NULL,
  L7D_OVRTPREM_MTD     DECIMAL(09,2) NULL,
  L7D_OVRTPREM_QTR     DECIMAL(09,2) NULL,
  L7D_OVRTPREM_YTD     DECIMAL(09,2) NULL,
   CONSTRAINT ML7D_IDX
   PRIMARY KEY (CONTROL_1, CONTROL_2,
        EMPLOYEE_NUMBER, L7D_OVRTPREM_ST_ID)
 )

CREATE VIEW ML7D_VIEW
AS SELECT
 CONTROL_1,CONTROL_2,EMPLOYEE_NUMBER,L7D_OVRTPREM_ST_ID,
 L7D_LAST_MOD_DT,L7D_OVRTPREM_CURR,L7D_OVRTPREM_MTD,
 L7D_OVRTPREM_QTR,L7D_OVRTPREM_YTD
 FROM EMP_OVERTIME_PREM
```

9. **Compile RDBPGMA through RDBPGMH and (RDBPGMJ, RDBPGMK for OS400) using JCMPSUBR. For z/OS, use JCMPRDBH to compile RDBPGMH.**

10. **Update your existing override file for the COBOL Payroll Programs P2EDIT, P4CALC, and O4CALC**
    a. Compare your existing (P0PRGM) override file to the overrides in RB04017.DAT file.
    b. Determine which of your overrides are still valid.
    c. Insert into the RB04017.DAT file any needed overrides (Client Modifications, Expands, etc.).
    d. Back up your existing override file.
    e. Replace your existing override file with the updated RB04017.DAT file.

11. **Extract and recompile P2EDIT and P4CALC**
Note: *On some platforms CBSVO must be re-linked when O4CALC is compiled.*

Extract and compile a relational 04CALC, for Windows, UNIX, OS400, run JXO4CALR, for z/OS, run JXO4CALC

12. **Compile CBSV programs, for Windows and UNIX, run JCMPCVR. For OS400, run JCBSVOR, JCBSVOTR, JCBSVBR, JCBSVBTR; for z/OS, run JCBSVO, JCBSVOT, JCBSVB, JCBSVBT**

13. **Run JPAYMRG using the p20in from step2c**

14. **Rebuild System Control Repository (JDEMO023)**

15. **Recreate RFT records, for Windows and UNIX. Run JF-XREF, for OS400 and z/OS, run JFXREF**

16. **Refresh the database from the P20 Master File by executing JPAYRUN (using the p20in.xtr from step2c), then executing JMNTRUN and JPAYMRG**

17. **Execute POPF01 (JPOPF01)**

18. **Update the P20 Master file by loading the RB04017.DA2 file on a maintenance run. The RB04017.DA2 file contains the fully extracted report generators changed by this Bulletin.**
    a. If you do not use one of the Tax Filing Reports updated by Bulletin you may optionally remove that generator from this file (e.g. Review your Payroll Audit Trail.) If you are not using the 9091 Tax Filing Report you can either load it—and still not use it—or you can remove it from the RB04017.DA2 file and not load it.
    b. Note that the change to System Generator RPT29 will not take effect on the initial run. System Generators always take effect on the next, or subsequent, run
    c. Perform the maintenance run.

   At this point, your programs, database and data dictionary on FILE01 are all in sync.

S ECTION 3

Testing Procedures

Introduction

To test your installation, you must perform a parallel pay run and compare the results. You need to make sure that your payroll process following the installation of the RB04-017 update files is identical to your original payroll process, with the exception of the changes delivered with this regulatory bulletin. You also need to make sure all of the update files are running correctly in your new payroll process.

Create your parallel pay runs

1. **Perform a pay run for the first pay of the year using your current payroll environment**
   Remember to clear Month, Quarter, and Year-to-date amounts on the Payroll Run Process Control form (AE-SCR).

2. **Identify a sampling of employees for comparison**
   You should identify as many employees as you feel necessary to make certain that all pay scenarios will be tested. You may wish to use hourly and salary employees, employees who do and do not receive overtime pay, and employees who have multiple work states.

3. **Create the following reports for your sample employees**
   Master File Report (0202)
   To create a Master File Report (0202) for your sample employees, make the appropriate changes to those employees' payroll screens which trigger the Master File Report (0202).

   Tax Filing—Paid Frequencies Report (2T2T)

4. **Save your reports with a unique name**
   You will compare these with the same employee reports you will create after your installation.

5. **Apply the RB04-017 update files to your test environment as instructed in the Installation Procedures in this bulletin document**

6. **Perform a pay run for the first pay of the year using your new payroll environment**
   Remember to clear Month, Quarter, and Year-to-date amounts on the Payroll Run Process Control form (AE-SCR).

7. **Create the following reports for your sample employees**
   Be sure to use the same employees you identified in step 2 and for whom you created and saved reports in step 3.

   Master File Report (0202)
   To create a Master File Report (0202) for your sample employees, make the appropriate changes to those employees' payroll screens to trigger the Master File Report (0202).

Tax Filing—Paid Frequencies Report (2T2T)

8. **Save your reports with a unique name**
   You will compare these with the reports you created in step 3.

Compare your pay runs

To see the impact of the regulatory bulletin updates, do the following comparisons between the reports from your test environment prior to the installation and those from your test environment following the installation.

Master File Report (0202)

Reports created following the install should:

- Be reporting all occurrences of taxable UI wages under Taxable UI Wgs
- Be reporting all occurrences of gross UI wages under Gross UI Wgs
- Be reporting overtime premium amounts, from the L7D segment, following all of the payroll data on the report

Tax Filing—Paid Frequencies Report (2T2T)

Reports created following the install should:

- Be reporting all occurrences of taxable UI wages under Taxable UI Wages
- Be reporting all occurrences of gross UI wages under Gross UI Wages
- Be accumulating all occurrences of taxable disability wages under Taxable DI Wages
- Not be reporting overtime premium amounts

SECTION 4

Detail Information

System fields that have been modified

Tax accumulation fields

The following tax accumulation fields have been redefined to more clearly report wages and taxes:

- FLD 121, which previously reported YTD uncutoff (total) UI wages, now reports YTD cutoff (taxable) UI wages
- FLD 123, which previously reported current, MTD, and YTD OT Premium, now reports uncut-off (gross) current, MTD, QTD, and YTD UI wages
- FLD 118, which previously reported UI Total Wages for state tax authorities, now reports current, MTD, QTD, and YTD Resident Wages

The chart below shows the new labels for the redefined fields as they appear on the Taxes To-Date/Field Number Inquiry form (JD-SCR). New labels are shaded.

Tax	System Field Numbers							
	117	118	119	120	121	122	123	124
Federal								
FICA (101 & 103)	Employer FICA wages[1]	Employee FICA wages[1]	Employee total wages	Employer FICA tax		Employee FICA tax	Prior employee FICA wages	Prior employee FICA tax
Federal (102)			Taxable wages	FIT withheld	**Taxable FUTA wages2**	EIC	**Gross FUI wages**	Weeks worked
Rail Retirement Tiers 1 and 2 (104 & 105)	Employer RRT wages[1]	Employee RRT wages[1]		Employer RRT tax		Employee RRT tax		
State								
State (2XX)	Work wages	**Resident wages**	Taxable wages SIT	SIT withheld	**Taxable SUI wages**	Employee SUI tax	**Gross SUI wages**	Weeks worked
State disability (4XXSDI)					**Taxable DI wages1**	Employee DI tax	**Gross DI wages**	
Local								
County (3XXYYYY)	Work wages	Resident wages	Taxable wages	Local tax withheld				

Tax	System Field Numbers						
City/school district (4XXYYYY)	Work wages	Resident wages	Taxable wages	Local tax withheld			
[1] CUR, MTD, QTD wages cutoff, and YTD wages not cutoff							
[2] Tax Record 101 only (FICA-OASDI)							

Overtime premium storage modifications

Overtime premium amount storage

Overtime premium amounts--current, month-to-date, quarter-to-date, and year-to-date--previously:

- Accumulated in Field 123 and were stored on the employee's tax segment,
- Were viewed on the Taxes to-Date Inquiry form (JT-SCR) and the Online Employee Profile form (PROFIL), and
- Were adjusted through the Tax Adjustments form (KD-SCR) and Tax Adjustments - Alternate form (KG-SCR)

These same amounts now:

- Accumulate and are stored on a new employee segment (L7D),
- Can be viewed only with the new Overtime Premium form (OP-SCR), and
- Cannot be adjusted through the Tax Adjustments form (KD-SCR) or Tax Adjustments - Alternate form (KG-SCR), but can be overridden with the new Overtime Premium form (OP-SCR)

Overtime premium amounts and the Workers Compensation (7W7W) report

In the event the premium portion of overtime of an employee's active work state included in the calculated Workers Compensation insurance premium amount on the Workers Compensation (7W7W) report is incorrect, use the Overtime Premium form (OP-SCR) to view and correct the amount.

New Overtime Premium form (OP-SCR)

Before you correct an amount using the Overtime Premium form (OP-SCR), you should know the following:

- The amounts shown on the Overtime Premium form (OP-SCR) cannot be adjusted through the normal adjustment screens. Because the amounts are stored on an L segment, values entered through the Overtime Premium form (OP-SCR) override any existing amounts.

- The fields on the Overtime Premium form (OP-SCR) are not cumulative. You must manually calculate the total for the amount you wish to correct, and then enter the amount.

  For example, if an existing $200 month-to-date overtime premium amount needs to be increased by $100, you would enter $300 in the Month field, not $100.

- The fields on the Overtime Premium form (OP-SCR) are independent of each other. In other words, when you override the value in one field, the remaining fields do not adjust accordingly. If you want to keep the remaining fields synchronized, you must

manually calculate the resulting amounts for each of the remaining fields and enter them as well.

So, in the example above, while you can change the amounts in the remaining fields to reflect the $100 increase to the month-to-date amount, the system does not require you to do so.

Note: *Changes made through the Overtime Premium form (OP-SCR) affect payroll reporting, not employee pay.*

Access this form by making the following selections from the Navigator:

    Component: Employee Payroll
    Process: Maintain Employee Payroll Details
    Task: Overtime Premium

State ID—State to which the overtime premium amounts shown are attributed

Current—current amount of overtime premium

Month—month-to-date amount of overtime premium

Quarter—quarter-to-date amount of overtime premium

Year—year-to-date amount of overtime premium

Forms that have been modified

Organization Options form (AF-SCR)

The following modifications have been made to this form:

Frick Tape
The Frick Tape field has been removed.

Unemployment insurance wages accumulation
A new field, UI Accum, gives you the option to decide, at an organization level, whether unemployment (and disability, where applicable) insurance wages will be accumulated in the permanent work state or in the override work state when a time entry location override occurs.

If the Default Unemployment field selection on the first panel of the Organization Options form (AF-SCR) is 'Resid State Unemploy,' the UI Accum field selection is inoperable and all UI and DI wage accumulation defaults to the employee's resident state.

If the Default Unemployment field selection is 'Work State Unemploy', UI and DI wages from time entry overrides accumulate in either the employee's override work state or the employee's permanent work state, depending on your selection in the UI Accum field.
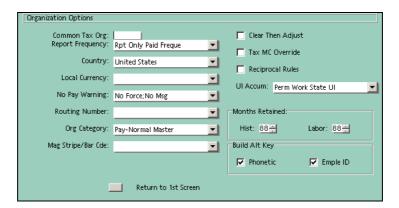
▪ Ovrd Work State UI
  This is the default selection for the UI Accum field. With this selection, taxable UI and DI wages accumulate for the override work state when a time entry location override occurs.

▪ Perm Work State UI
  With this selection, only taxable income wages accumulate for the override work state when a time entry location override occurs. Gross and taxable UI and DI wages accumulate for the employee's permanent work state.
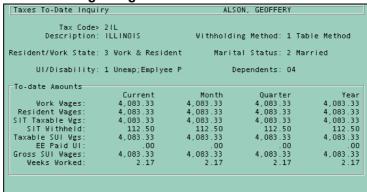
Taxes To-Date Inquiry form (JT-SCR)

Tax code 102 Federal Withholding Tax

```
┌Taxes To-Date Inquiry                              ALSON, GEOFFERY─┐
│                                                                   │
│           Tax Code> 102                                           │
│          Description: FEDERAL W/H TAX    Withholding Method: 1 Table Method │
│                                                                   │
│ Resident/Work State: 3 Work & Resident      Marital Status: 2 Married │
│                                                                   │
│      UI/Disability: 1 Unemp;Emplyee P          Dependents: 04     │
│                                                                   │
│ ┌To-date Amounts────────────────────────────────────────────────┐│
│ │                   Current       Month      Quarter       Year  ││
│ │      Work Wages:  4,083.33    4,083.33    4,083.33    4,083.33  ││
│ │  Resident Wages:  4,083.33    4,083.33    4,083.33    4,083.33  ││
│ │ FIT Taxable Wgs:  4,083.33    4,083.33    4,083.33    4,083.33  ││
│ │    FIT Withheld:    542.08      542.08      542.08      542.08  ││
│ │  Taxable FUI Wgs: 4,083.33    4,083.33    4,083.33    4,083.33  ││
│ │  Earn Income Crd:      .00         .00         .00         .00  ││
│ │  Gross FUI Wages: 4,083.33    4,083.33    4,083.33    4,083.33  ││
│ │    Weeks Worked:      2.17        2.17        2.17        2.17  ││
│ │                                                                ││
│ └────────────────────────────────────────────────────────────────┘│
│                                                                   │
└───────────────────────────────────────────────────────────────────┘
```

The following modifications have been made to this form:

- Field 121—field label Federal UI Wages is now Taxable FUI Wgs
- Field 123—field label OT Premium is now Gross FUI Wages

Tax codes beginning with 2

```
┌Taxes To-Date Inquiry                              ALSON, GEOFFERY─┐
│                                                                   │
│           Tax Code> 2IL                                           │
│          Description: ILLINOIS           Withholding Method: 1 Table Method │
│                                                                   │
│ Resident/Work State: 3 Work & Resident      Marital Status: 2 Married │
│                                                                   │
│      UI/Disability: 1 Unemp;Emplyee P          Dependents: 04     │
│                                                                   │
│ ┌To-date Amounts────────────────────────────────────────────────┐│
│ │                   Current       Month      Quarter       Year  ││
│ │      Work Wages:  4,083.33    4,083.33    4,083.33    4,083.33  ││
│ │  Resident Wages:  4,083.33    4,083.33    4,083.33    4,083.33  ││
│ │ SIT Taxable Wgs:  4,083.33    4,083.33    4,083.33    4,083.33  ││
│ │    SIT Withheld:    112.50      112.50      112.50      112.50  ││
│ │  Taxable SUI Wgs: 4,083.33    4,083.33    4,083.33    4,083.33  ││
│ │      EE Paid UI:      .00         .00         .00         .00   ││
│ │  Gross SUI Wages: 4,083.33    4,083.33    4,083.33    4,083.33  ││
│ │    Weeks Worked:      2.17        2.17        2.17        2.17  ││
│ │                                                                ││
│ └────────────────────────────────────────────────────────────────┘│
│                                                                   │
└───────────────────────────────────────────────────────────────────┘
```

The following modifications have been made to this form:

- Field 118—field label UI Total Wages is now Resident Wages
- Field 121—field label State UI Wages is now Taxable SUI Wgs
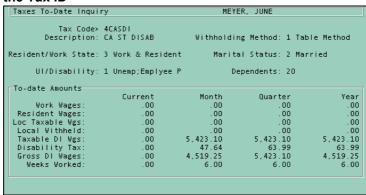- Field 123—field label OT Premium is now Gross SUI Wages

Tax codes beginning with city or county

```
Taxes To-Date Inquiry                         DeGroat, Agustin R

        Tax Code> 3KYCARR
       Description: CARROLL COUNTY      Withholding Method: 1 Table Method

Resident/Work State: 3 Work & Resident        Marital Status: 1 Single

      UI/Disability: 1 Unemp;Emplyee P         Dependents: 00

 ┌To-date Amounts─────────────────────────────────────────────────────────
                        Current        Month       Quarter          Year
      Work Wages:          .00           .00           .00            .00
  Resident Wages:          .00    110,000.00    110,000.00     110,000.00
  Loc Taxable Wgs:         .00    110,000.00    110,000.00     110,000.00
   Local Withheld:         .00      1,095.20      1,095.20       1,095.20
   Taxable UI Wgs:         .00           .00           .00            .00
       EE Paid UI:         .00           .00           .00            .00
   Gross UI Wages:         .00           .00           .00            .00
     Weeks Worked:         .00          5.00          5.00           5.00
```

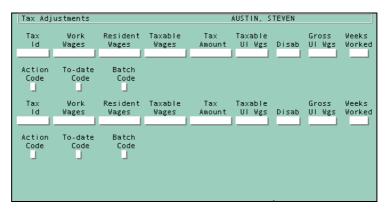The following modifications have been made to this form:

- Field 121—field label State UI Wages is now Taxable UI Wgs
- Field 123—field label OT Premium is now Gross UI Wages

Tax codes beginning with 4, containing a DI in positions 5 and 6 of the Tax ID

```
Taxes To-Date Inquiry                         MEYER, JUNE

        Tax Code> 4CASDI
       Description: CA ST DISAB        Withholding Method: 1 Table Method

Resident/Work State: 3 Work & Resident        Marital Status: 2 Married

      UI/Disability: 1 Unemp;Emplyee P         Dependents: 20

 ┌To-date Amounts─────────────────────────────────────────────────────────
                        Current        Month       Quarter          Year
      Work Wages:          .00           .00           .00            .00
  Resident Wages:          .00           .00           .00            .00
  Loc Taxable Wgs:         .00           .00           .00            .00
   Local Withheld:         .00           .00           .00            .00
   Taxable DI Wgs:         .00      5,423.10      5,423.10       5,423.10
   Disability Tax:         .00         47.64         63.99          63.99
   Gross DI Wages:         .00      4,519.25      5,423.10       4,519.25
     Weeks Worked:         .00          6.00          6.00           6.00
```

The following modifications have been made to this form:

- Field 121—field label Disability is now Taxable DI Wgs
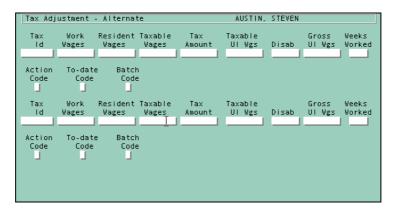- Field 123—field label OT Premium is now Gross DI Wages

Tax Adjustments form (KD-SCR)

The following modifications have been made to this screen:

- Field 121—field label Unemploy Wages is now Taxable UI Wgs
- Field 123—field label Premium is now Gross UI Wgs

Tax Adjustments - Alternate form (KG-SCR)

The following modifications have been made to this form:

- Field 121—field label Unemploy Wages is now Taxable UI Wgs
- Field 123—field label Premium is now Gross UI Wgs
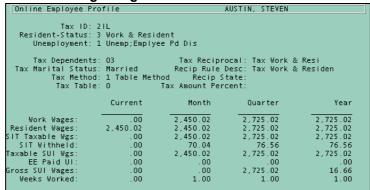
Online Employee Profile form (PROFIL)

Tax code 102 Federal Withholding Tax

```
Online Employee Profile                        AUSTIN, STEVEN

          Tax ID: 102
   Resident-Status: 3 Work & Resident
      Unemployment: 1 Unemp;Emplyee Pd Dis

    Tax Dependents: 02              Tax Reciprocal: Tax Work & Resi
Tax Marital Status: Single          Recip Rule Desc: Tax Work & Residen
        Tax Method: 1 Table Method     Recip State:
         Tax Table: 0         Tax Amount Percent:

                     Current        Month       Quarter          Year

     Work Wages:         .00     2,450.02      2,725.02      2,725.02
 Resident Wages:    2,450.02     2,450.02      2,725.02      2,725.02
FIT Taxable Wgs:        .00     2,450.02      2,725.02      2,725.02
   FIT Withheld:        .00       539.45        561.61        561.61
Taxable FUI Wgs:        .00     2,450.02      2,725.02      2,725.02
Earn Income Crd:        .00          .00           .00           .00
Gross FUI Wages:        .00          .00           .00           .00
   Weeks Worked:        .00         1.00          1.00          1.00
```
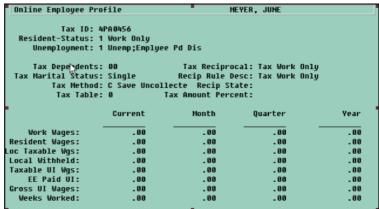
The following modifications have been made to this form:

- Field 121—field label Fed UI Wages is now Taxable FUI Wgs
- Field 123—field label OT Premium is now Gross FUI Wages

Tax codes beginning with 2

```
Online Employee Profile                        AUSTIN, STEVEN

          Tax ID: 2IL
   Resident-Status: 3 Work & Resident
      Unemployment: 1 Unemp;Emplyee Pd Dis

    Tax Dependents: 03              Tax Reciprocal: Tax Work & Resi
Tax Marital Status: Married          Recip Rule Desc: Tax Work & Residen
        Tax Method: 1 Table Method     Recip State:
         Tax Table: 0         Tax Amount Percent:

                     Current        Month       Quarter          Year

     Work Wages:         .00     2,450.02      2,725.02      2,725.02
 Resident Wages:    2,450.02     2,450.02      2,725.02      2,725.02
SIT Taxable Wgs:        .00     2,450.02      2,725.02      2,725.02
   SIT Withheld:        .00        70.04         76.56         76.56
Taxable SUI Wgs:        .00     2,450.02      2,725.02      2,725.02
     EE Paid UI:        .00          .00           .00           .00
Gross SUI Wages:        .00          .00      2,725.02         16.66
   Weeks Worked:        .00         1.00          1.00          1.00
```

The following modifications have been made to this form:

- Field 121—field label State UI Wages is now Taxable SUI Wgs
- Field 123—field label OT Premium is now Gross SUI Wages

Tax codes beginning with 3

```
┌─────────────────────────────────────────────────────────────────┐
│ Online Employee Profile                    MEYER, JUNE           │
│                                                                  │
│         Tax ID: 3CAXYZ                                           │
│ Resident-Status: 3 Work & Resident                              │
│     Unemployment: 1 Unemp;Emplyee Pd Dis                        │
│                                                                  │
│    Tax Dependents: 20            Tax Reciprocal: Tax Work & Resi │
│ Tax Marital Status: Married      Recip Rule Desc: Tax Work & Residen │
│        Tax Method: 1 Table Method    Recip State:               │
│         Tax Table: 0          Tax Amount Percent:               │
│                                                                  │
│                    Current       Month      Quarter       Year  │
│                    ───────       ─────      ───────       ────  │
│      Work Wages:       .00         .00          .00         .00  │
│  Resident Wages:       .00         .00          .00         .00  │
│ Loc Taxable Wgs:       .00         .00          .00         .00  │
│  Local Withheld:       .00         .00          .00         .00  │
│   Taxable UI Wgs:      .00         .00          .00         .00  │
│      EE Paid UI:       .00         .00          .00         .00  │
│  Gross UI Wages:       .00         .00          .00         .00  │
│    Weeks Worked:       .00         .00          .00         .00  │
└─────────────────────────────────────────────────────────────────┘
```

The following modifications have been made to this form:

- Field 121—field label UI Wages is now Taxable UI Wgs
- Field 123—field label OT Premium is now Gross UI Wages

Tax codes beginning with 4, containing a D in position 54 of the T3-transaction of the TAF

```
┌─────────────────────────────────────────────────────────────────┐
│ Online Employee Profile                    MEYER, JUNE           │
│                                                                  │
│         Tax ID: 4CASDI                                           │
│ Resident-Status: 3 Work & Resident                              │
│     Unemployment: 1 Unemp;Emplyee Pd Dis                        │
│                                                                  │
│    Tax Dependents: 20            Tax Reciprocal: Tax Work & Resi │
│ Tax Marital Status: Married      Recip Rule Desc: Tax Work & Residen │
│        Tax Method: 1 Table Method    Recip State:               │
│         Tax Table: 0          Tax Amount Percent:               │
│                                                                  │
│                    Current       Month      Quarter       Year  │
│                    ───────       ─────      ───────       ────  │
│      Work Wages:       .00         .00          .00         .00  │
│  Resident wages:       .00         .00          .00         .00  │
│ Loc Taxable Wgs:       .00         .00          .00         .00  │
│  Local Withheld:       .00         .00          .00         .00  │
│   Taxable DI Wgs:   903.85      903.85       903.85      903.85  │
│   Disability Tax:    10.67       10.67        10.67       10.67  │
│  Gross DI Wages:    903.85      903.85       903.85      903.85  │
│    Weeks Worked:      1.00        1.00         1.00        1.00  │
└─────────────────────────────────────────────────────────────────┘
```

The following modifications have been made to this form:

- Field 121—field label Disability Wages is now Taxable DI Wgs
- Field 123—field label OT Premium is now Gross DI Wages

Tax codes beginning with 4, not containing a D in position 54 of the T3-transaction of the TAF

```
┌─────────────────────────────────────────────────────────────────────┐
│ Online Employee Profile                        MEYER, JUNE            │
│                                                                       │
│            Tax ID: 4PA0456                                            │
│    Resident-Status: 1 Work Only                                       │
│       Unemployment: 1 Unemp;Emplyee Pd Dis                            │
│                                                                       │
│       Tax Dependents: 00              Tax Reciprocal: Tax Work Only   │
│   Tax Marital Status: Single          Recip Rule Desc: Tax Work Only  │
│          Tax Method: C Save Uncollecte  Recip State:                  │
│           Tax Table: 0          Tax Amount Percent:                   │
│                                                                       │
│                     Current       Month       Quarter        Year     │
│                   _____   _____   _____   _____   │
│       Work Wages:       .00          .00          .00          .00    │
│   Resident Wages:       .00          .00          .00          .00    │
│  Loc Taxable Wgs:       .00          .00          .00          .00    │
│   Local Withheld:       .00          .00          .00          .00    │
│   Taxable UI Wgs:       .00          .00          .00          .00    │
│        EE Paid UI:      .00          .00          .00          .00    │
│   Gross UI Wages:       .00          .00          .00          .00    │
│     Weeks Worked:       .00          .00          .00          .00    │
└─────────────────────────────────────────────────────────────────────┘
```

The following modifications have been made to this form:

- Field 121—field label Disability Wages is now Taxable UI Wgs
- Field 123—field label OT Premium is now Gross UI Wages

Report generators that have been modified

The following report generators have been modified as indicated below:

- Active Employees on the 12th of the month (2B2B)
  This report, which previously used field 121 to report gross UI wages for the quarter, now uses Field 123.

- Control Headers (0103)
  Frick Tape flag has been removed from the Organization Options form (AF-SCR). In its place, unemployment insurance accumulation (UI Accum) data is reported. The new column label is UI ACCUM.

- Master File (0202)
  The following headings have been changed:
  - UNEMP is now Taxable UI Wgs
  - O.T. Premium is now Gross UI Wgs

- Tax Filing Report - All Frequencies (9091)
  Overtime premium amounts are no longer reported here. The following headings have been changed:
  - FUI Wages is now Taxable UI Wages
  - SUI Wages is now Taxable UI Wages
  - Disability Wages is now Taxable DI Wages
  - Premium O.T. is now Gross UI Wages or Gross DI Wages
  - Premium O.T./QTD-SUI TTL is now Gross UI Wages

- Tax Filing Report - Paid Frequencies Only (2T2T)
  Overtime premium amounts are no longer reported here. The following headings have been changed:
  - FUI Wages is now Taxable UI Wages
  - SUI Wages is now Taxable UI Wages
  - Disability Wages is now Taxable DI Wages
  - Premium O.T. is now Gross UI Wages
  - Premium O.T./QTD-SUI TTL is now Gross UI Wages

- Tax Filing Report - Paid Frequencies Only (9090)
  This report does not feed into the Combined Register Report (2222). Overtime premium amounts are no longer reported here. The following headings have been changed:
  - FUI Wages is now Taxable UI Wages
  - SUI Wages is now Taxable UI Wages
  - Disability Wages is now Taxable DI Wages
  - Premium O.T. is now Gross UI Wages
  - Premium O.T./QTD-SUI TTL is now Gross UI Wages

- Workers Compensation (7W7W)
  This report, which previously obtained overtime premium amounts from an employee's tax segment, now obtains the amounts from a new employee segment (L7D).

A P P E N D I C E S

Documentation Updates

The following documentation has changed as a result of this bulletin. Changes will be incorporated into the next issue of each document:

- Technical Administration
- Implementation Essentials
- Introduction to Payroll Administration
- Using Payroll Administration
- Payroll Reports and Balancing
- Implementing and Using 24-7 Access
- Customizing Reporting Administration
- Using Multicurrency
- Using Time and Attendance Administrations

A P P E N D I X A

Technical Administration

In This Appendix

Tax Adjustment - Alternate form (KG-SCR)

```
            1         2         3         4         5         6         7         8
1...5....0....5....0....5....0....5....0....5....0....5....0....5....0....5....0
aabbbbbbbbbbcccccccddddddddeeeeeeeeffffffffggggggggghhhhhhhhiiiiiiijjjjjjjjkkkklmn
```

Layout ID	Form Field Label	Field Name from Field Name Table	Position	Number of Positions	Type (A, N, or D)
a	none	the literal KG	1 - 2	2	A
b	none	EMPLOYEE-NUMBER	3 - 12	10	A
c	Tax ID	KG-TAX-BODY	13 - 19	7	A
d	Work Wages	KG-WORK-WAGES	20 - 27	8	N
e	Resident Wages	KG-RESIDENT-WAGES	28 - 35	8	N
f	Taxable Wages	KG-TAXABLE-WAGES	36 - 43	8	N
g	Tax Amount	KG-TAX-AMOUNT	44 - 51	8	N
h	Taxable UI Wgs	KG-UNEMPLOY-WAGES	52 - 59	8	N
i	Disab	KG-DIABILITY	60 - 65	6	N
j	Gross UI Wgs	KG-PREMIUM	66 - 73	8	N
k	Weeks Worked	KG-WEEKS	74 - 77	4	N
l	Action Code	ACTION-CODE	78	1	A
m	To-date Code	TO-DATE-CODE	79	1	N
n	Batch Code	BATCH-CODE	80	1	A

Tax Adjustments form (KD-SCR)

```
          1         2         3         4         5         6         7         8
1...5....0....5....0....5....0....5....0....5....0....5....0....5....0....5....0
aabbbbbbbbbbccccccccddddddddddeeeeeeeeeeffffffffffgggggggggghhhhhhhiiiiijjjjjjkkkklmn
```

Layout ID	Form Field Label	Field Name from Field Name Table	Position	Number of Positions	Type (A, N, or D)
a	none	the literal KD	1 - 2	2	A
b	none	EMPLOYEE-NUMBER	3 - 12	10	A
c	Tax ID	KD-TAX-BODY	13 - 19	7	A
d	Work Wages	KD-WORK-WAGES	20 - 28	9	N
e	Resident Wages	KD-RESIDENT-WAGES	29 - 37	9	N
f	Taxable Wages	KD-TAXABLE-WAGES	38 - 46	9	N
g	Tax Amount	KD-TAX-AMOUNT	47 - 55	9	N
h	Taxable UI Wgs	KD-UNEMPLOY-WAGES	56 - 62	7	N
i	Disab	KD-DISABILITY	63 - 67	5	N
j	Gross UI Wgs	KD-PREMIUM	68 - 73	6	N
k	Weeks Worked	KD-WEEKS	74 - 77	4	N
l	Action Code	ACTION-CODE	78	1	A
m	To-date Code	TO-DATE-CODE	79	1	N
n	Batch Code	BATCH-CODE	80	1	A

A P P E N D I X B

Implementation Essentials

In This Appendix

Organization options

When The Solution Series accepts the new organization, the system creates some basic records, default forms, and reports. The system also selects some initial entries for some of the text and list boxes on the forms. For these default entries to work properly, the two-part Organization Options form (AF-SCR) must be set up. Just as your decisions result in many policies for an organization, many options are available within an organization in The Solution Series. These options serve as defaults for an organization and all its employees until you make a change to the option value.

Most of the options for an organization indicate decisions for payroll processing. Only one option—whether this is a paying or non-paying organization—needs to be recorded for implementation.

This option is displayed on the Organization Options form (AF-SCR) on the second panel. The default selections that display in some of the text and list boxes are valid for this implementation. In the example that follows, the default value has been left in the Org Category list box and indicates that this organization is a paid organization:

Each selection in the Org Category option list (PP55) for this list box is associated with a value. If you modify this option list, please keep in mind the following rules:

Value range	Result
01–50	Can produce payments
51	Reserved for use with organization 991111 only
61–69	Reserved for Applicant Administration organizations
51–99	Do not produce payments

You may want to establish non-paid organizations for terminated employees or retirees for whom you want to track benefits.

See also:

■ *Identifying non-paying organizations*
For detailed directions on identifying non-paying organizations.

Setting up a consolidated reporting organization

A consolidated reporting organization reports all organizations on the Employee Database (FILE02). It must NOT have 'like' Organization 1 control numbers as any other organizations in the system. The Organization 1 control number values must be higher in collating sequence than the real/active organizations. It must share the same Organization 2 values as the rollup reporting organizations.

1. Access the Set Up A New Organization form (AA-NEW)

Access this form by making the following selection from the Navigator:

Component: Development Tools
Process: Employee Database Utilities
Task: Add a New Organization

2. Type the New Org

Type the six-character organization ID. The values of the first two positions (equivalent of the Organization 1 value) must be higher in collating sequence than the real/active organizations. The last four positions (equivalent to the Organization 2 value) must be shared by the rollup reporting organizations.

Note: *The organization ID must consist of at least three characters (the remaining three are treated as 'null' characters by the system).*

If you completed the previous steps, the resulting form should look similar to the example that follows:

```
┌─────────────────────────────────────────────────────────────────┐
│ Set Up A New Organization                                        │
│                                                                   │
│         ┌─────────────────────────────────────────┐             │
│         │                                           │             │
│         │         New Org: CEZZZZ                   │             │
│         │                                           │             │
│         │         Enter a new valid Organization    │             │
│         │                                           │             │
│         └─────────────────────────────────────────┘             │
│                                                                   │
│         ┌─────────────────────────────────────────┐             │
│         │   Note: An entry here will display the    │             │
│         │         Organization Name And Address     │             │
│         │         form to continue the setup of     │             │
│         │         information about the new org.     │             │
│         └─────────────────────────────────────────┘             │
│                                                                   │
└─────────────────────────────────────────────────────────────────┘
```

3. Click Save or press Enter

The Company Name And Address form (AA-SCR) appears and the new organization identifier is added to those already established.

4.   Type the Org

Type 'CONSOLIDATED' to indicate that this is the highest organization in the hierarchy.

5.   Type the OL2

Type the name that you want to specifically identify control level 2 of your organization. It may refer to your organization or trade name, a region, division or plant name, or an employee grouping. This name appears on line 2 of all reports, except government reports.

6.   Type the Address

Type the supplemental address information, such as building name, building number, or suite number on line 1. Then type the street number and name or post office box. This is the address where the organization's mail or packages are delivered.

7.   Type the City/State

Type the appropriate city and state in the following format: CITY *comma space* ST (where ST is the two-character postal abbreviation for the state).

8.   Type the ZIP Code

Type the five-digit ZIP or postal code value.

9.   Type the Org

Type the first control name description as it is to appear on reports, for example, Corporation.

10.   Type the OL2

Type the second control name description as it is to appear on reports, for example, Division.

11.   Type the PL3-6 (optional)

This is an optional step that must only be completed if this organization will produce employee payments and your payroll personnel have given you suggested entries for these text boxes.

12.   Click Save or press Enter

Organization name and address information has been recorded.

If you completed the previous steps, the resulting form should look similar to the example that follows:

13.   Access the Organization Options form

Access the Organization Options form (AF-SCR) by selecting:

Component:	🏛	Payroll Setup Processing
Process:		Organization Setup
Task:	🖲	Organization Options

14.   Click 'More Options' to display the second panel

15.   Make sure Org Category is 'Consolidated Rpting'

16. Access the System Options form (SCOPTS)

Access the System Options form (SCOPTS) by selecting the following from the navigator:

Component: 🛑 Security
Process: Security Tools
Task: 🔷 Specify System Options

17. Enter the consolidated Organization 1-2 in the Consolidated To text box

Organization processing options and your payroll practices

Once you've determined the types of organizations that will best suit your organization's needs, you must determine the payroll processing options that will be used to implement your organization's payroll practices.

The Organization Options form (AF-SCR) is a two-part form that allows you to establish your payroll processing options. These parameters serve as the default options for this organization and all employees within it. You must complete an Organization Options form (AF-SCR) for each organization. All the fields are already completed with default information, which was generated automatically when the organization was established. You may need to change some of these options.

Samples of both parts of the Organization Options form (AF-SCR) are shown, as follows, with the default values.

Establishing organization processing options

You must have already set up an organization and assigned a name and address in order to complete this task.

Use the Organization Options form (AF-SCR) to change any of the established default organization processing options to meet your needs. Normally, only four to eight entries need to be changed.

1. **Access the Organization Options form**

Access the Organization Options form (AF-SCR) by selecting:

Component:		Payroll Setup Processing
Process:		Organization Setup
Task:		Organization Options

2. **Type the Bank Code**

Type the Bank Code to use for this organization.

3. **Select the FLSA Method**

This option specifies the FLSA calculation method. If you do not use FLSA, ignore this option list.

4. **Select the Default Unemployment location**

Use this option list to specify the default location of employee state tax records.

5. **Select the Overtime Shift**

If shift differential is paid at one rate or percent for regular pay, and at another rate or percent for overtime pay, use this option list. If you do not pay shift differential, ignore this field.

6. **Select the No Pay Warning**

This value determines whether the no-pay warning prints on the Payroll Audit Trail (0101) report, and also whether the payment calculation program allows deductions to go into arrears for non-paid employees.

7. **Select the Routing Number**

You should have already populated this option list with your organization's routing number, which is the first nine characters of the MICR code at the bottom of your organization checks.

8. **Choose a Clear Then Adjust method**

This value determines if adjustments are to be applied before or after to-date fields are cleared. This applies only to adjustments that are processed on the clearing run.

9. **Choose an Unemployment Insurance Accumulation method**

This value determines if whether unemployment (and disability, where applicable) insurance wages will be accumulated in the employee's permanent work state or in the employee's override work state when a time entry location override occurs.

Note: *If in step 4, you selected 'Work State Unemploy,' for the Resident Default Unemployment field, your selection here determines whether UI and DI wages accumulate in the employee's override work state or the employee's permanent work state when time entry location overrides occur.*

If, in step 4, you selected 'Resid State Unemploy,' for the Resident Default Unemployment field, your selection here for the UI Accum field becomes irrelevant. All UI and DI wage accumulation defaults to the employee's resident state.

10. Click Save or press Enter

The new processing options are saved for the organization.

If you completed the previous steps, the resulting form should look similar to the examples that follow:

See also:

■ Organization processing options and your payroll practices *(on page 51)*
For information on the impact of values on the Organization Options form (AF-SCR).

Will you accumulate SUI wages in the permanent work state or an override work state?

Taxable SUI wages are accumulated for state unemployment claim processing. You have the option to decide, at an organization level, whether unemployment (and disability, where applicable) insurance wages will be accumulated in the permanent work state or in the override work state when a time entry location override occurs.

If the Default Unemployment field selection on the first panel of the Organization Options form (AF-SCR) is 'Resid State Unemploy,' the UI Accum field selection is inoperable and all UI and DI wage accumulation defaults to the employee's resident state.

If the Default Unemployment field selection is 'Work State Unemploy', UI and DI wages from time entry overrides accumulate in either the employee's override work state or the employee's permanent work state, depending on your selection in the UI Accum field.

- Ovrd Work State UI
  This is the default selection for the UI Accum field. With this selection, taxable UI and DI wages accumulate for the override work state when a time entry location override occurs.

- Perm Work State UI
  With this selection, only taxable income wages accumulate for the override work state when a time entry location override occurs. Gross and taxable UI and DI wages accumulate for the employee's permanent work state.

Tax Method Code (PR09)

This option list is located on the Employee Tax Record Maintenance form (JJ-SCR). It is used to specify the method used to compute a tax. When a tax body is being added to the employee's record, this is a required field.

- **Inactive (0) (default)**
  No taxes are computed. This code is used to deactivate all taxes except FICAs. Taxable wages are not computed, and tax is not withheld. Any taxable wages or taxes already accumulated will remain in the record.

  This is the default option for FICA tax records 101 and 103. Despite this option, however, they are considered active by the system and wages are still accumulated for them.

☞ *Refer to the Using Payroll Administration documentation for a description of how to deactivate FICA tax records.*

- **Table Method (1)**
  This option computes taxes using the standard table method. Tax is calculated using the applicable information from the related Tax Specification Record for the tax. With this option, the values for Resident/Work State (option list PR10) and Marital Status (option list PR11) in the employee tax record are used to determine the proper table for the employee.

  For some nonstandard setups, the number of a tax table might need to be specified in the Tax Table field. This number overrides the automatic operation of the Resident/Work State and Marital Status values.

  The Table Method option is also used for flat-rate taxes, although no tax table is involved in the tax calculation.

☞ *Refer to the Maintaining Payroll Tax Codes documentation for more information about nonstandard tax setups.*

- **No Tax;No Wages (2)**
  No tax is withheld and taxable wages for income tax are not accumulated for the tax.

  Use this option for state disability insurance or employer assessments, for which wages and premiums are accumulated, but to which income tax does not apply.

- **No Tax;Wages Updated (3)**
  No tax is withheld, but taxable wages for income tax are accumulated for the tax. This option is typically used for cases in which employees are exempt from an income tax, but their taxable wages must be accumulated for reporting purposes.

▪ **Fixed Amount (4)**
This option computes a tax amount using the Tax Specification Record. It then compares the calculated tax against a fixed amount (the amount entered in the Tax Amount/Percent text box in the employee tax record). If the table amount is zero, no tax is taken unless you selected the Tax MC Override field on the Organization Options (AF-SCR) form. If the table amount is greater than zero, it is compared to the Tax Amount/Percent field, and the larger of the two amounts is withheld.

Enter the amount in the Tax Amount/Percent field using two decimals; for example, type $500.00 as 50000.

See also:

■ *Establishing an Organization*
For more information about the Organization Options form (AF-SCR).

The Tax Amount/Percent field is ignored when the tax is for an earnings with a Category (option list PP01 on the Company Earnings form (A8-SCR)) that specifies default taxation.

See also:

■ *Defining Organization Earnings, Deductions, and Accruals*
For more information about the Company Earnings form (A8-SCR).

Do not use this option for federal taxes, because the W-4 form does not allow fixed amounts or fixed percents.

▪ **Fixed Percent (5)**
This option computes a tax amount using the organization tax table. Then it calculates the tax using the percentage entered in the Tax Amount/Percent field. If the table amount is zero, no tax is taken unless you selected the Tax MC Override field on the Organization Options form (AF-SCR). If the table amount is greater than zero, it is compared to the Tax Amount/Percent field, and the larger of the two amounts is withheld.

Enter the percent in the Tax Amount/Percent field using two decimals; for example, type 4.5% as 0450.

Do not use this option for federal taxes, because the W-4 form does not allow fixed amounts or fixed percents.

Note: *If RA is entered in the Reciprocal State text box, then the tax amount calculated with the percentage in the Tax Amount/Percent field is used as the tax, no matter which amount is greater.*

▪ **Table + Fixed Amt (6)**
The withholding is calculated based on the Tax Specification Record, and then the fixed amount (taken from the Tax Amount/Percent field) is added. If the table amount is zero,

no tax is taken unless you selected the Tax MC Override field on the Organization Options form (AF-SCR).

See also:

■ ***Establishing an Organization***
For more information about the Organization Options form (AF-SCR).

The Tax Amount/Percent field is ignored when the tax is for an earnings with a Category (option list PP01 on the Company Earnings form (A8-SCR)) that specifies default taxation.

See also:

■ ***Defining Organization Earnings, Deductions, and Accruals***
For more information about the Company Earnings form (A8-SCR).

See also:

■ ***Establishing an Organization***
For more information about the Organization Options form (AF-SCR).

The Tax Amount/Percent field for Tax Method Options is ignored when the taxes are computed for an earnings with a Category (option list PP01 on the Company Earnings form (A8-SCR)) that specifies default taxation.

Enter the amount in the Tax Amount/Percent field using two decimals; for example, type $500.00 as 50000.

- **Table + Percent (7)**
  The withholding is calculated based on the organization tax table, and then the percentage, taken from the Tax Amount/Percent field, is added. If the table amount is zero, no tax is taken unless you selected the Tax MC Override field on the Organization Options form (A8-SCR).

  For this option, the tax amount is zero if the table amount is zero.

  The fixed amount or percentage required for this option should be entered in the Tax Amount/Percent field. The Tax Amount/Percent field for Tax Method Options is ignored when the taxes are computed for an earnings with a Category (option list PP01 on the Company Earnings form (A8-SCR)) that specifies default taxation.

  Enter the percent in the Tax Amount/Percent field using two decimals; for example, type 4.5% as 0450.

- **Ohio Alternate Methd (8)**
  This method of calculating taxes in the state of Ohio is intended for an employee who is placed into a higher bracket when filing jointly with a spouse. It makes sure that the calculation of the employee's wages is based on the higher bracket so that taxes are not underwithheld. The employee must elect to be taxed in this way.

The fixed amount or percentage required for this option should be entered in the Tax Amount/Percent field. The Tax Amount/Percent field is ignored when the taxes are computed for an earnings with a Category (option list PP01 on the Company Earnings form (A8-SCR)) that specifies default taxation.

Enter the percent in the Tax Amount/Percent field using two decimals; for example, type 4.5% as 0450.

See also:

■ *Defining Organization Earnings, Deductions, and Accruals*
For more information about the Company Earnings form (A8-SCR).

The following steps describe how the Ohio alternate taxing method calculation is performed:

1. The employee's salary is annualized by the pay period.
2. The annual salary is then divided by the percentage in the Tax Amount/Percent field, increasing the wage.
3. The tax is computed, using the inflated wage.
4. The computed tax is multiplied by the percentage in the Tax Amount/Percent field.
5. The tax is then deannualized, using the normal procedure.

▪ **Aggregate/Cumula Tax (9)**
This option computes taxes using the aggregate tax method. The aggregate, or cumulative, tax method is used only when an employee requests taxes to be withheld on cumulative wages. The employee must have been paid using the same payroll method, such as weekly or bi-monthly, since the beginning of the year.

The system computes the tax on the basis of cumulative year-to-date wages. It is particularly useful for salespeople whose commissions can fluctuate greatly from pay period to pay period. The highly variable earnings of certain jobs, such as commission salary jobs, can result in overwithholding if the tax table method is used. To prevent this, the employee may request an aggregate or cumulative method of withholding. With this method, year-to-date earnings and taxes figure in the calculation for the current pay period.

Here, in general terms, is how the method works:
1. Add the wages to be paid to the employee for the current pay period to the total wages previously paid for the year.
2. Calculate a prorate factor to determine the proportion of the year worked, on the basis of work weeks. (52 is divided by number of weeks worked.)
3. Multiply the total wages from step one by the prorate factor. This results in an annualized salary amount.
4. Calculate the taxes using the applicable wage-bracket table.
5. Deannualize by dividing the tax amount by the prorate factor. The result is the year-to-date taxes due.

6. From the step five amount (year-to-date taxes due), subtract the tax amount already paid.

7. The result is the tax amount due for the current period.

- **Weekly Aggregate (A)**

  This method can be used to tax earnings made in multiple separate payments in a single pay period. The period-to-date taxes are stored in the Tax Amount/Percent field and period-to-date taxable wages are stored in the year-to-date Taxable UI Wgs field on the Taxes To-Date Inquiry form (JT-SCR). The Purge Rule option selected on the Payroll Run Process Control form (AE-SCR) determines when the fields are cleared. This method must be used only during an off-cycle payroll run.

  The off-cycle frequency should be specified each time an employee or group of employees is to be paid during a period (five daily payments in a weekly pay period, for example). When all the payments have been made and a new pay period is to be processed, select Clear Tax MC A (3) option from the Purge Rule (PP37) option list on the Payroll Run Process Control form (AE-SCR) to clear the period-to-date figures.

Note: *This method is no longer supported.*

- **Additional Exempt (B)**

  When this option is selected, a whole dollar annual exemption amount can be entered in the Tax Amount/Percent field. The tax is calculated using the table method, after the exemption amount reduces annual taxable wages.

  Enter the a whole dollar amount in the Tax Amount/Percent field.

- **Save Uncollected Tax (C)**

  This option causes the uncollectable withholding tax to be stored in the Tax Amount/Percent field for attempted collection the next time the employee is paid. The tax table method is used first to calculate the tax. This additional operation is performed, however, if the tax cannot be collected because of insufficient net pay. The system attempts to collect the tax the next time the employee is paid.

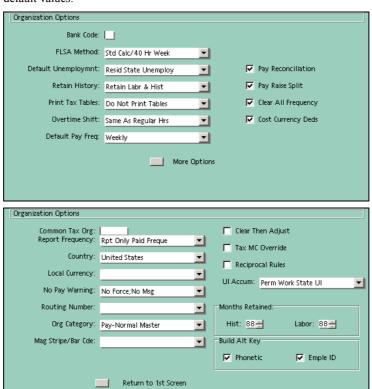# A P P E N D I X C

Introduction to Payroll Administration

In This Appendix

Pay processing options

General pay processing options define the manner in which your company handles payroll. The following pay processing options must be established prior to the first pay run:

- Bank codes and routing numbers to identify your company bank accounts
- Parameters for handling tax withholding, and overtime and unemployment wages
- Preferences for clearing, reporting, and record-keeping

The Company Options form (AF-SCR) is a two-part form that allows you to establish your pay processing options. These parameters serve as the default options for this organization and all employees within it. You must complete a Company Options form (AF-SCR) for each organization. All the fields are already completed with default information, which was generated automatically when the organization was established. You may need to change some of these options. Once you have set the options as you want them, they are retained indefinitely—you do not need to change them unless your company's payroll practices change.

Samples of both parts of the Company Options form (AF-SCR) are shown below with the default values:

☞ *Refer to the Payroll Organization Setup documentation for more information about the specific usage of each of the fields on the Company Options form (AF-SCR).*

A P P E N D I X   D

Using Payroll Administration

In This Appendix

Increasing wages in a state

In this task, you will increase Illinois state wages for Employee 1234 by $1000.00.

1. **Access the Tax Adjustments form (KD-SCR)**
   Access this form by making the following selections from the Navigator:

Component:	💱	Employee Payroll
Process:		Wages and Tax Adjustments
Task:	🔷	Adjust Taxes

2. **Enter the Tax ID**
   Enter the assigned tax code.

3. **Enter the Work Wages**
   Enter the increase in work wages using two decimals.

4. **Enter the Resident Wages**
   Enter the increase in resident wages using two decimals.

5. **Enter the Taxable Wages**
   Enter the increase in Taxable Wages using two decimals.

6. **Enter the Taxable UI Wages**
   Enter the increase in unemployment wages using two decimals.

7. **Enter the Weeks Worked**
   Enter the weeks worked.

8. **Enter the Action Code**
   Enter the code that indicates a positive adjustment.

9. **Enter the To-date Code**
   Enter the code that indicates month-to-date, quarter-to-date, and year-to-date.

10. **Enter the Batch Code**
    Enter a code that will be used to link these adjustments.

11. **Enter the next Tax ID**
    Enter the assigned tax code.

12. **Enter the Gross UI amount**
    Enter the amount to increase for gross SUI wages.

13. **Enter the Action Code**
    Enter the code that indicates a positive adjustment.
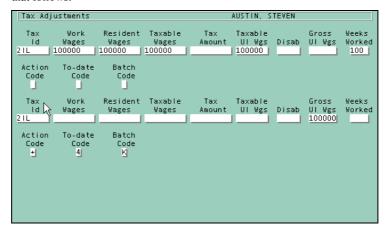
14. **Enter the To-date Code**
    Enter the code that indicates quarter-to-date.

15. Enter the Batch Code

Enter a code that will be used to link these adjustments.

If you completed the previous steps, the resulting form should look similar to the example that follows:

16. Click Save or press Enter

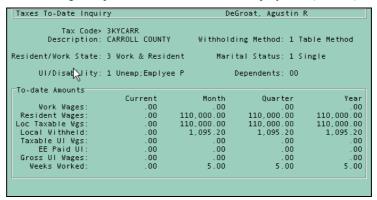Save the form to submit the adjustment.

See also:

■ *Tax adjustments*
For more information about using the tax adjustments forms.

Local, county, or city tax code display details

The following example shows the Taxes To-Date Inquiry form (JT-SCR) for a local tax:

```
┌─────────────────────────────────────────────────────────────────┐
│ Taxes To-Date Inquiry                        DeGroat, Agustin R   │
│                                                                   │
│          Tax Code> 3KYCARR                                        │
│        Description: CARROLL COUNTY      Withholding Method: 1 Table Method │
│                                                                   │
│  Resident/Work State: 3 Work & Resident      Marital Status: 1 Single     │
│                                                                   │
│       UI/Disability: 1 Unemp;Emplyee P          Dependents: 00    │
│  ┌─To-date Amounts───────────────────────────────────────────┐   │
│                   Current       Month      Quarter       Year     │
│      Work Wages:       .00         .00          .00        .00     │
│  Resident Wages:       .00  110,000.00   110,000.00  110,000.00    │
│  Loc Taxable Wgs:      .00  110,000.00   110,000.00  110,000.00    │
│   Local Withheld:      .00    1,095.20     1,095.20    1,095.20    │
│   Taxable UI Wgs:      .00         .00          .00        .00     │
│      EE Paid UI:       .00         .00          .00        .00     │
│   Gross UI Wages:      .00         .00          .00        .00     │
│     Weeks Worked:      .00        5.00         5.00       5.00     │
│                                                                   │
└─────────────────────────────────────────────────────────────────┘
```
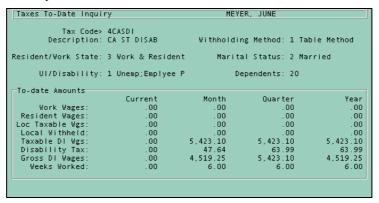
Current, Quarter, Month, and Year totals are shown for local, county, or city tax records for each of the following fields:

- Work Wages—Wages earned by the employee while working in the county or city. Work wages are reduced by any pre-tax deduction reducing local taxable wages.

- Resident Wages—Wages earned by the employee while a resident in the county or city. Resident wages are reduced by any pre-tax deduction reducing local taxable wages.

- Loc Taxable Wgs—Wages subject to withholding tax from the county or city.

- Local Withheld—Actual local tax amount withheld.

- Taxable UI Wgs—Wages subject to local unemployment insurance tax.

- EE Paid UI—Actual amount of employee paid unemployment insurance. It self-adjusts using the year-to-date wages to the limit each time the employee is paid.

- Gross UI Wages—Uncutoff unemployment insurance wages.

- Weeks Worked—Number of weeks the employee worked while the tax record was active.

State disability tax code display details

The following example shows the Taxes To-Date Inquiry form (JT-SCR) for a state disability tax:
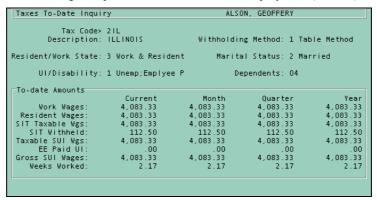
```
┌─────────────────────────────────────────────────────────────────────┐
│ Taxes To-Date Inquiry                            MEYER, JUNE          │
│                                                                       │
│         Tax Code> 4CASDI                                              │
│         Description: CA ST DISAB        Withholding Method: 1 Table Method │
│                                                                       │
│ Resident/Work State: 3 Work & Resident      Marital Status: 2 Married │
│                                                                       │
│       UI/Disability: 1 Unemp;Emplyee P          Dependents: 20        │
│  ┌─To-date Amounts─────────────────────────────────────────────────┐ │
│  │               Current        Month       Quarter         Year    │ │
│  │   Work Wages:     .00          .00           .00          .00     │ │
│  │ Resident Wages:   .00          .00           .00          .00     │ │
│  │ Loc Taxable Wgs:  .00          .00           .00          .00     │ │
│  │  Local Withheld:  .00          .00           .00          .00     │ │
│  │ Taxable DI Wgs:   .00     5,423.10      5,423.10     5,423.10     │ │
│  │ Disability Tax:   .00        47.64         63.99        63.99     │ │
│  │ Gross DI Wages:   .00     4,519.25      5,423.10     4,519.25     │ │
│  │  Weeks Worked:    .00         6.00          6.00         6.00     │ │
│  └─────────────────────────────────────────────────────────────────┘ │
│                                                                       │
└─────────────────────────────────────────────────────────────────────┘
```

Current, Quarter, Month, and Year totals for state special assessment tax records for the most recent pay period are shown for each of the following fields:

- Work Wages—This field is not used for state disability tax codes.

- Resident Wages—This field is not used for state disability tax codes.

- Loc Taxable Wgs—This field is not used for state disability tax codes.

- Local Withheld—This field is not used for state disability tax codes.

- Taxable DI Wgs—Wages subject to the state disability or special assessment tax. Current, month, quarter, and year are cut off once the wage limit is met.

- Disability Tax—Actual state disability tax amount withheld. The field will be zero for special assessments. For any disability calculated as a percentage multiplied by the wage limit, the tax self-adjusts based on the year-to-date wages each time the employee is paid. The self-adjusting occurs even if the tax has been inactivated or turned off.

- Gross DI Wages—Uncutoff disability or assessment wages.

- Weeks Worked—Number of weeks the employee worked while the tax record was active.

State tax record display details

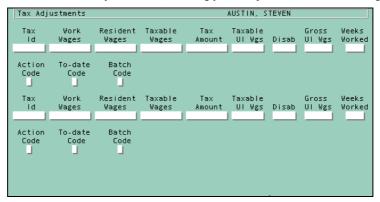The following example shows the Taxes To-Date Inquiry form (JT-SCR) for a state tax:

```
┌Taxes To-Date Inquiry                           ALSON, GEOFFERY      ┐
│                                                                      │
│            Tax Code> 2IL                                             │
│          Description: ILLINOIS         Withholding Method: 1 Table Method │
│                                                                      │
│  Resident/Work State: 3 Work & Resident      Marital Status: 2 Married │
│                                                                      │
│       UI/Disability: 1 Unemp;Emplyee P         Dependents: 04        │
│                                                                      │
│  ┌To-date Amounts──────────────────────────────────────────────┐    │
│  │              Current      Month     Quarter       Year       │    │
│  │   Work Wages: 4,083.33   4,083.33   4,083.33   4,083.33      │    │
│  │ Resident Wages: 4,083.33 4,083.33   4,083.33   4,083.33      │    │
│  │ SIT Taxable Wgs: 4,083.33 4,083.33  4,083.33   4,083.33      │    │
│  │  SIT Withheld:  112.50    112.50     112.50     112.50       │    │
│  │ Taxable SUI Wgs: 4,083.33 4,083.33  4,083.33   4,083.33      │    │
│  │   EE Paid UI:     .00       .00        .00        .00        │    │
│  │ Gross SUI Wages: 4,083.33 4,083.33  4,083.33   4,083.33      │    │
│  │  Weeks Worked:   2.17      2.17       2.17       2.17        │    │
│  │                                                              │    │
│  └──────────────────────────────────────────────────────────────┘    │
└──────────────────────────────────────────────────────────────────────┘
```

Current, Quarter, Month, and Year totals are shown for state tax records for each of the following fields:

- Work Wages—Wages earned by the employee while working in the state.

- Resident Wages—Wages earned by the employee while a resident in the state. Resident wages are reduced by any pre-tax deduction that reduces SIT wages.

- SIT Taxable Wgs—Wages subject to state withholding tax.

- SIT Withheld—Actual state tax amount withheld.

- Taxable SUI Wgs—Wages subject to state unemployment tax. Current, month, quarter, and year are cut off once the annual wage limit is met.

- EE Paid UI—Actual amount of employee paid unemployment insurance. It self-adjusts using the year-to-date wages to the limit each time the employee is paid.

- Gross SUI Wages—Uncutoff unemployment insurance wages.

- Weeks Worked—Number of weeks the employee worked while the tax record was active.

Tax Adjustments form

The Tax Adjustments form (KD-SCR) can be used to adjust any active or inactive non-FICA tax record. It allows entry of taxable wages greater than one million dollars. Inactive tax records are adjusted in the same manner as active tax records. The adjustment is applied during a payroll or maintenance run. The Tax Adjustments form (KD-SCR) presents two identical sets of entry text boxes, enabling you to adjust two tax records using one form.

Type the tax code identifying the employee tax record that is being adjusted in the Tax ID text box.

Adjustments to the Work Wages, Resident Wages, and Taxable Wages text boxes should reflect taxable wages only. Use two decimal places in these text boxes.

In the Taxable UI Wgs text box, type the adjustment amount using two decimal places. For wages subject to unemployment and special assessments, current, month-to-date, quarter-to-date, and year-to-date amounts no longer accumulate once the taxable wage base is reached.

The Disab text box is used in several ways:

- For federal tax record 102, this text box adjusts the employee's advanced Earned Income Credit amount.
- For state tax records, this text box adjusts employee-paid unemployment insurance.
- For Type 4 state disability tax records, this text box adjusts the employee-paid disability.

The Weeks Worked text box is used to adjust the number of weeks that the employee worked or was paid for while this tax record was active in the current calendar year. Weeks (the number of weeks per pay period) are typed with two decimal places.

Note: *Pre-tax deductions and flexible benefits must be considered before making adjustments to these text boxes.*

In the following example, Illinois state wages are increased. The entries in the top half of the form increase month-to-date, quarter-to-date, and year-to-date taxable wages and

unemployment wages by using a To-date Code of 3. The entries in the second half of the form increase the uncutoff SUI quarter-to-date wages by using the Gross UI Wgs text box and a To-date Code of 4.

Tax Adjustments							AUSTIN, STEVEN	
Tax Id	Work Wages	Resident Wages	Taxable Wages	Tax Amount	Taxable UI Wgs	Disab	Gross UI Wgs	Weeks Worked
2 IL	100000	100000	100000		100000			100

Action Code	To-date Code	Batch Code
+	3	

Tax Id	Work Wages	Resident Wages	Taxable Wages	Tax Amount	Taxable UI Wgs	Disab	Gross UI Wgs	Weeks Worked
2 IL							100000	

Action Code	To-date Code	Batch Code
+	4	

Tax code 102 (Federal Witholding) display details

The following example shows the Taxes To-Date Inquiry form (JT-SCR) for tax code 102.

```
Taxes To-Date Inquiry                           Patel, Alec V

         Tax Code> 102
        Description: FEDERAL W/H TAX      Withholding Method: 1 Table Method

Resident/Work State: 3 Work & Resident        Marital Status: 1 Single

     UI/Disability: 1 Unemp;Emplyee P          Dependents: 00

 To-date Amounts
                       Current        Month       Quarter          Year
       Work Wages:   38,000.00     38,000.00     38,000.00     38,000.00
   Resident Wages:   38,000.00     38,000.00     38,000.00     38,000.00
  FIT Taxable Wgs:   38,000.00     38,000.00     38,000.00     38,000.00
     FIT Withheld:   12,920.31     12,920.31     12,920.31     12,920.31
   Taxable FUI Wgs:   7,000.00      7,000.00      7,000.00      7,000.00
   Earn Income Crd:        .00           .00           .00           .00
   Gross FUI Wages:  38,000.00     38,000.00     38,000.00     38,000.00
      Weeks Worked:       1.00          1.00          1.00          1.00
```

Current, Month, Quarter, and Year totals are shown for tax record 102 for each of the
following fields:

- Work Wages—Wages earned by the employee while working in the US. Work wages
  are reduced by any pre-tax deduction that reduces FIT wages.

- Resident Wages—Wages earned by the employee while a resident in the US. Resident
  wages are reduced by any pre-tax deduction that reduces FIT wages.

- FIT Taxable Wgs—Wages subject to federal withholding tax.

- FIT Withheld—Actual federal tax amount withheld.

- Taxable FUI Wgs—Wages subject to federal unemployment tax. Current, month and
  quarter are cut off once the wage limit is met.

- Earn Income Crd—Advanced payment of federal Earned Income Credit (EIC).

- Gross FUI Wages—Uncutoff unemployment insurance wages.

- Weeks Worked—Number of weeks the employee worked while the tax record was
  active.

Setting up rollup reporting organizations

A rollup organization rolls up and reports all 'like' Organization 1 values on the Employee Database (FILE02). Rollup organizations must be set up to have the same Organization 1 control numbers as the real/active organizations so they are associated with each other.

1.   Access the Set Up A New Organization form (AA-NEW)

Access this form by making the following selection from the Navigator:

Component:	⚙️	Development Tools
Process:		Employee Database Utilities
Task:	🔵	Add a New Organization

2.   Type the New Org

Type the six-character organization ID. The values of the first two positions (equivalent of the Organization 1 value) must be the same as those of the real/active organizations.

Note: *The organization ID must consist of at least three characters (the remaining three are treated as 'null' characters by the system).*

If you completed the previous steps, the resulting form should look similar to the example that follows:

```
┌────────────────────────────────────────────────────┐
│ Set Up A New Organization                          │
│                                                    │
│                                                    │
│        ┌──────────────────────────────────┐        │
│        │                                  │        │
│        │                                  │        │
│        │        New Org: AB1000           │        │
│        │                                  │        │
│        │     Enter a new valid Organization │      │
│        │                                  │        │
│        └──────────────────────────────────┘        │
│                                                    │
│        ┌──────────────────────────────────┐        │
│        │  Note: An entry here will display the │     │
│        │        Company Name And Address form │     │
│        │        to continue the setup of      │     │
│        │        information about the new company. │ │
│        └──────────────────────────────────┘        │
│                                                    │
│                                                    │
└────────────────────────────────────────────────────┘
```

3.   Click Save or press Enter

The Company Name And Address form (AA-SCR) appears and the new organization identifier is added to those already established.

4.   Type the Org

Type 'ROLLUP' to indicate that this is a rollup organization.

5.   **Type the OL2**

Type the name that you want to specifically identify control level 2 of your organization. It
may refer to your organization or trade name, a region, division or plant name, or an
employee grouping. This name appears on line 2 of all reports, except government reports.

6.   **Type the Address**

Type the supplemental address information, such as building name, building number, or
suite number on line 1. Then type the street number and name or post office box. This is the
address where the organization's mail or packages are delivered.

7.   **Type the City/State**

Type the appropriate city and state in the following format: CITY *comma space* ST (where
ST is the two-character postal abbreviation for the state).

8.   **Type the ZIP Code**

Type the five-digit ZIP or postal code value.

9.   **Type the Org**

Type the first control name description as it is to appear on reports, for example,
Corporation.

10.   **Type the OL2**

Type the second control name description as it is to appear on reports, for example,
Division.

11.   **Type the PL3-6 (optional)**

This is an optional step that must only be completed if this organization will produce
employee payments and your payroll personnel have given you suggested entries for these
text boxes.

12.   **Click Save or press Enter**

Organization name and address information has been recorded.

If you completed the previous steps, the resulting form should look similar to the example that follows:

13.   **Access the Organization Options form**

Access the Organization Options form (AF-SCR) by selecting:

> **Component:**   🏛   Payroll Setup Processing
> **Process:**   Organization Setup
> **Task:**   🖨   Organization Options

14.   **Click 'More Options' to display the second panel**

15.   **Make sure Org Category is 'Consolidated Rpting'**

Overtime premium amounts

The premium portion of an employee's overtime (wages paid in excess of the straight time rate) is accumulated and stored on an L segment (L7D) in current, month-to-date, quarter-to-date, and year-to-date amounts. If an employee's overtime premium amount is incorrect, use the Overtime Premium (OP-SCR) to override the amount.

State ID—State tax ID to which the overtime premium amounts shown are attributed

Current—current amount of overtime premium

Month—month-to-date amount of overtime premium

Quarter—quarter-to-date amount of overtime premium

Year—year-to-date amount of overtime premium

Before you correct an amount using the Overtime Premium form (OP-SCR), you should know the following:

- The amounts shown on the Overtime Premium form (OP-SCR) cannot be adjusted through the normal adjustment screens. Because the amounts are stored on an L segment, values entered through the Overtime Premium form (OP-SCR) override any existing amounts.

- The fields on the Overtime Premium form (OP-SCR) are not cumulative. You must manually calculate the total for the amount you wish to correct, and then enter the amount.

  For example, if an existing $200 month-to-date overtime premium amount needs to be increased by $100, you would enter $300 in the Month field, not $100.

- The fields on the Overtime Premium form (OP-SCR) are independent of each other. In other words, when you override the value in one field, the remaining fields do not

adjust accordingly. If you want to keep the remaining fields synchronized, you must manually calculate the resulting amounts for each of the remaining fields and enter them as well.

So, in the example above, while you can change the amounts in the remaining fields to reflect the $100 increase to the month-to-date amount, the system does not require you to do so.

Note: *Changes made through the Overtime Premium form (OP-SCR) affect payroll reporting, not employee pay.*

See also:
■ Overriding overtime premium amounts *(on page 80)*
For more information on overriding overtime premium amounts.

Overriding overtime premium amounts

The premium portion of an employee's overtime (wages paid in excess of the straight time rate) is accumulated and stored on an L segment (L7D) in current, month-to-date, quarter-to-date, and year-to-date amounts. If an employee's overtime premium amount is incorrect, use the Overtime Premium (OP-SCR) to override the amount.

Note: *The Overtime Premium form (OP-SCR) is not an adjustment form. If an amount is incorrect, you cannot adjust it. Because the amounts are stored on an L segment, values entered through the Overtime Premium form (OP-SCR) override the existing amounts.*

The fields on the Overtime Premium form (OP-SCR) are not cumulative. You must manually calculate the total for each amount you wish to correct, and then enter the amounts.

The fields on the Overtime Premium form (OP-SCR) are independent. When you override the value in one field, the remaining fields do not adjust accordingly. If you want to keep the remaining fields synchronized, you must manually calculate the resulting amounts for each of the remaining fields and enter them as well.

1. **Access the Overtime Premium form (OP-SCR)**

   Access this form by making the following selections from the Navigator:

Component:		Employee Payroll
Process:		Maintain Employee Payroll Details
Task:		Overtime Premium

2. **Select the state ID**

   Select the tax ID for the overtime premium amounts you wish to display.

3. **Enter the new overtime premium amount**

   Enter the new value for the overtime premium amount you wish to override (Current, Month, Quarter, or Year).

4. **Click Save or press Enter**

The overtime premium amount you entered has been recorded on the overtime premium L segment. This amount has replaced the existing amount and has not updated any other fields on the form.

See also:

■ Overtime premium amounts *(on page 78)*

For more information on overtime premium amounts.

A P P E N D I X   E

Payroll Reports and Balancing

In This Appendix

Tax accumulation fields

The following chart shows the tax accumulation fields with the corresponding batch field number, as shown on the Taxes To-Date/Field Number Inquiry form (JD-SCR).

Tax	System Field Numbers							
	117	118	119	120	121	122	123	124
Federal								
FICA (101 & 103)	Employer FICA wages[1]	Employee FICA wages[1]	Employee total wages	Employer FICA tax		Employee FICA tax	Prior employee FICA wages	Prior employee FICA tax
Federal (102)			Taxable wages	FIT withheld	Taxable FUTA wages[2]	EIC	Gross FUI wages	Weeks worked
Rail Retirement Tiers 1 and 2 (104 & 105)	Employer RRT wages[1]	Employee RRT wages[1]		Employer RRT tax		Employee RRT tax		
State								
State (2XX)	Work wages	Resident wages	Taxable wages SIT	SIT withheld	Taxable SUI wages	Employee SUI tax	Gross SUI wages	Weeks worked
State disability (4XXSDI)					Taxable DI wages[1]	Employee DI tax	Gross DI wages	
Local								
County (3XXYYYY)	Work wages	Resident wages	Taxable wages	Local tax withheld				
City/school district (4XXYYYY)	Work wages	Resident wages	Taxable wages	Local tax withheld				
[1] CUR, MTD, QTD wages cutoff, and YTD wages not cutoff								
[2] Tax Record 101 only (FICA-OASDI)								

For federal withholding tax:

Column heading	Description
(NONE)	Name of tax authority
(NONE)	Tax Code
WORK WAGES	Work wages - FLD117
RESIDENT WAGES	Resident wages - FLD118
WITHHOLDING WAGES	Taxable wages - FLD119
WITHHOLDING TAX	FIT withheld - FLD120
TAXABLE FUI WAGES	Taxable FUI wages - FLD121
EARNED INC. CREDIT	EIC - FLD122
GROSS FUI WAGES	Uncutoff FUI wages - FLD123
NUMBER PAID	Number of employees paid or adjusted (calculated by this report)

Taxable FUI WAGES are cutoff when the annual taxable wage limit is met at CUR, MTD, QTD, and YTD.

Federal Tax Code 102 is changed to and reported as 150 internally by the report for sorting purposes only. This tax code change allows FICA-OASDI - 101 and FICA-HI - 103 to be shown together, followed by the federal withholding tax.

Control Headers (0103) report sample - troubleshooting (01 - 06)

```
CORP      01   ACME MANUFACTURING       C O N T R O L    H E A D E R S      REPT PERIOD 03/27/1998 FILE VERSION 18 PAGE    1
DIV       0001 CENTRAL DIVISION                                             0103 PERIOD 00/00/0000 TIME 19:25 DATE 03/24/1998
AA ACME MANUFACTURING              CENTRAL DIVISION
AB 2 N RIVERSIDE PLAZA             18TH FLOOR
AC CHICAGO, IL           60606
AD CORP        DIV                    DEPT
(01)
   C R P                      P
   L P R    RUN    RUN  VERSION R   REPORT         USER    USER
   R T G    DATE   TYPE NUMBER  T   SELECTS        DATE    FIELD
AE 0 3 0 1998/03/24 9    17     0 000000000000 0000/00/00 0000
(02)
 BANK                     PRT O   COMPNY PAY   PAY CLR RPT DROP CT  P C  ROUTING    UI      TAX    TAX
   CODE          FLS REC UIC HIST TAX L OT  CAT SPLIT FRQ FRQ FRQ L H  RY  W L  NUMBER     ACCUM   OVRD   C1-2
AF               Y   2   0   Y   Y 0    01    Y     2  Y F 88 88  0  M Y  123456789   1       Y

         PAY DOCUMENT PRINT OPTIONS
   C1 C2 C3 C4 C5 C6 FUNC DEPT EARN DED PBD
AF N  N  N  N  N  Y          N   N   Y
(03)
   F             ANN.    P N  PAY       ANNIV.   PERIOD  PE P D  SAVE    PE P D ACTUAL
   R DESCRIPTION FAC. WKS. P P DATE      DATE     DATE    R. C C  PERIOD  R. C C HOURS PCT.
AJ 2 BI WEEKLY   2600 0200 1 Y 1998/03/27 1998/04/10 1998/03/27 07 2 2 1998/03/27 07 2 2 00000 0000
AJ 7 OFF MTHLY   1200 0434 1 Y 0000/00/00 1998/03/31 1998/02/28 02 1 1 1998/02/28 02 0 0 00000 0000
                          VAC ACCR        SICK LEAVE ACCR
AL3                          100
(04)
   HED              USE PRIORITY TC-2 USE TAX  DEFAULT-VALUES      AU P AD  HED H A A
   NBR CAT. DESCRIPTION VAC PER TEMP HR $ OT  FRQ FRQ TYPE MC AMT/PCT TO C HR  R T C C R MISC.
A8 001 15 REGULAR PAY   0 001 001  0 0 0   0  00  00  00 0000000 N  0 0 Y  0   2 1005001
A8 002 14 FUTURE RAISE  0 000 000  0 0 0   0  00  00  00 0000000 N  0 0
A8 003 01 OVERTIME PAY  1 003 003  0 0 3   0  00  00  00 0000000 N  0 0 N  0   2 1005010
A8 005 13 SLS COMMISSION 0 005 005 0 0 0   0  00  00  00 0000000 N  0 0 N  0   2 1005011
A8 100 02 VACATION      0 100 100  0 0 0   0  02  00  02 0000800 N  0 1 N  0   2 1005023
A8 125 13 SERVICE AWARD 0 125 125  0 0 0   0  21  00  02 0000000 N  0 0 N  0   2
A8 610 58 EMP MEDICAL   0 610 610  0 0 0   0  00  00  00 0000000 N  0 0 N  2
A8 620 58 401K          0 620 620  0 0 0   0  18  00  05 0000000 N  0 0 N  1
A8 625 54 401K CO MATCH 0 625 625  0 0 0   0  18  00  8A 0005000 N  0 0 Y  0
A8 850 51 STORE PURCHASE 0 850 850 0 0 0   0  00  00  00 0000000 N  0 0 N  0
A8 999 53 NET PAY       0 999 999  0 0 0   0  00  00  00 0000000 N  0 0 Y  0
(05)
WL FD6ADEBIT        12019887
WL FD6ARECEIVER     FIRST NATIONAL       001234589
WL FD6ASENDER       FIRST NATIONAL       001234589 EIN
WL FDJE101    U     FICA OASDI 101       101 FICA OASDI
WL FDJE101    W     FICA OASDI 101       101 FICA OASDI
WL FDJE102    U                          102 FUI
WL FDJE102    W     102 FEDERAL          102 FEDERAL
WL FDJE103    U     FICA HI 103          FICA HI 103
```

```
WL FDJE103    W              103 FICA HI          103 FICA HI
WL FDJE2IN    U                                   IN SUI
WL FDJE2IN    W              IN SIT
WL FDJE2NJ    U                                   NJ SUI
WL FDJE2NJ    W                                   NJ SIT
WL FDJE3IN49  W                                   MARION CTY IN
CORP       01   ACME MANUFACTURING        C O N T R O L   H E A D E R S     REPT PERIOD 03/27/1998 FILE VERSION 18 PAGE    2
DIV        0001 CENTRAL DIVISION                                            0103 PERIOD 00/00/0000 TIME 19:25 DATE 03/24/1998
WL FDJE610              80011500
WL FDJE620              80011500
WL FDJE850              80011500
WL FDJE999              80011520
(06)
T1 101    FICA-OASDI                                              Y
T1 102    FEDERAL W/H TAX                    12-000012345         Y
T1 103    FICA-HI                                                 Y
T1 2IN    INDIANA        IN-10123456                            2QY
T1 2NJ    NEW JERSEY     NJ-001234          NJ-005678        TX  Y
T1 3IN49  MARION, IN                                             Y
T1 4NJSDI NJ DISAB                                               Y
```

Master File (0202) report

The Master File (0202) report provides a detailed listing of all information in the employee's Permanent Master Record at the time it is printed. Earnings, deductions, and tax information are shown separately from static information. When selected, this report is printed any time a change is made to an employee's static information on any of the following forms:

- Additional Employee/Payroll Information form
- Employee Information form
- Employee Name And Address form
- Payroll Home Location/Pay Allocations form
- Employee Earnings And Deductions form
- Direct Deposit Information form
- Employee Tax Record Maintenance form

This report will print only for those employees whose frequency is being paid and whose static information has been updated since the last payroll run. You can print this report for all employees whose frequency was paid by typing '9999' in the User Field on the Report Requests form (DD-SCR) for the Master File (0202) report.

If you have questions about a specific employee after a payroll run, you should have this report for the employee in question available before calling Customer Support.

Master File (0202) report sample

```
CORPORATION  99   ABC SOLUTIONS,INC.            M A S T E R    F I L E     REPT               FILE VERSION 05 PAGE    3
DIVISION     9999 PRODUCTION ORGANIZATION    3001      BLOOM, ALEXANDER     0202               TIME 15:08 DATE 11/05/2004

CD    EMPLOYEE  SOCIAL SEC.  FR CD SC SEX EO UNION  WK C   BIRTH   CD   EMPLY   CD    TERM    NS SM  JOB UC FC PO  MAINT

E  3001      234-33-9001  3  6     M  01      1954/02/16   1978/03/12             0  2           00  9999

F1 3001        001 BLOOM, ALEXANDER                 862 HAWTHORNE ROAD
F2 3001        001                                  GLENVIEW, IL           60620

G  3001      01  SPLIT PCT  100.00   CONT3 01   CONT4 ADM  CONT5 103  CONT6 A     FUNCTION OFFICE

J  3001      TYPE 1 NBR 01     TM 0 RES 3 DEPS 00 MARITAL 1 A/PCT     .00 UI 1 PLEDGE    .00 REC 3 NBR    TX 0 WF 0 USR
J  3001      TYPE 1 NBR 02     TM 1 RES 3 DEPS 02 MARITAL 1 A/PCT     .00 UI 1 PLEDGE    .00 REC 3 NBR    TX 0 WF 0 USR
J  3001      TYPE 1 NBR 03     TM 0 RES 3 DEPS 00 MARITAL 1 A/PCT     .00 UI 1 PLEDGE    .00 REC 3 NBR    TX 0 WF 0 USR
J  3001      TYPE 2 NBR IL     TM 1 RES 3 DEPS 03 MARITAL 2 A/PCT     .00 UI 1 PLEDGE    .00 REC 3 NBR    TX 0 WF 0 USR

   HED DESCRIPTION      FREQ TYPE MC   AMT/PERC    START      STOP    ONE TIME  AMOUNT 1 AMOUNT 2  CD ACCOUNT NBR
H  001 REGULAR PAY       00   00  00   72.1126  0 020601  0 031231 0    .00     86.67  6250.00 00 00000000000
H  005 BONUS             00   00  02     .00    0 000000  0 000000 0    .00      .00     .00 00 00000000000
H  008 VACATION          01   00  02    8.00    0 000000  0 000000 0    .00    288.00    .00 00 00000000000
H  520 MEDICAL INS EE    01   54  02   12.00    0 000000  0 000000 0    .00      .00     .00 00 00000000000
H  521 MEDICAL INS ER    01   54  02  145.00    0 000000  0 000000 0    .00      .00     .00 00 00000000000
H  999 NET PAY           00   53  00     .00    0 000000  0 000000 0    .00      .00     .00 00 00000000000

HED      DESCRIPTION      AMOUNT-CUR-HOURS        AMOUNT-MTD-HOURS        AMOUNT-QTD-HOURS        AMOUNT-YTD-HOURS
001 REGULAR PAY        6,250.00      86.67    6,250.00      86.67    6,250.00      86.67    6,250.00      86.67
005 BONUS                   .00        .00         .00        .00         .00        .00         .00        .00
008 VACATION                .00        .00         .00        .00         .00        .00         .00        .00
520 MEDICAL INS EE        12.00        .00       12.00        .00       12.00        .00       12.00        .00
521 MEDICAL INS ER       145.00        .00      145.00        .00      145.00        .00     5,220.00      .00
999 NET PAY            4,147.41        .00    4,147.41        .00    4,147.41        .00    4,147.41        .00

   TAX BODY            WORK      RESIDENT    TAXABLE       TAX   TAXABLE UI WGS     FICA    GROSS UI WGS    WEEKS
   1 01             6,250.00   6,250.00   6,250.00    387.50         .00       387.50         .00         .00
          MONTH     6,250.00   6,250.00   6,250.00    387.50         .00       387.50         .00         .00
          QUART     6,250.00   6,250.00   6,250.00    387.50         .00       387.50         .00         .00
          YEAR      6,250.00   6,250.00   6,250.00    387.50         .00       387.50         .00         .00
   1 02             6,250.00   6,250.00   6,250.00  1,432.46    6,250.00         .00    6,250.00        2.17
          MONTH     6,250.00   6,250.00   6,250.00  1,432.46    6,250.00         .00    6,250.00        2.17
          QUART     6,250.00   6,250.00   6,250.00  1,432.46    6,250.00         .00    6,250.00        2.17
          YEAR      6,250.00   6,250.00   6,250.00  1,432.46    6,250.00         .00    6,250.00        2.17
   1 03             6,250.00   6,250.00       .00     90.63         .00        90.63         .00         .00
          MONTH     6,250.00   6,250.00       .00     90.63         .00        90.63         .00         .00
          QUART     6,250.00   6,250.00       .00     90.63         .00        90.63         .00         .00
          YEAR      6,250.00   6,250.00       .00     90.63         .00        90.63         .00         .00
   2 IL             6,250.00   6,250.00   6,250.00    180.00    6,250.00         .00    6,250.00        2.17
          MONTH     6,250.00   6,250.00   6,250.00    180.00    6,250.00         .00    6,250.00        2.17
          QUART     6,250.00   6,250.00   6,250.00    180.00    6,250.00         .00    6,250.00        2.17
```

```
CORPORATION  99   ABC SOLUTIONS,INC.              M A S T E R   F I L E      REPT              FILE VERSION 05 PAGE    4
DIVISION    9999 PRODUCTION ORGANIZATION      3003     ALSON, GEOFFERY      0202              TIME 15:08 DATE 11/05/2004


CD    EMPLOYEE   SOCIAL SEC.  FR CD SC SEX EO UNION  WK C    BIRTH   CD    EMPLY   CD    TERM    NS SM  JOB UC FC PO  MAINT

E   3003       354-88-9003  3  5     M  99          1960/02/01  1984/02/19            0  2         00  9999

F1 3003      001 ALSON, GEOFFERY                       4272 NORTH AV
F2 3003      001                                       CHICAGO, IL          60635


G  3003      01  SPLIT PCT  100.00   CONT3 01   CONT4 ADM  CONT5 103  CONT6 A     FUNCTION ACCTNG


J  3003      TYPE 1 NBR 01    TM 0 RES 3 DEPS 00 MARITAL 1 A/PCT     .00 UI 1 PLEDGE    .00 REC 3 NBR    TX 0 WF 0 USR
J  3003      TYPE 1 NBR 02    TM 1 RES 3 DEPS 04 MARITAL 2 A/PCT     .00 UI 1 PLEDGE    .00 REC 3 NBR    TX 0 WF 0 USR
J  3003      TYPE 1 NBR 03    TM 0 RES 3 DEPS 00 MARITAL 1 A/PCT     .00 UI 1 PLEDGE    .00 REC 3 NBR    TX 0 WF 0 USR
J  3003      TYPE 2 NBR IL    TM 1 RES 3 DEPS 04 MARITAL 2 A/PCT     .00 UI 1 PLEDGE    .00 REC 3 NBR    TX 0 WF 0 USR


   HED DESCRIPTION      FREQ TYPE MC   AMT/PERC    START     STOP    ONE TIME  AMOUNT 1 AMOUNT 2  CD ACCOUNT NBR
H  001 REGULAR PAY       00   00  00   47.1135  0 020601  0 031231 0     .00    86.67  4083.33 00 00000000000
H  005 BONUS             00   00  02     .00    0 000000  0 000000 0     .00      .00      .00 00 00000000000
H  008 VACATION          01   00  02    8.00    0 000000  0 000000 0     .00    288.00     .00 00 00000000000
H  520 MEDICAL INS EE    01   54  02    2.63    0 000000  0 000000 0     .00      .00      .00 00 00000000000
H  521 MEDICAL INS ER    01   54  02   41.00    0 000000  0 000000 0     .00      .00      .00 00 00000000000
H  561 SUPP SAVINGS-EE   01   54  06    3.00    0 000000  0 000000 0     .00      .00      .00 00 00000000000
H  562 SAVINGS-CO MTCH   01   54  06    3.00    0 000000  0 000000 0     .00      .00      .00 00 00000000000
H  999 NET PAY           00   53  00     .00    0 000000  0 000000 0     .00      .00      .00 00 00000000000


HED     DESCRIPTION       AMOUNT-CUR-HOURS        AMOUNT-MTD-HOURS        AMOUNT-QTD-HOURS        AMOUNT-YTD-HOURS
001 REGULAR PAY          4,083.33     86.67     4,083.33     86.67     4,083.33     86.67     4,083.33     86.67
005 BONUS                     .00       .00          .00       .00          .00       .00          .00       .00
008 VACATION                  .00       .00          .00       .00          .00       .00          .00       .00
520 MEDICAL INS EE           2.63       .00         2.63       .00         2.63       .00         2.63       .00
521 MEDICAL INS ER          41.00       .00        41.00       .00        41.00       .00     1,476.00       .00
561 SUPP SAVINGS-EE        122.50       .00       122.50       .00       122.50       .00       122.50       .00
562 SAVINGS-CO MTCH        122.50       .00       122.50       .00       122.50       .00       122.50       .00
999 NET PAY              2,991.24       .00     2,991.24       .00     2,991.24       .00     2,991.24       .00

   TAX BODY            WORK     RESIDENT     TAXABLE      TAX  TAXABLE UI WGS    FICA    GROSS UI WGS      WEEKS
 1 01                4,083.33   4,083.33    4,083.33   253.17        .00      253.17        .00          .00
            MONTH    4,083.33   4,083.33    4,083.33   253.17        .00      253.17        .00          .00
            QUART    4,083.33   4,083.33    4,083.33   253.17        .00      253.17        .00          .00
            YEAR     4,083.33   4,083.33    4,083.33   253.17        .00      253.17        .00          .00
 1 02                4,083.33   4,083.33    4,083.33   542.08    4,083.33        .00    4,083.33         2.17
            MONTH    4,083.33   4,083.33    4,083.33   542.08    4,083.33        .00    4,083.33         2.17
            QUART    4,083.33   4,083.33    4,083.33   542.08    4,083.33        .00    4,083.33         2.17
            YEAR     4,083.33   4,083.33    4,083.33   542.08    4,083.33        .00    4,083.33         2.17
 1 03                4,083.33   4,083.33        .00    59.21        .00       59.21        .00          .00
            MONTH    4,083.33   4,083.33        .00    59.21        .00       59.21        .00          .00
            QUART    4,083.33   4,083.33        .00    59.21        .00       59.21        .00          .00
            YEAR     4,083.33   4,083.33        .00    59.21        .00       59.21        .00          .00
```

Tax Filing Report - All Frequencies (9091) report

This report is identical to the Tax Filing Report - Paid Frequencies Only, both in format and in information reported, with the following exceptions:

- It does not supply any detail information to the Combined Register (2222) report.
- It reports on all employees within an organization regardless of whether their frequency is being paid.

This summary report is useful at month-end and quarter-end to aid in preparing tax filing reports for the entire organization.

Report Requests form (DD-SCR) entries

You must make the following field entries:

- **Report Code**—9091.
- **Report Select**—1.
- **Company Level**—Print Every Pay Run.
- **Plus**—Print Every Pay Run.
- **Minus**—Print Every Pay Run.
- **Manual**—Print Every Pay Run.
- **Current**—Print Every Pay Run.

Report field details

The field names and numbers noted under Column Information are taken from the Taxes To-Date Inquiry (JT-SCR) and Taxes To-Date/Field Number Inquiry (JD-SCR) forms for each type of tax.

Note: *This report produces only totals. Every value printed on this report is a total for that field's accumulation period for all employee tax records contained in the report. Therefore, the totaling column is not used in the field charts below.*

For FICA-OASDI and FICA-HI:

- **(none)**—Name of tax authority.
- **(none)**—Tax Code.
- **EMPLOYER FICA WAGES**—Employer Wages - FLD 117.
- **EMPLOYEE FICA WAGES**—Employee Wages - FLD 118.

- **TOTAL GROSS WAGES**—Total Pay (shown only for FICA-OASDI - FLD 119).
- **EMPLOYEE FICA TAX**—Employee Tax - FLD 122.
- **(none)**—Not used by FICA - FLD 121.
- **EMPLOYER FICA TAX**—Employer Tax - FLD 120.
- **(none)**—Not used except for YTD, which is FICA wages earned by employees transferred to this organization using the Employee Transfer form (ET-SCR) option: Payroll Data - Data - Old/New companies; Amounts - Old companies; YTD Wage - Old/New companies.
- **NUMBER PAID**—Number of employees paid or adjusted that were calculated by this report.

Note: *EMPLOYER FICA WAGES and EMPLOYEE FICA WAGES are cutoff when the annual taxable wage limit is met at CUR, MTD, and QTD. On employee records, YTD wages are uncutoff. For this report, the YTD line reflects only the FICA wages up to the limit. This means that the FICA tax can be proven on any report by calculating: TD FICA wage x FICA rate = YTD FICA tax. TOTAL GROSS WAGES is a total of all earnings paid regardless of taxability.*

For federal withholding tax:

- **(none)**—Name of tax authority.
- **(none)**—Tax Code.
- **WORK WAGES**—Work Wages - FLD 117.
- **RESIDENT WAGES**—Resident Wages - FLD 118.
- **WITHHOLDING WAGES**—Taxable Wages - FLD 119.
- **WITHHOLDING TAX**—FIT Withheld - FLD 120.
- **TAXABLE UI WAGES**—Taxable FUI Wages - FLD 121.
- **EARNED INCOME CREDIT**—EIC - FLD 122.
- **GROSS UI WAGES**—Gross FUI Wages - FLD 123.
- **NUMBER PAID**—Number of employees paid or adjusted, calculated by this report.

Note: *TAXABLE FUI WAGES are cutoff when the annual taxable wage limit is met at CUR, MTD,QTD, and YTD. Federal Tax Code 102*

is changed to and reported as 150 internally for sorting purposes only. This Tax Code change allows FICA-OASDI - 101 and FICA-HI - 103 to be shown together followed by Federal.

For state taxes:
- **(none)**—Name of tax authority.
- **(none)**—Tax Code.
- **WORK WAGES**—Work Wages - FLD 117.
- **RESIDENT WAGES**—Resident Wages - FLD 118.

Note: *This column lists the total wages accumulated for unemployment/disability.*

- **WITHHOLDING WAGES**—Taxable Wages - FLD 119.
- **WITHHOLDING TAX**—SIT Withheld - FLD 120.
- **TAXABLE UI WAGES**—Taxable State Unemployment Insurance Wages - FLD 121.
- **UNEMPLOYMENT TAX**—Employee-Paid Unemployment Insurance - FLD 122.
- **GROSS UI WAGES**—Gross SUI Wages - FLD 123.
- **NUMBER PAID**—Number of employees paid or adjusted, calculated by this report.

Note: *TAXABLE SUI WAGES are cutoff when the annual taxable wage limit is met at CUR, MTD, QTD, and YTD. QTD - SUI WAGES are gross wages subject to SUI for the quarter regardless of whether the annual taxable wage limit has been met.*

For local taxes - county, city or state disability:
- **(none)**—Name of tax authority.
- **(none)**—Tax Code.
- **WORK WAGES**—Work Wages - FLD 117.
- **RESIDENT WAGES**—Resident Wages - FLD 118.
- **WITHHOLDING WAGES**—Taxable Wages - FLD 119.
- **WITHHOLDING TAX**—Local Tax Withheld - FLD 120.
- **TAXABLE DI WAGES**—Taxable Disability Wages - FLD 121.
- **DISABILITY TAX**—(none) - FLD 122.

- **GROSS DI WAGES**—Gross Disability Wages - FLD 123.
- **NUMBER PAID**—Number of employees paid or adjusted, calculated by this report.

Note: *TAXABLE DI WAGES are cutoff when the annual taxable wage limit is met at CUR, MTD, QTD. and YTD.*

Report sorting, totals and spacing

The table below is listed in sort order and shows totals and spacing displayed after each sort sequence:

Field	Total	Report spacing
ORGANIZATION LEVEL 1		New page after
ORGANIZATION LEVEL 2		New page after
TAX TYPE	X	New page before and after
TAX CODE	X	Double space after

Balancing

Use this report to make sure that the system is in balance for:

- Year-to-date federal and state taxable wages
- Quarter-to-date federal and state unemployment wages (field 121)
- Quarter-to-date state uncutoff unemployment wages (field 123)
- Quarter-to-date state disability wages

Note: *This balancing process should be repeated after each payroll run to avoid quarter-end and year-end out-of-balance situations.*

Tax Filing Report - All Frequencies (9091) report sample

```
CORPORATION  99   ABC SOLUTIONS,INC.                    TAX FILING REPORT        REPT PERIOD 12/31/2003 FILE VERSION 05 PAGE     1
DIVISION     9999 PRODUCTION ORGANIZATION               ALL FREQUENCIES          9091 PERIOD   /  /     TIME 15:08 DATE 11/05/2004

                      EMPLOYER        EMPLOYEE         TOTAL        EMPLOYEE                      EMPLOYER                  NUMBER
                      FICA WAGES      FICA WAGES    GROSS WAGES     FICA TAX                      FICA TAX                   PAID

*TAX NUMBER      01
                CUR   414,367.36      414,367.36    504,367.36     25,690.80          .00        25,690.80          .00      53
                MTD   870,455.69      870,455.69    962,575.69     53,968.28          .00        53,968.28          .00      53
                QTD   870,455.69      870,455.69    962,575.69     53,968.28          .00        53,968.28          .00      53
                YTD   870,455.69      870,455.69    962,575.69     53,968.28          .00        53,968.28          .00      53

*TAX NUMBER      03
                CUR   504,367.36      504,367.36          .00       7,313.35          .00         7,313.35          .00      53
                MTD   962,555.69      962,555.69          .00      13,957.08          .00        13,957.08          .00      53
                QTD   962,555.69      962,555.69          .00      13,957.08          .00        13,957.08          .00      53
                YTD   962,555.69      962,555.69          .00      13,957.08          .00        13,957.08          .00      53

                       WORK            RESIDENT      WITHHOLDING    WITHHOLDING     TAXABLE       EARNED        GROSS UI
                       WAGES           WAGES         WAGES          TAX            UI WGS     INC. CREDIT       WAGES

*TAX NUMBER      50
                CUR   489,110.01      489,110.01    489,110.01    153,745.53     66,728.39          .00       489,316.39     48
                MTD   938,009.88      938,009.88    938,009.88    300,027.43    201,528.26          .00       938,216.26     48
                QTD   938,009.88      938,009.88    938,009.88    300,027.43    201,528.26          .00       938,216.26     48
                YTD   938,009.88      938,009.88    938,009.88    300,027.43    201,528.26          .00       938,216.26     48

CORPORATION  99   ABC SOLUTIONS,INC.                    TAX FILING REPORT        REPT PERIOD 12/31/2003 FILE VERSION 05 PAGE     2
DIVISION     9999 PRODUCTION ORGANIZATION               ALL FREQUENCIES          9091 PERIOD   /  /     TIME 15:08 DATE 11/05/2004

                       WORK            RESIDENT      WITHHOLDING    WITHHOLDING     TAXABLE       EARNED        GROSS UI   NUMBER
                       WAGES           WAGES         WAGES          TAX            UI WGS     INC. CREDIT       WAGES      PAID

*TAX TYPE        1
                PLS          .00            .00           .00            .00           .00          .00            .00
                MNS          .00            .00           .00            .00           .00          .00            .00
                MAN          .00            .00           .00            .00           .00          .00            .00
                CUR 1,407,844.73   1,407,844.73    993,477.37    186,749.68     66,728.39    33,004.15       489,316.39    154
                MTD 2,771,021.26   2,771,021.26  1,900,585.57    367,952.79    201,528.26    67,925.36       938,216.26    154
                QTD 2,771,021.26   2,771,021.26  1,900,585.57    367,952.79    201,528.26    67,925.36       938,216.26    154
                YTD 2,771,021.26   2,771,021.26  1,900,585.57    367,952.79    201,528.26    67,925.36       938,216.26    154

CORPORATION  99   ABC SOLUTIONS,INC.                    TAX FILING REPORT        REPT PERIOD 12/31/2003 FILE VERSION 05 PAGE     3
DIVISION     9999 PRODUCTION ORGANIZATION               ALL FREQUENCIES          9091 PERIOD   /  /     TIME 15:08 DATE 11/05/2004

                       WORK            UI TOTAL      WITHHOLDING    WITHHOLDING     TAXABLE     UNEMPLOYMENT     GROSS UI   NUMBER
                       WAGES           WAGES         WAGES          TAX            UI WAGES        TAX          WAGES      PAID

*TAX NUMBER      CA
```

		WORK WAGES	UI TOTAL WAGES	WITHHOLDING WAGES	WITHHOLDING TAX	TAXABLE UI WAGES	UNEMPLOYMENT TAX	GROSS UI WAGES	NUMBER PAID
	CUR	51,703.85	100,503.85	51,703.85	4,498.56	9,903.85	.00	100,503.85	4
	MTD	97,607.70	191,407.70	97,607.70	8,641.22	17,807.70	.00	191,407.70	4
	QTD	97,607.70	191,407.70	97,607.70	8,641.22	17,807.70	.00	191,407.70	4
	YTD	97,607.70	191,407.70	97,607.70	8,641.22	17,807.70	.00	191,407.70	4
*TAX NUMBER	HI								
	CUR	48,500.00	38,000.00	48,500.00	3,670.92	.00	.00	38,000.00	2
	MTD	86,500.00	76,000.00	86,500.00	6,551.38	31,000.00	.00	76,000.00	2
	QTD	86,500.00	76,000.00	86,500.00	6,551.38	31,000.00	.00	76,000.00	2
	YTD	86,500.00	76,000.00	86,500.00	6,551.38	31,000.00	.00	76,000.00	2
*TAX NUMBER	IL								
	CUR	61,359.95	70,359.95	70,359.95	2,032.54	51,959.95	.00	61,359.95	27
	MTD	103,740.87	111,240.87	121,740.87	3,538.21	93,640.87	.00	103,740.87	28
	QTD	103,740.87	111,240.87	121,740.87	3,538.21	93,640.87	.00	103,740.87	28
	YTD	103,740.87	111,240.87	121,740.87	3,538.21	93,640.87	.00	103,740.87	28
*TAX NUMBER	IN								
	CUR	4,311.11	3,200.00	4,311.11	146.58	3,200.00	.00	3,200.00	2
	MTD	7,511.11	6,400.00	7,511.11	255.38	6,400.00	.00	6,400.00	2
	QTD	7,511.11	6,400.00	7,511.11	255.38	6,400.00	.00	6,400.00	2
	YTD	7,511.11	6,400.00	7,511.11	255.38	6,400.00	.00	6,400.00	2
*TAX NUMBER	KY								
	CUR	25,000.00	25,000.00	25,000.00	1,494.00	.00	.00	25,000.00	1
	MTD	50,000.00	50,000.00	50,000.00	2,988.00	8,000.00	.00	50,000.00	1
	QTD	50,000.00	50,000.00	50,000.00	2,988.00	8,000.00	.00	50,000.00	1
	YTD	50,000.00	50,000.00	50,000.00	2,988.00	8,000.00	.00	50,000.00	1
*TAX NUMBER	MN								
	CUR	1,200.00	1,200.00	1,200.00	75.87	1,200.00	.00	1,200.00	1
	MTD	2,400.00	2,400.00	2,400.00	151.74	2,400.00	.00	2,400.00	1
	QTD	2,400.00	2,400.00	2,400.00	151.74	2,400.00	.00	2,400.00	1
	YTD	2,400.00	2,400.00	2,400.00	151.74	2,400.00	.00	2,400.00	1
*TAX NUMBER	NJ								
	CUR	25,000.00	25,000.00	25,000.00	1,705.38	.00	.00	25,000.00	1
	MTD	50,000.00	50,000.00	50,000.00	3,410.76	14,500.00	61.63	50,000.00	1
	QTD	50,000.00	50,000.00	50,000.00	3,410.76	14,500.00	61.63	50,000.00	1
	YTD	50,000.00	50,000.00	50,000.00	3,410.76	14,500.00	61.63	50,000.00	1
*TAX NUMBER	NV								
	CUR	21,000.00	21,000.00	21,000.00	.00	1,000.00	.00	21,000.00	1
	MTD	42,000.00	42,000.00	42,000.00	.00	22,000.00	.00	42,000.00	1
	QTD	42,000.00	42,000.00	42,000.00	.00	22,000.00	.00	42,000.00	1
	YTD	42,000.00	42,000.00	42,000.00	.00	22,000.00	.00	42,000.00	1

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CORPORATION  99   ABC SOLUTIONS,INC.                    TAX FILING REPORT        REPT PERIOD 12/31/2003 FILE VERSION 05 PAGE    4
DIVISION     9999 PRODUCTION ORGANIZATION               ALL FREQUENCIES          9091 PERIOD   / /     TIME 15:08 DATE 11/05/2004
```

		WORK WAGES	UI TOTAL WAGES	WITHHOLDING WAGES	WITHHOLDING TAX	TAXABLE UI WAGES	UNEMPLOYMENT TAX	GROSS UI WAGES	NUMBER PAID

```
*TAX NUMBER     NY
                CUR      52,835.10    52,835.10    52,835.10     4,203.06       835.10      .00     52,835.10    3
                MTD     105,650.20   105,650.20   105,650.20     8,404.75    18,650.20      .00    105,650.20    3
                QTD     105,650.20   105,650.20   105,650.20     8,404.75    18,650.20      .00    105,650.20    3
                YTD     105,650.20   105,650.20   105,650.20     8,404.75    18,650.20      .00    105,650.20    3

*TAX NUMBER     OH
                CUR      16,000.00    16,000.00    16,000.00     1,233.00          .00      .00     16,000.00    1
                MTD      32,000.00    32,000.00    32,000.00     2,466.00     9,000.00      .00     32,000.00    1
                QTD      32,000.00    32,000.00    32,000.00     2,466.00     9,000.00      .00     32,000.00    1
                YTD      32,000.00    32,000.00    32,000.00     2,466.00     9,000.00      .00     32,000.00    1

*TAX NUMBER     OR
                CUR      55,000.00    55,000.00    55,000.00     4,930.90     7,000.00      .00     55,000.00    2
                MTD     110,000.00   110,000.00   110,000.00     9,861.80    54,000.00      .00    110,000.00    2
                QTD     110,000.00   110,000.00   110,000.00     9,861.80    54,000.00      .00    110,000.00    2
                YTD     110,000.00   110,000.00   110,000.00     9,861.80    54,000.00      .00    110,000.00    2

*TAX NUMBER     PR
                CUR      61,000.00     7,000.00    61,000.00    12,961.17          .00      .00    106,000.00    3
                MTD     122,000.00    14,000.00   122,000.00    25,922.34    14,000.00      .00    212,000.00    3
                QTD     122,000.00    14,000.00   122,000.00    25,922.34    14,000.00      .00    212,000.00    3
                YTD     122,000.00    14,000.00   122,000.00    25,922.34    14,000.00      .00    212,000.00    3

*TAX NUMBER     RI
                CUR      70,000.00    70,000.00    70,000.00     6,562.86          .00      .00     70,000.00    3
                MTD     140,000.00   140,000.00   140,000.00    13,125.72    42,000.00      .00    140,000.00    3
                QTD     140,000.00   140,000.00   140,000.00    13,125.72    42,000.00      .00    140,000.00    3
                YTD     140,000.00   140,000.00   140,000.00    13,125.72    42,000.00      .00    140,000.00    3

*TAX NUMBER     WI
                CUR       1,400.00     1,400.00     1,400.00        87.60     1,400.00      .00      1,400.00    1
                MTD       2,800.00     2,800.00     2,800.00       175.20     2,800.00      .00      2,800.00    1
                QTD       2,800.00     2,800.00     2,800.00       175.20     2,800.00      .00      2,800.00    1
                YTD       2,800.00     2,800.00     2,800.00       175.20     2,800.00      .00      2,800.00    1
```

Tax Filing Report - Paid Frequencies Only (2T2T) report

The Tax Filing Report - Paid Frequencies Only (2T2T) report provides summary data for each tax authority. Summary totals are provided for taxable wages, tax withheld, weeks worked, and employee count. These totals are derived from tax records for every employee whose pay frequency is being paid on this run. This is the primary report used to prepare tax deposits and returns. It is also the primary source of wage and tax information required to prepare various tax reports, such as tax deposits, unemployment insurance summary reports, and monthly, quarterly, or annual tax reconciliation.

It should be balanced after every payroll run to make sure that quarter-to-date and year-to-date totals are always accurate. This will prevent additional work at critical times, such as year-end processing.

The following fields are unique in content and purpose:

- The TOTAL GROSS WAGES field of tax record 101 FICA-OASDI is the source of the HED Register for earning 000 (total pay).
- The year-to-date FICA-OASDI and FICA-HI taxable wages and all unemployment wages are shown cut off at the limit for employees who have reached the annual taxable wage maximum.

Tax Filing Report - Paid Frequencies Only (2T2T) report sample

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CORPORATION  99   ABC SOLUTIONS,INC.              TAX FILING REPORT       REPT PERIOD 12/31/2003 FILE VERSION 05 PAGE     1
DIVISION     9999 PRODUCTION ORGANIZATION         PAID FREQUENCIES ONLY   2T2T PERIOD  / /    TIME 15:08 DATE 11/05/2004

                     EMPLOYER      EMPLOYEE        TOTAL      EMPLOYEE                   EMPLOYER                 NUMBER
                     FICA WAGES    FICA WAGES   GROSS WAGES   FICA TAX                   FICA TAX                  PAID

*FICA-OASDI      01
                CUR    46,159.03     46,159.03    46,159.03    2,861.88        .00       2,861.88        .00        16
                MTD    46,159.03     46,159.03    46,159.03    2,861.88        .00       2,861.88        .00        16
                QTD    46,159.03     46,159.03    46,159.03    2,861.88        .00       2,861.88        .00        16
                YTD    46,159.03     46,159.03    46,159.03    2,861.88        .00       2,861.88        .00        16

*FICA-HI         03
                CUR    46,159.03     46,159.03         .00      669.31         .00         669.31        .00        16
                MTD    46,159.03     46,159.03         .00      669.31         .00         669.31        .00        16
                QTD    46,159.03     46,159.03         .00      669.31         .00         669.31        .00        16
                YTD    46,159.03     46,159.03         .00      669.31         .00         669.31        .00        16

                      WORK          RESIDENT     WITHHOLDING   WITHHOLDING   TAXABLE     EARNED       GROSS UI
                      WAGES         WAGES         WAGES          TAX         UI WGS    INC. CREDIT     WAGES

*FEDERAL W/H TAX 50
                CUR    40,190.14     40,190.14    40,190.14     7,458.63    39,796.52        .00     40,396.52       13
                MTD    40,190.14     40,190.14    40,190.14     7,458.63    39,796.52        .00     40,396.52       13
                QTD    40,190.14     40,190.14    40,190.14     7,458.63    39,796.52        .00     40,396.52       13
                YTD    40,190.14     40,190.14    40,190.14     7,458.63    39,796.52        .00     40,396.52       13

CORPORATION  99   ABC SOLUTIONS,INC.              TAX FILING REPORT       REPT PERIOD 12/31/2003 FILE VERSION 05 PAGE     2
DIVISION     9999 PRODUCTION ORGANIZATION         PAID FREQUENCIES ONLY   2T2T PERIOD  / /    TIME 15:08 DATE 11/05/2004

                      WORK          UI TOTAL     WITHHOLDING   WITHHOLDING   TAXABLE   UNEMPLOYMENT    GROSS UI  NUMBER
                      WAGES         WAGES         WAGES          TAX         UI WGS       TAX          WAGES      PAID

*CALIFORNIA      CA
                CUR     5,800.00      9,600.00     5,800.00      355.90     9,000.00        .00       9,600.00        2
                MTD     5,800.00      9,600.00     5,800.00      355.90     9,000.00        .00       9,600.00        2
                QTD     5,800.00      9,600.00     5,800.00      355.90     9,000.00        .00       9,600.00        2
                YTD     5,800.00      9,600.00     5,800.00      355.90     9,000.00        .00       9,600.00        2

*ILLINOIS        IL
                CUR    29,479.03     29,479.03    29,479.03      841.87    29,479.03        .00      29,479.03       10
                MTD    29,479.03     29,479.03    29,479.03      841.87    29,479.03        .00      29,479.03       10
                QTD    29,479.03     29,479.03    29,479.03      841.87    29,479.03        .00      29,479.03       10
                YTD    29,479.03     29,479.03    29,479.03      841.87    29,479.03        .00      29,479.03       10

*INDIANA         IN
                CUR     1,111.11          .00      1,111.11       37.78         .00         .00            .00        1
                MTD     1,111.11          .00      1,111.11       37.78         .00         .00            .00        1
                QTD     1,111.11          .00      1,111.11       37.78         .00         .00            .00        1
```

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              YTD          1,111.11            .00        1,111.11          37.78           .00            .00            .00          1

CORPORATION  99   ABC SOLUTIONS,INC.                   TAX FILING REPORT        REPT PERIOD 12/31/2003 FILE VERSION 05 PAGE      3
DIVISION     9999 PRODUCTION ORGANIZATION             PAID FREQUENCIES ONLY     2T2T PERIOD   /  /      TIME 15:08 DATE 11/05/2004

                        WORK          UI TOTAL      WITHHOLDING    WITHHOLDING       TAXABLE   UNEMPLOYMENT       GROSS UI   NUMBER
                        WAGES          WAGES           WAGES           TAX          UI WGS        TAX             WAGES     PAID

*TAX TYPE      2
              PLS           .00            .00            .00            .00           .00            .00            .00
              MNS           .00            .00            .00            .00           .00            .00            .00
              MAN           .00            .00            .00            .00           .00            .00            .00
              CUR     36,390.14      39,079.03      36,390.14       1,235.55     38,479.03            .00      39,079.03         13
              MTD     36,390.14      39,079.03      36,390.14       1,235.55     38,479.03            .00      39,079.03         13
              QTD     36,390.14      39,079.03      36,390.14       1,235.55     38,479.03            .00      39,079.03         13
              YTD     36,390.14      39,079.03      36,390.14       1,235.55     38,479.03            .00      39,079.03         13

CORPORATION  99   ABC SOLUTIONS,INC.                   TAX FILING REPORT        REPT PERIOD 12/31/2003 FILE VERSION 05 PAGE      4
DIVISION     9999 PRODUCTION ORGANIZATION             PAID FREQUENCIES ONLY     2T2T PERIOD   /  /      TIME 15:08 DATE 11/05/2004

                        WORK          UI TOTAL      WITHHOLDING    WITHHOLDING      DISABILITY    DISABILITY       GROSS UI   NUMBER
                        WAGES          WAGES           WAGES           TAX           WAGES          TAX             WAGES     PAID

*CA ST DISAB   CASDI
              CUR           .00            .00            .00            .00       7,600.00          89.68       7,600.00          1
              MTD           .00            .00            .00            .00       7,600.00          89.68       7,600.00          1
              QTD           .00            .00            .00            .00       7,600.00          89.68       7,600.00          1
              YTD           .00            .00            .00            .00       7,600.00          89.68       7,600.00          1

CORPORATION  99   ABC SOLUTIONS,INC.                   TAX FILING REPORT        REPT PERIOD 12/31/2003 FILE VERSION 05 PAGE      5
DIVISION     9999 PRODUCTION ORGANIZATION             PAID FREQUENCIES ONLY     2T2T PERIOD   /  /      TIME 15:08 DATE 11/05/2004

                        WORK          UI TOTAL      WITHHOLDING    WITHHOLDING      DISABILITY    DISABILITY       GROSS UI   NUMBER
                        WAGES          WAGES           WAGES           TAX           WAGES          TAX             WAGES     PAID

*TAX TYPE      4
              PLS           .00            .00            .00            .00           .00            .00            .00
              MNS           .00            .00            .00            .00           .00            .00            .00
              MAN           .00            .00            .00            .00           .00            .00            .00
              CUR           .00            .00            .00            .00       7,600.00          89.68       7,600.00          1
              MTD           .00            .00            .00            .00       7,600.00          89.68       7,600.00          1
              QTD           .00            .00            .00            .00       7,600.00          89.68       7,600.00          1
              YTD           .00            .00            .00            .00       7,600.00          89.68       7,600.00          1
```

Workers Compensation (7W7W) report

The Workers Compensation report provides a summary for each unique Workers Comp Code as entered on the Additional Employee/Payroll Information form (EG-SCR). This report lists total gross wages, exempt wages, wages subject to premium, the rate of premium, and the calculated premium amount. Use this report to determine the amount of Workers Compensation insurance premiums.

Report Requests form (DD-SCR) entries

You must make the following field entries:

- **Report Code**—7W7W.
- **Report Select**—1.
- **Other Record**—Print Every Pay Run.
- **Plus**—Print Every Pay Run.
- **Minus**—Print Every Pay Run.
- **Manual**—Print Every Pay Run.
- **Current**—Print Every Pay Run.

Other required form entries

You must identify each Workers Compensation code within each state by making the entries on the WL Record Maintenance form (WL-SCR).

1. Access the WL Record Maintenance form (WL-SCR).
2. Select Co Other Cyborg (FD) from the Table Type (PP53) option list.
3. Type WC2 followed by the two-character state code for the state in the Table Key text box. Leave four spaces and then type the five-character Workers Compensation code value. This should match the contents of the Workers Comp Code field on the Additional Employee/Payroll Information form (EG-SCR).
4. Type the information in the Field 1 and Field 2 fields as shown in the chart following these instructions. Click the Column Ruler button to display positions.
5. Click Save or press Enter.

Position	Description
28–33	Gross Pay Extension Rate. Left 0 (zero) fill and type with 4 decimals. For example, 1% is typed 000100.
34–41	Maximum Annual Wage. Left 0 (zero) fill and type with 2 decimals. This is the maximum wage amount to be used in the premium calculation. Any wages exceeding this amount are excluded from the premium calculation. Type all 9s if there is no maximum annual wage.
42–53	Job Description.
54	Cutoff code. Type '0' if YTD wages exceeding the amount specified in positions 34–41 will be excluded from the calculation. Type 1 if Pay Period wages exceeding the result of dividing the amount specified in positions 34–41 by the employee's annualization factor will be excluded from calculations.
55–56	Exempt Wages Category. Type the category code from the company-level earnings, which are to be partially excluded from the Workers Compensation calculation. Those wages are multiplied by the percentage in positions 57–59 and the resulting amount is excluded from the calculation.
57–59	Exempt Wages Percentage. Type the percentage to be applied against all wages with a category code matching the exempt wages category code as a whole number. (For example, type 33% as 033.)
60	Exclude Premium Portion of Overtime. Typing a Y in this position causes the premium portion of overtime (employee segment L7D) of the employee's active work state to be excluded from calculations. Leave this position blank if overtime premium is to be included.

Position	Description
61	Exclude Nontaxable Earnings. Typing a Y in this position causes the nontaxable earnings (Type Code 01) to be excluded from calculations. Leave this position blank if nontaxable earnings are to be included.

Note: *If the Workers Compensation report is produced each pay period and you are using the Frick Company Magnetic Tape report or Build Gates Tape report for unemployment reporting, leave position 60 blank. In this situation, the premium portion of overtime is not tracked and therefore is not available to be excluded from the Workers Compensation calculations. The TAX-PREMIUM-CUR field contains current unemployment wages.*

Optional form entries

You may produce this report monthly or annually by selecting values in the To-date Amounts - Month or To-date Amounts - Year fields instead of in the Adjustments - Plus, - Minus, - Manual, and To-date Amounts - Current fields on the Report Requests form (DD-SCR).

Type any non-blank character in the first three positions of the User Field text box to include a list of employees:

- with no active work state (position 1 of the User Field field)
- who have no value in their Workers Comp Code field on the Employee Information form (EF-SCR, position 3 of the User Field field)

The suggested report selection frequency is every payroll run.

Report field details

- **PAYROLL LEVEL 3 NAME**—Payroll Level 3 label.
- **PAYROLL LEVEL 4 NAME**—Payroll Level 4 label.
- **PAYROLL LEVEL 5 NAME**—Payroll Level 5 label.
- **PAYROLL LEVEL 6 NAME**—Payroll Level 6 label.
- **EMPLOYEE STATE**—Tax Code for the employee's active state.
- **WORK COMP CODE**—Workers Comp Code from the Employee Information form (EF-SCR).

- **DESCRIPTION**—Job description from corresponding WL Table columns 42–53.
- **GROSS PAY**—Total wages from FICA-OASDI, 101. Totaled.
- **EXEMPT PAY**—Wages exempt from premium calculation based upon WL table entry columns 55–61. Totaled.
- **OVER LIMIT**—Wages exceeding the annual limit specified on the WL table columns 34–41 and 54. Totaled.
- **CALC BASE**—Wages used in the premium calculation. Totaled.
- **COMP RATE**—Gross Pay Extension Rate entered on the WL Table columns 28–33.
- **EXTENDED AMOUNT**—Workers compensation premium calculated by multiplying the CALC BASE and COMP RATE. Totaled.

Report sorting, totals and spacing

The table below is listed in sort order and shows totals and spacing displayed after each sort sequence:

Field	Total	Report spacing
ORGANIZATION LEVEL 1	X	Double space before and after
ORGANIZATION LEVEL 2	X	Double space before and after
STATE CODE	X	Double space before and after
PAYROLL LEVEL 3 CODE	X	Double space before and after
PAYROLL LEVEL 4 CODE	X	Double space before and after
WORKERS COMP CODE	X	Double space before

A P P E N D I X   F

Implementing and Using 24-7 Access

In This Appendix

Overview of 24/7 Access

24/7 Access allows you to perform a pay run for select organizations while allowing your users to continue using the system. For this to be accomplished payroll and HR forms accessed during a pay run are placed in inquiry mode or the access to them is denied, depending on the whether the information on the form is suitable for inquiry format.

Following are the forms placed into inquiry mode during a pay run using 24/7 Access:

- Additional Personal And ID Information (02-SCR)
- Salary Assignment/Changes (40-SCR)
- Employee Information (EF-SCR and EF-@CA)
- Additional Employee/Payroll Information (EG-SCR)
- Payroll Home Location/Pay Allocations (GG-SCR)
- Employee Earnings And Deductions (HH-SCR)
- Employee Tax Record Maintenance (JJ-SCR and JJ-@CA)

Access to the following forms is denied during a pay run using 24/7 Access:

ACH File Header Information (ACHSCR)	Alternate GL Account Number Entry (AK-SCR)	Bank Code And Routing Overrides (WA-SCR)
Batch Confirmation Information (CP4SCR)	Batch Header Information (CP3SCR)	Calculate Pay For: (PAY-CP)
Company Earnings/Company Deductions (A8-SCR)	Company Record Of Employment Data (EICSCR)	Company-Paid/Withheld Tax Account Nbrs (GL-TAX)
Currency Conversion Rates Table (MCTSCR)	Define Retroactive Pay Parameters (WX-SCR)	Direct Deposit Information (H9-SCR)
Earning and Deduction Account Numbers (GL-HED)	Earnings Adjustments With Labor (KL-SCR)	Employee Information (EE2SCR)
Employee Name and Address (FF-SCR)	Employee Pay Rate Or Salary (H1-SCR)	Employee Payments for Conversion (MC-SCR)
Employee Transfer – Batch Transaction (EB-SCR)	Employee Transfer (ET-SCR)	Employer-Specific Tax Information (TXWSCR)
FICA-HI Adjustments (KH-SCR)	FICA-OASDI/Total Pay Adjustment (KF-SCR)	HED Accumulation Method Limits (MCALIM)
HED Accumulation Method Setup (MCASCR)	HED Employee Mass Update (HHMSCR)	Job Assignment/Changes (05-SCR and 05-@US)
Large Numbers Time Entry Edit (TCBEDT)	Location Assignment/Changes (05C@CA) **-- Canada only??**	Manual Adjustments (KB-SCR)
Manual Payment (KA-SCR)	Month-End Accrual Date Range Parameters (GLDATE)	Month-End Payroll Accrual Parameters (GLACCR)
Multi Currency Costing History Input (TCGSCR)	Multi Currency Time Entry Edit (TCMEDT)	Multiple Currency Time Entry (TCMSCR)

Organization Name And Address (AA-SCR)	Organization Options (AF-SCR and AF-@CA)	Organization Pay Frequencies (AJ-SCR)
Parameters For Garnishment (Method Code 8G) (MCGSCR)	Pay Period-End Maintenance (PE-SCR)	Overtime Premium (OP-SCR)
Payment Reversal/Clearing (ER-SCR)	Payroll Run Process Control (AE-SCR)	Payment Document Messages (AG-SCR)
Report Requests (DD-SCR)	Retroactive Pay (RTRSCR and RTR@CA)	Reciprocal Tax Mass Maintenance (JRMSCR)
Set Up A Retroactive Pay (RT-SCR)	State Reciprocal Tax Setup (JR-SCR)	Rolling Time Entry Format 1 (TCRSCR)
Tax Adjustments (KD-SCR)	Tax Reciprocity Rules (TRRSCR)	Tax Adjustment – Alternate (KG-SCR)
Tax Table Brackets (T5-SCR)	Tax Table Definition (T4-SCR)	Tax Specification Information (T1-SCR)
Time Entry Default Values (WC-SCR)	Time Entry Edit – Partial Format 1 (TC1EDT)	Time Entry - Full Override (TCFSCR)
Time Entry Edit Full Format 1 (TCFEDT)	Time Entry Format 1 (TC1SCR)	Time Entry Edit Format 2 (TC2EDT)
Time Entry Format 2 (TC2SCR)	Time Entry-Triggered Auto HED Values (WH-SCR)	Time Entry Format 1 Large Numbers (TCBSCR)
Transmission Header Information (CP1SCR)	WL Record Maintenance (WL-SCR)	Transmission Confirmation Information (CP2SCR)

Completing a pay run using 24/7 Access is based on pay groups—groups of Organizations that you set up to be paid together. Once the initial setting up of pay groups is complete, a pay run is completed much the same way a pay run for your entire company is completed. The difference is your users do not have to be logged off the system. Rather, prior to executing the pay run, you establish inquiry access to the forms effecting a pay run for the Organizations being paid. Once the pay run is complete, you re-establish full access to the system.

General Information

Introduction

The purpose of this document is to introduce and provide instructions for implementing and using the 24/7 Access functionality delivered with eCyborg 5.1. Implementing this feature is an option for Windows and UNIX users—it is an additional activity—but the 5.1 release includes the components required to make this feature work at your site.

Note: *Currently 24/7 Access is functional only on systems running Windows or UNIX server platforms and is launched within The Solution Series.*

24/7 Access allows the ongoing use of all areas of the system—even while a payroll is being run. When not using 24/7 Access, users have to log off the system during a pay run. By performing a pay run for select organizations only, along with the behind-the scenes movement of certain forms into Inquiry mode, any 'down' time is hidden from the users and is very short term.

The methodology protects certain data from being updated, allowing the pay run process to complete accurately. This feature has been designed to interface with Enhanced Pay Processing and Reporting and the Process Monitor and Report Viewer tools.

Overview of 24/7 Access

24/7 Access allows you to perform a pay run for selected organizations while allowing your users to continue using the system. For this to be accomplished, pay groups must be created and selective pay runs executed. A pay group is a collection of organizations that you want to pay together, and a selective pay run processes only the organizations specified in the pay group. Once the initial setting up of pay groups is complete, a pay run is completed much the same way a pay run for your entire company is completed. The difference is your users do not have to be logged off the system. Rather, prior to executing the pay run, you establish limited access to the forms affecting a pay run for the organizations being paid. They are either placed in inquiry mode or the access to them is denied, depending on whether the information on the form is suitable for inquiry format. Once the pay run is complete, you re-establish entry access to the system.

The following forms are placed into inquiry mode during a pay run using 24/7 Access:

- Additional Employee/Payroll Information (EG-SCR)
- Additional Personal And ID Information (02-SCR)
- Employee Earnings And Deductions (HH-SCR)
- Employee Information (EF-SCR and EF-@CA)
- Employee Tax Record Maintenance (JJ-SCR and JJ-@CA)
- Payroll Home Location/Pay Allocations (GG-SCR)
- Salary Assignment/Changes (40-SCR)

Access to the following forms is denied during a pay run using 24/7 Access:

Organization-level forms

- ACH File Header Information (ACHSCR)
- Alternate GL Account Number Entry (AK-SCR)
- Bank Code And Routing Overrides (WA-SCR)
- Batch Confirmation Information (CP4SCR)
- Batch Header Information (CP3SCR)
- Company Earnings/Company Deductions (A8-SCR)
- Company Record Of Employment Data (EICSCR)
- Company-Paid/Withheld Tax Account Nbrs (GL-TAX)
- Currency Conversion Rates Table (MCTSCR)
- Define Retroactive Pay Parameters (WX-SCR)
- Earning and Deduction Account Numbers (GL-HED)
- Employer-Specific Tax Information (TXWSCR)
- HED Accumulation Method Limits (MCALIM)
- HED Accumulation Method Setup (MCASCR)
- Month-End Accrual Date Range Parameters (GLDATE)
- Month-End Payroll Accrual Parameters (GLACCR)
- Organization Name And Address (AA-SCR)
- Organization Options (AF-SCR and AF-@CA)
- Organization Pay Frequencies (AJ-SCR)
- Parameters For Garnishment (Method Code 8G) (MCGSCR)
- Payment Document Messages (AG-SCR)
- Payment Reversal/Clearing (ER-SCR)
- Payroll Run Process Control (AE-SCR)
- Reciprocal Tax Mass Maintenance (JRMSCR)
- Report Requests (DD-SCR)
- Set Up A Retroactive Pay (RT-SCR)
- Tax Reciprocity Rules (TRRSCR)
- Tax Specification Information (T1-SCR)
- Tax Table Brackets (T5-SCR)
- Tax Table Definition (T4-SCR)
- Transmission Confirmation Information (CP2SCR)
- Transmission Header Information (CP1SCR)
- WL Record Maintenance (WL-SCR)

Employee-level forms
- Calculate Pay For: (PAY-CP)
- Direct Deposit Information (H9-SCR)
- Employee Information (EE2SCR)
- Employee Name and Address (FF-SCR)
- Employee Pay Rate Or Salary (H1-SCR)
- Employee Payments for Conversion (MC-SCR)
- Employee Transfer—Batch Transaction (EB-SCR)
- Employee Transfer (ET-SCR)
- HED Employee Mass Update (HHMSCR)
- Job Assignment/Changes (05-SCR and 05-@US)
- Location Assignment/Changes (05C@CA) (Canada only)
- Manual Payment (KA-SCR)
- Multi Currency Costing History Input (TCGSCR)
- Multi Currency Time Entry Edit (TCMEDT)
- Multiple Currency Time Entry (TCMSCR)
- Pay Period-End Maintenance (PE-SCR)
- Retroactive Pay (RTRSCR and RTR@CA)
- State Reciprocal Tax Setup (JR-SCR)
- Time Entry Format 1 Large Numbers (TCBSCR)

Time entry and adjustment forms
- Earnings Adjustments With Labor (KL-SCR)
- FICA-HI Adjustments (KH-SCR)
- FICA-OASDI/Total Pay Adjustment (KF-SCR)
- Large Numbers Time Entry Edit (TCBEDT)
- Manual Adjustments (KB-SCR)
- Overtime Premium (OP-SCR)
- Rolling Time Entry Format 1 (TCRSCR)
- Tax Adjustment—Alternate (KG-SCR)
- Tax Adjustments (KD-SCR)
- Time Entry—Full Override (TCFSCR)
- Time Entry Default Values (WC-SCR)
- Time Entry Edit – Partial Format 1 (TC1EDT)
- Time Entry Edit Format 2 (TC2EDT)
- Time Entry Edit Full Format 1 (TCFEDT)
- Time Entry Format 1 (TC1SCR)
- Time Entry Format 2 (TC2SCR)
- Time Entry-Triggered Auto HED Values (WH-SCR)

New pay processing scripts

The following scripts are used to complete a pay run process using 24/7 Access:

Pay calculation
- P247
- P247LAUNCH
- P247PAY

Together, these three scripts launch and run the pay calculation process for the organizations specified in the pay group that was launched. These scripts also create log files for use with the Process Monitor.

Employee Database (FILE02) update
- U247
- U247LAUNCH
- U247UPD

These three scripts accomplish a selective pay merge for the organizations specified in the pay group that was launched. Additionally, FILE08 is created in the Data sub-folder where you have installed server components for eCyborg/The Solution Series. FILE08 is a record of changes made in the system and is used during a pay run using 24/7 Access.

Another script, JFULLMRG, is delivered for updating the entire Employee Database (FILE02). This script includes a complete pay extract and merge for all organizations and allows for the dropping of labor and history records, resetting of session numbers, and tidying up of indexes. This job should be run periodically to perform the necessary housekeeping that does not take place during selective pay extracts and merges.

Reporting Administration labor and history tables update
- RSXU
- RXSLAUNCH
- RSXUPD

These three scripts accomplish the update of Reporting Administration labor and history tables in the Workforce Data Mart for the organizations specified in the pay group that was launched. Log files are created for use with the Process Monitor.

Other scripts delivered for 24/7 Access
- JLOADGEN—this script builds a P20IN file that contains only Report Generators. The pay processing scripts used with 24/7 Access assume that the Employee Database (FILE02) will be extracted to a P20IN file that contains only Report Generators.
- JXP7COMP—this script is for extracting and compiling P7COMP from CYBMST. P7COMP should have been extracted and compiled as part of the installation of eCyborg/The Solution Series, so running this script is not required.
- JUPDGEN—this script allows users to update the P20IN used by the 24/7 process with the latest version of report generators.

Report Generators on a separate P20 file

The pay processing scripts used with 24/7 Access assume that the Employee Database (FILE02) will always be extracted to a P20IN file that contains only Report Generators. The advantages to this configuration is that each pay group can have its own P20IN file and

Report Generator updates can be applied by updating the single P20IN file containing all the Report Generators.

As part of your implementation, you must run the script JLOADGEN, which builds a P20IN file that contains only Report Generators.

A PPENDIX G

Customizing Reporting Administration

In This Appendix

Fields/Tax cross reference

Tax	System Field Numbers							
	117	**118**	**119**	**120**	**121**	**122**	**123**	**124**
Federal								
FICA (101 & 103)	Employer FICA wages[1]	Employee FICA wages[1]	Employee total wages	Employer FICA tax		Employee FICA tax	Prior employee FICA wages	Prior employee FICA tax
Federal (102)			Taxable wages	FIT withheld	Taxable FUTA wages[2]	EIC	Gross FUI wages	Weeks worked
Rail Retirement Tiers 1 and 2 (104 & 105)	Employer RRT wages[1]	Employee RRT wages[1]		Employer RRT tax		Employee RRT tax		
State								
State (2XX)	Work wages	Resident wages	Taxable wages SIT	SIT withheld	Taxable SUI wages	Employee SUI tax	Gross FUI wages	Weeks worked
State disability (4XXSDI)					Taxable disability wages[1]	Employee disability tax		
Local								
County (3XXYYYY)	Work wages	Resident wages	Taxable wages	Local tax withheld				
City/school district (4XXYYYY)	Work wages	Resident wages	Taxable wages	Local tax withheld				
[1] CUR, MTD, QTD wages cutoff, and YTD wages not cutoff [2] Tax Record 101 only (FICA-OASDI)								

A P P E N D I X   H

Using Multicurrency

In This Appendix

Identifying your local currency

In this task, you identify your local currency through the Company Options form (AF-SCR).

1. **Access the Company Options form (AF-SCR)**

    Access the Company Options form (AF-SCR) by making the following selections from the Navigator:

Component:	🏛	Payroll Setup and Processing
Process:		Organization Setup
Task:	🔃	Organization Options

    The Company Options form (AF-SCR) has two panels. The second panel includes the Local Currency entry, required by Multicurrency. The other entries on this panel are completed in the same way as for Payroll Administration.

2. **Select More Options**

    Click the More Options button on the first panel of the Company Options form (AF-SCR).
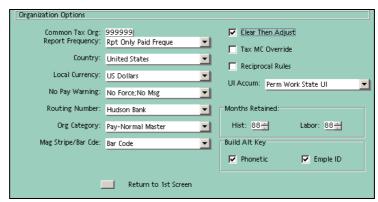
3. **Select the local currency**

    Select the local currency option in the Local Currency entry.

4. **Complete the rest of the entries**

    Select options for the remaining entries on this panel as you would for Payroll Administration.

☞   *Refer to Defining Organization Earnings, Deductions, and Accruals in the Payroll Organization Setup documentation for information about completed standard Payroll entries on the Company Options form (AF-SCR).*

If you completed the previous steps, the resulting form should look similar to the example that follows:

5.   **Press Enter**

Press Enter to accept your entries.

Identifying your local currency

In this task, you identify your local currency through the Company Options form (AF-SCR).

1. Access the Company Options form (AF-SCR)

Access the Company Options form (AF-SCR) by making the following selections from the Navigator:

Component:	🏛	Organisation Payroll
Process:		Maintain Rules, Rates and Limits
Task:	🔵	Organization Options

💻 *For practice, access the Company Options form (AF-SCR).*

2. Select the local currency

Select the local currency option in the Local Currency entry.

💻 *For practice, select 'US Dollars'.*

3. Complete the rest of the entries

Select options for the remaining entries on this panel as you would for Payroll Administration.

☞ *Refer to Defining Organization Earnings, Deductions, and Accruals in the Using Payroll Administration documentation for information about completed standard Payroll entries on the Company Options form (AF-SCR).*

If you completed the Guided Practice, the resulting form should look similar to the example that follows:

4. Press Enter

Press Enter to accept your entries.

For practice, press Enter.

A P P E N D I X I

Using Time and Attendance Administration

In This Appendix

Setting up company options (standalone users only)

In order to use Time and Attendance Administration, you must define additional options, such as which badge reader type your company uses.
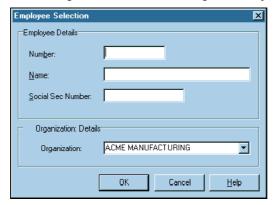
The steps in this task are for standalone Time and Attendance users. If your Time and Attendance system is integrated with Payroll Administration, you should refer to Payroll Administration documentation for information on how to set up this form.

1.   **Access the Employee Selection dialog box**

Access the Employee Selection dialog box using the Employee button on the toolbar.

2.   **Select an Organization**

Select an Organization number in the Organization options list.

Employee Selection	⊠
Employee Details	
Number:	
Name:	
Social Sec Number:	
Organization: Details	
Organization:	ACME MANUFACTURING ▼
	OK Cancel Help

3.   **Click OK or press Enter**

To select the Organization you must save your selection.

4.   **Access the Company options form (AF-SCR)**

Access this form by making the following selection from the navigator:

            Component: 🏛   Payroll Setup Processing
            Process: Organization Setup
            Task: 🔹   Organization Options

5.   **Click on the More Options button**

Click on the More Options button to access the second page of this form.

6.   **Select a Country**

In the Country text box, select which country your organization is located in. The selection you make in this text box causes the system to look for option list versions for that specific country.
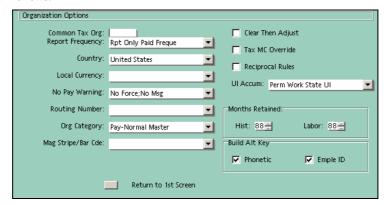
7.   Select a Mag Stripe/Bar Cde option

Select which type of badge reader your organization will use. The options are:

- Bar Code
- Magnetic Stripe

8.   Click Save or press Enter

To save your selection click Save or press Enter.

If you completed the previous steps, the results should look similar to the example that follows:

See also:

■ **Badge types**

For an explanation of the different badge types.